

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD SEPTEMBER 9, 2013

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, September 9, 2013, at 4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford, Chairman</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Vice Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David M. Lang, Jr., County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; John Ayers, Gilchrist County Journal; Diane Rondolet, Code Enforcement Officer; David Peaton, Director of Emergency Management; Mitch Harrell, Fire Chief; Billy Cannon, Road Department Superintendent; Stan Ramsey, IT Director; Pat Watson, GC Chamber of Commerce Executive Director; Charlie Perez; Susan Owens; Richard & Leslie Esseck; Sheriff Bobby Shultz, Admin. Assistant Jeannine Pfannschmidt, Lt. Sheryl Brown, and Lt. Jeff Manning, Gilchrist County Sheriff's Office; Lindsey Lander, Attorney; Pam Manning, Cowboy Church; Pastor Jimmy Corbin, Mt. Nebo Baptist Church; Taylor Brown, City of Trenton Manager; Ann Caraway, Trenton Library; and Jean Sauls.

Call to Order

Chairman Sharon A. Langford called the meeting to order at 4:00 p.m.

Pastor Jimmy Corbin, Mt. Nebo Baptist Church, delivered the invocation and Commissioner Todd Gray, led the pledge of allegiance.

Agenda

Mr. Todd Newton, Clerk of Court, presented the following agenda change:

1. Addition: 2013-2014 Gilchrist County Health Department Contract

Mr. Bobby Crosby, County Administrator, presented the following agenda changes:

1. Addition: CDBG; Approval to proceed with offer to purchase 3 parcel's for the CDBG grant:
 - Parcel # 11-10-16-0555-0000-0071 – Appraised market value of property \$3500.00
 - Parcel # 14-10-16-0556-000B-0110 – Appraised market value of property \$5500.00
 - Parcel # 11-10-16-0555-0000-0070 – Appraised market value of property \$3500.00

2. Addition: General Government; Approval for payment of \$63,351.90 for the Records Storage Building to McInnis Services, LLC
3. Addition: IT; Discussion of Stan Ramsey assisting City of Trenton with their IT Program
4. Addition: FYI:
 - Supplemental Agreement # 1 regarding CR 307A
 - 2 individuals (Buddy Vickers and Todd Gray) want to attend the Economic Development Academy in October. Cost will be Registration \$285.00 per person plus mileage and per diem. No overnight stay

Motion made by Commissioner John Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Agenda, as presented, with noted changes. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting July 15, 2013
 Regular Meeting August 5, 2013

Approval of Bills

On file in Clerk's Office August 2013

Budget Adjustments

BE13-020, Fund 001, General Revenue \$20,400.00
 BE13-021, Fund 001, General Revenue \$122,830.00
 BE13-024, Fund 001, General Revenue \$32,495.00
 BE13-025, Fund 122, Fire \$2,200.00

Request for Payment Approval

Mills Engineering Company
 Invoice 2013012, W/R GCR307A \$14,549.91
 Invoice 2013015, W/R GCR341 \$2,615.00

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Consent Agenda, as presented. Motion carried unanimously.

Constitutional Officers

Gilchrist County Sheriff Bobby Schultz: Sheriff Schultz addressed the Board and discussed the issue of renewing the contract with Palm Medical and the idea of hiring a nurse. It was Sheriff Bobby Schultz's request to add the position of a LPN Nurse/Retired Correctional Officer to the jail budget, at a budget increase of \$39,279.00; he is expecting a reduction in the cost of services from Palm Medical. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the position of a LPN Nurse, with the adjustments to be made after the final decision made with Palm Medical. Motion carried unanimously.

Attorney's Report

Mr. David Lang, County Attorney, presented the following document(s), and/or addressed the following issue(s):

Labor Attorney Contract with Lindsey Lander: Mr. Lang presented, for the Boards' approval, the contract for Labor Attorney with Lindsey Lander. He stated, for the Boards' information, that Mr. Lander does represent as the Labor Attorney for the GCSO and does not for see that being an issue. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the Labor Attorney Contract with Lindsey Lander; with an effective date as of September 9, 2013. Motion carried unanimously.

4:15 p.m. Time Certain

Ordinance 2013-07; Speed Limit change on SW 100th St & NE 2nd Way: Mr. Lang, County Attorney, presented Ordinance 2013-07 and read the short title as follows, for the record:

ORDINANCE NO. 2013-07

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA ESTABLISHING A 30-MILE-PER-HOUR SPEED LIMIT ON SOUTHWEST 100th STREET FROM U. S. HIGHWAY 129 WEST TO SOUTHWEST 22nd COURT; AND ESTABLISHING A 45-MILE-PER-HOUR SPEED LIMIT ON NORTHEAST 2nd WAY FROM COUNTY ROAD 138 EXTENDING TO THE INTERSECTION WITH NORTHEAST 120th LOOP; MAKING FINDINGS; PROVIDING PENALTY FOR VIOLATION; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Todd Gray, to approve Ordinance 2013-07. Motion carried unanimously.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following document(s), and/or addressed the following issue(s):

Road Department

- SE 90th Avenue: Mr. Crosby presented, for the Boards' information, a letter from the Florida Department of Transportation notifying the County that the Small County Road Assistance Program Agreement for resurfacing or reconstruction of SE 90th Avenue; from

SE 90th Avenue from SE 110th Street to north of SR 26 in Gilchrist County, Florida is now fully executed and that this letter serves as the *Notice to Proceed*. The contract beginning date is August 31, 2013 with an ending date of June 30, 2015. Any work performed prior to August 31, 2013 is not eligible for reimbursement; Financial Project ID: 431630-1-58-01. No Board action necessary.

Library

- Promotion of Librarian: Mr. Crosby presented a request for the approval of promoting Ms. Ann Caraway as Librarian, for Trenton Library. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the request to promote Ms. Ann Caraway as Librarian, for Trenton Library. Motion carried unanimously.

Code Enforcement

- Monthly Report: Mr. Crosby presented for informational purpose only, the Monthly Code Enforcement Report, as submitted by Ms. Diane Rondolet, Code Enforcement Officer.

Agenda Change

- IT: Mr. Crosby addressed the issue of Stan Ramsey, IT Director, to be allowed to contract with and assist City of Trenton with their IT program. Trenton City Manager, Taylor Brown and IT Director Stan Ramsey were present for discussion.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve revising contract between the County and IT Director, Stan Ramsey, with the modification to allow him to contract with the City of Trenton to help with their IT Program as long as it doesn't interfere with County time/business; County Attorney to draft revised contract. Motion carried unanimously.

While Mr. Brown was present, Commissioner Harrison asked if he could address an issue that was brought to his attention.

Commissioner Harrison addressed the issue of a request that was made to him to hang 2013 State Champion signs on FDOT City Limit Signs/Right-of-ways. He requested if the City would be interested in working with Concerned Citizens and the County to move forward and to get the FDOT to allow signs to be hung. All were interested and will move forward.

County Administrator's Report continues...

Emergency Management

- Request for Overnight Travel: Mr. Crosby requested Board approval for overnight travel to allow David Peaton, Director of Emergency Management, to attend the Annual Florida

State Emergency Management's Current Issues Conference being held in Tallahassee, on October 8th – 10th; the cost will be \$268.00 plus per diem.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the request for overnight travel for David Peaton to attend the Annual Florida State Emergency Management's Current Issues Conference, as noted. Motion carried unanimously.

Solid Waste

- NCFRPC Annual Monitoring of Hazardous Waste Generators Agreement: Mr. Crosby presented, for the Boards' approval, the proposed agreement between the County and the Planning Council, for the Planning Council to continue its monitoring of hazardous waste generators located in the County, for Fiscal Year 2014, in the amount of \$2,697.00.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the NCFRPC Annual Monitoring of Hazardous Waste Generators Agreement, for Fiscal Year 2014, in the amount of \$2,697.00. Motion carried unanimously.

- Request to Dispose of "Old Stuff": Mr. Crosby requested permission to dispose of old AC units from Courthouse, old flatbed body from fire truck, stainless steel tubs and old animal control truck body, to scrap yard.

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve the request to dispose of old AC units from Courthouse, old flatbed body from fire truck, stainless steel tubs and old animal control truck body, to scrap yard. Discussion took place.

It was questioned that if these items are being scraped why the funds would be credited to Solid Waste and not to each department where the items came from?

Motion made by Commissioner John Thomas, seconded by Commissioner D. Ray Harrison, Jr., amending the prior motion to approve request to dispose/scrap the noted items and that the fund are returned to departments, not Solid Waste. Motion carried unanimously.

Chairman Langford then called for a vote on the original motion... to dispose of old AC units from Courthouse, old flatbed body from fire truck, stainless steel tubs and old animal control truck body, to scrap yard. Motion carried unanimously.

- 24hr Drop-Off at SR 47: Mr. Crosby addressed the issue of placing a 24 hour drop-off at the Solid Waste location on SR 47. Discussion took place.

Mr. Crosby asked the Board to consider this request and he will readdress at a future meeting.

4:45 p.m. Time Certain

FY2014 Budget Update: Ms. Jacki Johnson, Director of Finance, presented a Budget Recap including changes since the last Budget Workshop held on August 19, 2013.

Ms. Johnson stated that the changes to the budget included the insurance updates for all departments and the \$500 annual salary increase; and that it also included the adjusting/rebalancing of all departments. Other changes made included the SCRAP 307A and SCRAP SE 90th Ave Projects, the Records Storage Building Project and the Alachua County Contract. After all these changes were made the amended budget reflected a total of \$526,509, in General Revenue Reserve, Fund 001, with a total of \$747,717.00, in Reserve.

County Administrator's Report continues...

Parks & Recreation

- **Park & Recreation Advisory Committee:** Mr. Crosby requested the Boards' approval of establishing a Park & Recreation Advisory Committee. He stated that it is required as part of the application process for the FRDAP Grant that we are submitting and recommended the following individuals to serve: Mitchell Gentry, Faye Harding, Bobby Crosby, Duke Lang, and Donna Creamer. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve the Park & Recreation Advisory Committee made up of Mitchell Gentry, Faye Harding, Bobby Crosby, Duke Lang, and Donna Creamer. Motion carried unanimously.

Community Development

- **County Planner Contract:** Mr. Crosby presented the contract with Laura Dedenbach, in the amount of \$15,000.00 for 12 month services, as County Planner. No changes were made since last year and has been reviewed by the County Attorney.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve the twelve (12) month contract, in the amount of \$15,000.00, with Laura Dedenbach, for services as County Planner. Motion carried unanimously.

- **Frank Ritter:** Mr. Crosby presented a request to allow Frank Ritter, Building and Zoning Official, to drive county vehicle home. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve the request to allow Frank Ritter to drive County vehicle home. Motion carried unanimously.

5:00 p.m. Time Certain Annual Rate Resolutions

Resolution 2013-24 Fire Annual Rates: Mr. David Lang, County Attorney presented Resolution 2013-24, Fire Annual Rates and read the short title as follows for the record:

RESOLUTION NO. 2013-24

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, RELATING TO THE PROVISION OF FIRE PROTECTION

SERVICES AND FACILITIES AND COLLECTION OF SPECIAL ASSESSMENTS THEREFOR IN THE UNINCORPORATED AREA, AND CERTAIN INCORPORATED AREAS, OF GILCHRIST COUNTY; KNOWN AS THE FIRE SPECIAL ASSESSMENT ANNUAL RATE RESOLUTION; ESTABLISHING THE RATE OF ASSESSMENT FOR THE FISCAL YEAR 2013-2014; SETTING FORTH PURPOSE AND DEFINITIONS; MAKING LEGISLATIVE DETERMINATIONS OF SPECIAL BENEFIT AND FAIR APPORTIONMENT; SETTING FORTH A PROPOSED SCHEDULE OF ASSESSMENT RATES; APPROVING THE ASSESSMENT ROLL; AND PROVIDING AN EFFECTIVE DATE.

Mr. Todd Newton, Clerk of Courts, stated that this resolution reflects no rate changes since last year.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve Resolution 2013-24. Motion carried unanimously.

Resolution 2013-25 Solid Waste Annual Rates: Mr. David Lang, County Attorney presented Resolution 2013-25, Solid Waste Annual Rates and read the short title as follows for the record:

RESOLUTION NO. 2013-25

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, KNOWN AS THE SOLID WASTE ANNUAL RATE RESOLUTION, RELATING TO THE PROVISION OF SERVICES AND FACILITIES FOR SOLID WASTE COLLECTION AND DISPOSAL; ESTABLISHING THE RATE OF ASSESSMENT FOR THE FISCAL YEAR 2013-2014; IMPOSING SERVICE ASSESSMENT AGAINST ASSESSABLE PROPERTY LOCATED WITHIN BOTH THE UNINCORPORATED AND MUNICIPAL AREAS OF GILCHRIST COUNTY; APPROVING THE SERVICE ASSESSMENT ROLL; APPROVING AN EFFECTIVE DATE.

Mr. Todd Newton, Clerk of Courts, stated that this resolution reflects no rate changes since last year.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve Resolution 2013-25. Motion carried unanimously.

County Administrator's Report continues...

Agricultural Complex

- RFP for Maintenance at Ag Complex: Mr. Crosby address the issue of being allowed to move forward with seeking RFP's for Maintenance at Ag Complex, in exchange for the use of the arena.

Ms. Pam Parker-Manning, River Cross Cowboy Church, addressed the Board and explained their intentions for the use and maintenance of the Ag Complex. Discussion took place.

The Board requested that the County Administrator and the County Attorney draft an RFP for the use of the Gilchrist County Agriculture Complex in exchange for the use of the arena.

5:15 p.m. Time Certain Tentative Budget Hearing (Additional Handouts)

Mr. Todd Newton, Clerk of Courts, explained the TRIM Process that was to be followed at this Budget Hearing.

Resolution 2013-26 Tentative Millage Rate: Mr. Newton presented and read Resolution 2013-26, as follows:

RESOLUTION 2013-26

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR GILCHRIST COUNTY FOR FISCAL YEAR 2013-2014; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, on September 9, 2013, adopted Fiscal Year Tentative Millage Rates following a public hearing, as required by Florida Statute 200.065.

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Gilchrist County has been certified by the County Property Appraiser to the Board of County Commissioners as \$576,289,715.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Gilchrist County, Florida that:

1. The FY 2013-2014 operating millage rate is 8.2695 mills, which is less than the rolled-back rate of 8.4576 mills by 2.2%
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED, at a public hearing this 9th day of September, 2013.

Time Adopted 5:28 PM

**BOARD OF COUNTY COMMISSIONERS
GILCHRIST COUNTY, FLORIDA**

(SEAL)

By: _____
Sharon A. Langford, Chairman

ATTEST:

Todd Newton, Clerk of Court

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve Resolution 2013-26. Chairman Langford called for any discussion or public participation; none noted. She then took roll call... Commissioner Todd Gray, Yes; Commissioner John Thomas, Yes; Commissioner Kenrick Thomas, Yes; Commissioner D. Ray Harrison, Jr., Yes; and she voted, Yes. Motion carried 5-0.

Resolution 2013-27 Tentative Budget: Mr. Newton presented and read Resolution 2013-27, as follows:

RESOLUTION 2013-27

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2013-2014; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, on September 9, 2013, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2013-2014 in the amount of \$26,524,509.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gilchrist County, Florida that:

1. The FY 2013-2014 Tentative Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED, at a public hearing this 9th day of September, 2013.

Time Adopted 5:29 PM

**BOARD OF COUNTY COMMISSIONERS
GILCHRIST COUNTY, FLORIDA**

(SEAL)

By: _____
Sharon A. Langford, Chairman

ATTEST:

Todd Newton, Clerk of Court

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2013-27.

Commissioner Todd Gray stated that he had some objections during the budget process so, just for consistency, he is standing by his desire to vote NO.

Chairman Langford called for any discussion or public participation; none noted. She then took roll call... Kenrick Thomas, Yes; Commissioner D. Ray Harrison, Jr., Yes; Commissioner John Thomas, Yes; Commissioner Todd Gray, NO; and she voted, Yes. Motion carried 4-1.

Resolution 2013-28 Tentative Millage MSTU Rate: Mr. Newton presented and read Resolution 2013-28, as follows:

RESOLUTION 2013-28

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR MUNICIPAL SERVICES TAXING UNIT (M.S.T.U) FOR EMERGENCY MEDICAL SERVICES FOR FISCAL YEAR 2013-2014; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, on September 9, 2013, adopted Fiscal Year Tentative Millage Rates following a public hearing as required by Florida Statute 200.065.

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Gilchrist County has been certified by the County Property Appraiser to the Board of County Commissioners - Municipal Services Taxing Unit as \$580,421,849.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida that:

1. The FY 2013-2014 operating millage rate is 1.0996 mills, which is less than the rolled-back rate of 1.1236 mills by 2.1%.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED, at a public hearing this 9th day of September, 2013.

Time Adopted 5:32 PM

**BOARD OF COUNTY COMMISSIONERS
GILCHRIST COUNTY, FLORIDA**

By: _____
Sharon A. Langford, Chairman

(SEAL)

ATTEST:

Todd Newton, Clerk of Court

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve Resolution 2013-28. Chairman Langford called for any discussion or public participation; none noted. She then took roll call... Kenrick Thomas, Yes; Commissioner D. Ray Harrison, Jr., Yes; Commissioner John Thomas, Yes; Commissioner Todd Gray, Yes; and she voted, Yes. Motion carried 5-0.

Resolution 2013-29 Tentative MSTU Budget: Mr. Newton presented and read Resolution 2013-29, as follows:

RESOLUTION 2013-29

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS MUNICIPAL SERVICES TAXING UNIT OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2013-2014; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida, on September 9, 2013, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2013-2014, in the amount of \$2,404,842.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida that:

1. The FY 2013-2014 Tentative Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED, at a public hearing this 9th day of September, 2013.

Time Adopted 5:33 PM

**BOARD OF COUNTY COMMISSIONERS
GILCHRIST COUNTY, FLORIDA**

(SEAL)

By: _____
Sharon A. Langford, Chairman

ATTEST:

Todd Newton, Clerk of Court

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve 2013-29. Chairman Langford called for any discussion or public participation; none noted. She then took roll call... Commissioner Todd Gray, Yes; Commissioner John Thomas, Yes; Commissioner Kenrick Thomas, Yes; Commissioner D. Ray Harrison, Jr., Yes; and she voted, Yes. Motion carried 5-0.

This concluded the Tentative Budget Hearing.

5:45 p.m. Time Certain Budget Hearing: FY2013 Budget Increases

Resolution 2013-31 & BE13-023; Amending Transportation Fund Budget: Mr. Newton presented/read Resolution 2013-31 & BE13-023, for the Boards' approval. Discussion took place.

RESOLUTION 2013-31

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE TRANSPORTATION FUND BUDGET

WHEREAS, the Board of County Commissioners of Gilchrist County authorized the emergency purchase of a pick-up truck , in the amount of \$32,495.00, to be funded from General Fund Reserve for Contingencies; therefore the Transportation Fund (140) is hereby amended with an increased amount of \$32,495.00.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to approve Resolution 2013-31 & BE13-023. Motion carried unanimously.

Resolution 2013-30 & BE13-022; Amending 911 Trust Fund Budget: Mr. Newton presented/read Resolution 2013-30 & BE13-022, for the Boards' approval. Ms. Jacki Johnson, Finance Director, explained that receipt of the two E911 Grants.

RESOLUTION 2013-30

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE 911 TRUST FUND BUDGET

WHEREAS, the Board of County Commissioners of Gilchrist County received notification from the State of Florida E911 Board of the award of two Grants; System Maintenance Grant for \$34,049 and E911 Map Service Grant for \$9,200; therefore the 911 Trust Fund (190) is hereby amended with an increased amount of \$47,249.00.

Motion made by Commissioner John Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2013-30 & BE13-022. Motion carried unanimously.

County Administrator's Report continues...

General Govt.

- Dixie County Inmate Housing Agreement: Mr. Crosby presented an agreement for Inmate Housing between Dixie County and Gilchrist County, for the Boards' approval. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to approve the Dixie County Inmate Housing Agreement. Motion carried unanimously.

County Administrator's Agenda Changes

CDBG; Approval to proceed with offer to purchase 3 parcels for CDBG Grant: Mr. Crosby requested the Boards' approval to proceed with the purchase of three (3) parcels, as follows, for the CDBG Grant:

Parcel # 11-10-16-0555-0000-0071 Appraised Market Value of Property \$3500.00
 Parcel # 14-10-16-0556-000B-0110 Appraised Market Value of Property \$5500.00
 Parcel # 11-10-16-0555-0000-0070 Appraised Market Value of Property \$3500.00

Mr. Crosby stated that the offers need to be submitted to the property owners, but they have all indicated that they are willing to sell and have been through the process.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to proceed with offers to purchase the three (3) noted parcels for the CDBG project. Motion carried unanimously.

General Government; Request for Payment: Mr. Crosby presented a request for payment approval to McInnis Services, LLC, in the amount of \$63,351.90, for the Records Storage Building.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the payment request to McInnis Services, LLC, in the amount of \$63,351.90, for the Records Storage Building Project. Motion carried unanimously.

FYI

- CR 307A Supplemental Agreement #1: For the Boards' information, Mr. Crosby presented Supplemental Agreement #1, with contractor Anderson Columbia Co., Inc., which includes the addition of Rumble Strips on the CR 307A Project; ID #424336-2-58-01
- Economic Development Academy: Mr. Crosby informed the Board that two (2) individuals, Buddy Vickers and Todd Gray, are interested in attending the Economic Development Academy, in October; cost will be for registration \$285.00 pp, plus mileage and per diem. No overnight stay.

- Colt Station, East side of Trenton: Mr. Crosby informed the Board that the Colt Station has been cleaned up and is in the process of obtaining permission from DEP for demolition of building. This building is now the property of Gilchrist County.

Attorney's Report

Mr. David Lang, County Attorney, presented the following document(s), and/or addressed the following issue(s):

Proclamation for "Agriculture Day": Mr. Lang presented a proclamation recognizing the third Saturday, annually, as Agricultural Day. The short title read as follows:

**A PROCLAMATION RECOGNIZING THE THIRD SATURDAY
IN OCTOBER ANNUALLY AS "AGRICULTURE DAY"**

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas to approve the Proclamation recognizing the third Saturday in October as "Agriculture Day". Motion carried unanimously.

For Information Only: (Pending): Mr. Lang stated for the Boards' information, reminding the them that the Legislature passed a new law, Fla. Statue 112.3142 – Ethics Training, that Commissioners must complete four (4) hours of Ethics Training. He also provided a schedule of upcoming training.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following document(s), and/or addressed the following issue(s):

Health Insurance Changes: Mr. Newton addressed the issue of the County's Group Health Plan and presented the options/comparisons that are for consideration, at this time. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to use Florida Blue as our Administrative Service Organization and Insurer. Motion carried unanimously.

Ratify change to Vision: Mr. Newton presented a proposal on the Vision Plan. Discussion took place.

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to approve ratifying the change in the Vision Network to VSP with Standard. Motion carried unanimously.

Reminder: Mr. Newton reminded the Board that the VAB Organizational Meeting will be held on Thursday, September 12th at 9:30 a.m.

Purchase Order Approval: Mr. Newton addressed the issue of the emergency A/C replacement in the Courthouse/Finance Area, due to equipment failure. He requested the Boards' approval of the purchase of a new unit from Akins Heating & Air, in the amount of \$7,000.00.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the purchase of a new A/C Unit from Akins Heating & Air, in the amount of \$7,000.00, for the Finance Department, in the Courthouse. Motion carried unanimously.

EMS Grant Award: Mr. Newton presented, for the Boards' information, the receipt of the award of EMS Grant Funds, in the amount of \$1,180.00; purpose of grant is to improve and expand pre-hospital EMS.

Satisfaction of Mortgages: Mr. Newton presented, for the Boards' approval (due to time allowances) the Satisfaction of Mortgages, for the following SHIP Recipients:

- Step Kearney, February 10, 2003, \$15,369.20

Motion made by Commissioner Todd Gray, seconded by Commissioner D. Ray Harrison, Jr., to approve the Satisfaction of Mortgage for SHIP Recipient Step Kearney, in the amount of \$15,369.20. Motion carried unanimously.

- Step Kearney, June 2003, \$17,500.00

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the Satisfaction of Mortgage for SHIP Recipient Step Kearney, in the amount of \$17,500.00. Motion carried unanimously.

- Junius L. & Kelly J. Downing, August 11, 2003, \$17,500.00

Motion made by Commissioner John Thomas, seconded by Commissioner Kenrick Thomas, to approve the Satisfaction of Mortgage for SHIP Recipient Junius L. & Kelly J. Downing, in the amount of \$17,500.00. Motion carried unanimously.

- Cynthia Lewis, August 27, 2003, \$10,000.00

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve the Satisfaction of Mortgage for SHIP Recipient Cynthia Lewis, in the amount of \$10,000.00. Motion carried unanimously.

- Shawn & Larissa Manders, June 18, 2003, \$17,500.00

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the Satisfaction of Mortgage for SHIP Recipient Shawn & Larissa Manders, in the amount of \$17,500.00. Motion carried unanimously.

- Robert A. Stickles, II, April 3, 2003, \$22,500.00

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to approve the Satisfaction of Mortgage for SHIP Recipient Robert A. Stickles, II, in the amount of \$22,500.00. Motion carried unanimously.

- James & Michelle Toal, January 6, 2003, \$22,500.00

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve the Satisfaction of Mortgage for SHIP Recipient James & Michelle Toal, in the amount of \$22,500.00. Motion carried unanimously.

Agenda Change

Gilchrist County Health Department Contract: Mr. Newton presented the 2013-2014 Gilchrist County Health Department Contract for the Boards' approval and Chairman's' signature. The document has been reviewed by the County Attorney.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Gilchrist County Health Department Contract and to allow the Chairman to sign. Motion carried unanimously.

Commissioners Reports

- Commissioner John Thomas is meeting with the gas pipeline group about the proposed route and will bring back a report
- Commissioner D. Ray Harrison, Jr., discussed the SRWMD status with ForVets
- Commissioner Kenrick Thomas discussed the need for a Training Officer within the Fire Department. Mr. Perez, Concerned Citizen, expressed the need to hire for this position. Chief Harrell said he would like to be given more time to evaluate the situation.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn: With there being no further business... a *Motion was made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to adjourn. Motion carried unanimously.* Chairman Langford adjourned the meeting at **6:49 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

Sharon A. Langford, Chairman