

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD SEPTEMBER 23, 2013

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, September 23, 2013, at 4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford, Chairman</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Vice Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David M. Lang, Jr., County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; John Ayers, Gilchrist County Journal; Diane Rondolet, Code Enforcement Officer; David Peaton, Director of Emergency Management; Mitch Harrell, Fire Chief; Billy Cannon, Road Department Superintendent; Laura Dedenbach, County Planner; Pat Fischer, Solid Waste Supervisor; Wilma Mattucci, Trenton Library Manager; Ann Caraway, Library Clerk; Jean Sails; Pat Watson, Executive Director, Gilchrist County Chamber of Commerce; Matt Pearson, SREC/SHIP; Richard & Leslie Esseck; Andrew Carswell, Mills Engineering Company; Kevin & Cheryl Barron; Katherine LaBarca; Marion Poitevint; Charlie Perez; Pastor David Jones, Fanning Springs Community Church; Jean Sails; Tim & Dawn Campbell and Pam Parker Manning, River Cross Cowboy Church; and Tim Hastings, CFEC.

Call to Order

Chairman Sharon A. Langford called the meeting to order at 3:59 p.m.

Pastor David Jones, Fanning Springs Community Church, delivered the invocation and Commissioner Kenrick Thomas led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator, presented the following agenda changes:

1. Addition: **Emergency Management**; Request for Board to appoint a committee to review Debris Bids

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve the Agenda, as presented, with noted change. Motion carried unanimously.

Consent Agenda

Request for Payment Approval

Anderson Columbia

Pay Estimate #2, August 2013, GCR 307A, 424336-2-58-01..... \$214,877.18

Dixie County Sheriff's Office

Inmate Housing Invoice, August 2013 \$17,020.00

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

- Richard Esseck: Mr. Esseck, GCEDAC Member, addressed the Board and requested their consideration for an Open-Air Market to be held on the grounds at the Agriculture Complex. Mr. Esseck stated that if pleases the Board, he would like to be placed on the agenda for the next meeting for further discussion.

The Board took no action at this time; Mr. Esseck will schedule a time certain and bring back more information regarding his request for an Open-Air Market at the Ag Complex.

- Bobby Crosby: Mr. Crosby, on behalf of the Langston Family, requested the use of the Ag Complex, at NO cost, to host a rodeo benefit '*Hope for Rob Benefit*', for Rob Langston. Mr. Langston was in a very tragic accident, being severely burned. One hundred percent of the proceeds will go to support Mr. Langston.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the request to waive the fee for the use of the Gilchrist County Agriculture Complex for the rodeo benefit 'Hope for Rob Benefit'. Motion carried unanimously.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- Monthly Lime Rock Report: Mr. Crosby presented, for the Boards' information, the Monthly Limerock Report as submitted by Mr. Billy Cannon, Road Department Superintendent.

Library

- Monthly Report: Ms. Ann Caraway, Library Clerk, presented for the Boards' information, the Monthly Library Report.

At this time, the Board presented Ms. Wilma Mattucci, Library Manager, with a Retirement Plaque, for 22 years of service to Gilchrist County.

Solid Waste

- SR 47 24hr Drop-Site: Mr. Crosby addressed the issue of a 24 hour drop-site on SR 47 facility.

Mr. Pat Fischer, Solid Waste Superintendent, addressed the Board with his opinion/suggestions on the proposed 24hr drop-site on SR 47. Discussion took place.

Motion made by Commissioner John Thomas, seconded by Commissioner Kenrick Thomas, to approve the fencing and placement of a box, for a 24hr Drop-Site, on SR 47; costs to be funded out of Solid Wastes budget. Motion carried unanimously.

4:30 p.m. Time Certain

- FY2014 Budget Update: Ms. Jacki Johnson, Finance Director, presented a FY2013-2014 Budget Recap, for the Boards' information. She stated that the only change since the last budget recap was the addition of a line item, in the amount of \$1.2 million, to include the Self Insurance Fund.

This additional line item did not affect General Revenue Reserve. Discussion took place.

County Administrator's Report continues...

Animal Control: Mr. Crosby presented, for the Boards' information, the Monthly Animal Control Report, as submitted.

Agricultural Complex

- Proposal for Event Coordinator: Mr. Crosby has been working to obtain interested parties who could utilize/promote the Agricultural Complex, for the County. He presented a proposal for a possible upcoming Rodeo event, in November. Discussion took place.

The Board decided that there is a need to form a committee to promote the Ag Complex and directed the County Administrator to put committee recommendations as an agenda item on his report for the next meeting; and asked that each Commissioner to bring back their recommendation as well.

4:45 p.m. Time Certain

- EAR Letter to the DEO: Ms. Laura Dedenbach, County Planner, presented a *Letter of Determination* about the Gilchrist County Evaluation and Appraisal Report, informing the Department of Economic Opportunity of the County's intent to modify the Comprehensive Plan. She requested the Boards' approval and the Chairman's signature.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the Letter of Determination about the Gilchrist County Evaluation and Appraisal Report, informing the Department of Economic Opportunity of the County's intent to amend the Gilchrist County Comprehensive Plan. Motion carried unanimously.

County Administrator's Report continues...

Emergency Management

- **2013-14 Hazard Analysis Grant:** Mr. Crosby presented, for the Boards' approval, the 2013-14 Hazardous Analysis Grant, in the amount of \$1,520.00; this document has been approved by the County Attorney. This grant is awarded to the County in order for the Gilchrist County Department of Emergency Management to complete the Hazard Analysis of the County. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve the 2013-2013 Hazard Analysis Grant, in the amount of \$1,520.00. Motion carried unanimously.

SHIP

- **SREC, Inc. SHIP Administration Subcontract:** Mr. Crosby presented, for the Boards' approval, the SHIP Administration Subcontract between the Gilchrist County Board of County Commissioners and the Suwannee River Economic Council, Inc. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the SHIP Administration Subcontract with the Suwannee River Economic Council, Inc.; and to direct the County Attorney to amend the County Ordinance to remove the SHIP Loan Review Committee, with an effective date of October 1, 2013. Motion carried unanimously.

5:15 p.m. Time Certain

FINAL Budget Hearing

- **Resolution 2013-34 FINAL Millage Rate:** Mr. Newton, Clerk of Courts, presented and read Resolution 2013-34, Final Millage Rate, as follows:

RESOLUTION 2013-34

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR GILCHRIST COUNTY FOR FISCAL YEAR 2013-2014; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, on September 23, 2013, adopted Fiscal Year FINAL Millage Rates following a public hearing, as required by Florida Statute 200.065.

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Gilchrist County has been certified by the County Property Appraiser to the Board of County Commissioners as \$576,289,715.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Gilchrist County, Florida that:

1. The FY 2013-2014 operating millage rate is 8.2695 mills, which is less than the rolled-back rate of 8.4576 mills by 2.3 %
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED, at a public hearing this 23rd day of September, 2013.

Time Adopted 5:17 PM

**BOARD OF COUNTY COMMISSIONERS
GILCHRIST COUNTY, FLORIDA**

(SEAL)

By: _____
Sharon A. Langford, Chairman

ATTEST:

Todd Newton, Clerk of Court

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve Resolution 2013-34. Chairman Langford called for any further discussion or public participation...none noted. She then called for a vote by roll call; *Commissioner Todd Gray, NO; Commissioner John Thomas, YES; Commissioner D. Ray Harrison, Jr., YES; Commissioner Kenrick Thomas, YES; and she voted YES. Motion carried 4-1, with Commissioner Todd Gray voting NO.*

- Resolution 2013-35 FINAL Budget: Mr. Newton, Clerk of Courts, presented and read Resolution 2013-35, Final Budget, as follows:

RESOLUTION 2013-35

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2013-2014; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, on September 23, 2013, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2013-2014 in the amount of \$27,724,509.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gilchrist County, Florida that:

1. The FY 2013-2014 Final Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED, at a public hearing, this 23rd day of September, 2013.

Time Adopted 5:18 PM

**BOARD OF COUNTY COMMISSIONERS
GILCHRIST COUNTY, FLORIDA**

(SEAL)

By: _____
Sharon A. Langford, Chairman

ATTEST:

Todd Newton, Clerk of Court

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2013-35. Chairman Langford called for any further discussion or public participation...none noted. She then called for a vote by roll call; *Commissioner Kenrick Thomas, YES; Commissioner D. Ray Harrison, Jr., YES; Commissioner John Thomas, YES; Commissioner Todd Gray, NO; and she voted YES. Motion carried 4-1, with Commissioner Todd Gray voting NO.*

- Resolution 2013-36 FINAL Millage MSTU Rate: Mr. Newton, Clerk of Courts, presented and read Resolution 2013-36, Final Millage MSTU Rate, as follows:

RESOLUTION 2013-36

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR MUNICIPAL SERVICES TAXING UNIT (M.S.T.U) FOR EMERGENCY MEDICAL SERVICES FOR FISCAL YEAR 2013-2014; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, on September 23, 2013, adopted Fiscal Year FINAL Millage Rates following a public hearing as required by Florida Statute 200.065.

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Gilchrist County has been certified by the County Property Appraiser to the Board of County Commissioners - Municipal Services Taxing Unit as \$580,421,849.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida that:

1. The FY 2013-2014 operating millage rate is 1.0996 mills, which is less than the rolled-back rate of 1.1236 mills by 2.2 %.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED, at a public hearing this 23rd day of September, 2013.

Time Adopted 5:21 PM

**BOARD OF COUNTY COMMISSIONERS
GILCHRIST COUNTY, FLORIDA**

(SEAL)

By: _____
Sharon A. Langford, Chairman

ATTEST:

Todd Newton, Clerk of Court

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve Resolution 2013-36. Chairman Langford called for any further discussion or public participation...none noted. She then called for a vote by roll call; *Commissioner Kenrick Thomas, YES; Commissioner D. Ray Harrison, Jr., YES; Commissioner John Thomas, YES; Commissioner Todd Gray, NO; and she voted YES. Motion carried 4-1, with Commissioner Todd Gray voting NO.*

- Resolution 2013-37 FINAL MSTU Budget: Mr. Newton, Clerk of Courts, presented and read Resolution 2013-37, Final MSTU Budget, as follows:

RESOLUTION 2013-37

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS MUNICIPAL SERVICES TAXING UNIT OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2013-2014; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida, on September 23, 2013, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2013-2014, in the amount of \$2,404,842.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida that:

1. The FY 2013-2014 Final Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED, at a public hearing this 23rd day of September, 2013.

Time Adopted 5:23 PM

**BOARD OF COUNTY COMMISSIONERS
GILCHRIST COUNTY, FLORIDA**

(SEAL)

By: _____
Sharon A. Langford, Chairman

ATTEST:

Todd Newton, Clerk of Court

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve Resolution 2013-37. Chairman Langford called for any further discussion or public participation...none noted. She then called for a vote by roll call; *Commissioner Todd Gray, NO; Commissioner John Thomas, YES; Commissioner D. Ray Harrison, Jr., YES; Commissioner Kenrick Thomas, YES; and she voted YES. Motion carried 4-1, with Commissioner Todd Gray voting NO.*

This concluded the FINAL Budget Hearing.

County Administrator's Report continues...

Parks & Recreation

- Resolution 2013-32: Mr. Crosby presented Resolution 2013-32, for the Hart Springs Recreational Facility Phase 1, as required for the FRDAP grant application process. He read the short title as follows:

RESOLUTION 2013-32

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR FEDERAL FISCAL YEAR 2014-2015

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve Resolution 2013-32. Motion carried unanimously.

- Resolution 2013-33: Mr. Crosby presented 2013-33, for the Hart Springs Recreational Facility Phase 2, as required for FRDAP grant application process. He read the short title as follows:

RESOLUTION 2013-33

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR FEDERAL FISCAL YEAR 2014-2015

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve Resolution 2013-33. Motion carried unanimously.

General Government: Mr. Crosby stated that he was able to obtain one (1) quote, from GLE, for an Asbestos Survey, in the amount of \$1,100.00, for Old Colt Property (1022 East Wade Street). Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to approve moving forward with the Asbestos Survey with GLE, in the amount of \$1,100.00, for the Old Colt Property, as discussed. Motion carried unanimously.

Agenda Change

Emergency Management; Appoint Debris Committee: Mr. Crosby requested to appoint a committee to review the Debris Bids that were opened this morning. It was his recommendation to appoint David Peaton, Bobby Crosby, Billy Cannon, Kenrick Thomas, and Pat Fischer.

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to accept the recommendation of David Peaton, Bobby Crosby, Billy Cannon, Kenrick Thomas, and Pat Fischer, to serve as the Review Committee for Debris Bids. Motion carried unanimously.

FYI: Mr. Crosby informed the Board that the BOCC Meeting Facility now has backup generator power.

Attorney's Report

Mr. David Lang, County Attorney, presented the following documents, and/or addressed the following issues:

Resolution 2013-38: Mr. Lang presented Resolution 2013-38, policy change to Section 2.9 "Investment Policy" in the Gilchrist County Policies and Procedures Manual. He read the short title as follows, for the record:

RESOLUTION 2013-38

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA AMENDING SECTION 2.9 ENTITLED "INVESTMENT POLICY" OF THE GILCHRIST COUNTY POLICIES AND PROCEDURES MANUAL; AND ESTABLISHING AN EFFECTIVE DATE

Mr. Newton, Clerk of Court, explained the reason necessary for this resolution due to audit findings.

Mr. Newton read for the record, the following changes that were made to the Policies and Procedures Manual (underlined added, ~~strikethrough~~ deleted):

SECTION 2.9 INVESTMENT POLICY

D. Prudence and Ethical Standards

4. Officials responsible for making investments decisions must annually complete eight (8) hours of continuous education in subjects or courses of study relating to investment practices and products.

E. Authorized Investments

- Government National Mortgage Association
- Obligations of the Government Sponsored Enterprises (GSE's), including Federal Farm Credit Banks, Federal Home Loan Bank or its district banks and Federal Home Loan Mortgage Corporation, including mortgage-backed securities guaranteed by the Federal Home Loan Mortgage Corporation.
- Obligations of the Federal National Mortgage Association, including Federal National Mortgage Association participation certificates and mortgage pass-through certificates guaranteed by the Federal national Mortgage Association (U.S. "Instrumentalities").
- Interest-bearing obligations with a fixed maturity of any corporation within the United States. Investment in all corporate securities (including asset backed instruments) shall be limited to:
 - a. 20% of the market value (excluding commercial paper) of the total investment portfolio at the time of purchase.
 - b. Those securities rates "AA" of higher by Standard & Poor's and Moody's rating services. Securities rates on the lower tier of the "AA" rating must have a stable outlook to be eligible for purchase.
 - c. No more the 2% (at market value) of the total portfolio in the securities of any single issuer.
 - d. Those investment securities that are not convertible companies doing business with Iran and with the Sudan, will be disqualified as eligible issuers.

F. Maturity and Liquidity Requirements

4. Term to maturity shall be governed by the County's safety and liquidity constraints. As previously stated, maturities will be timed to coincide as closely as possible with known cash needs. A dynamic cash flow model will be utilized to continually monitor the projected cash receipts, matched against pending monthly liabilities. Unless matched to a specific cash flow requirement, the clerk will invest only in securities with either a final maturity or an average life of ten (10) years or less.

G. Portfolio Composition

2. The following maximum limits are guidelines established for diversification by instrument. These guidelines may be revised by the Clerk of Circuit Court for specific circumstances:

State Investment Pool	100%	
FLGIT	50%	<u>75%</u>
Money Market Funds	25%	
Certificates of Deposit	75%	
U.S. Treasury Bills/Notes	100%	<u>75%</u>
Repurchase Agreements	15%	

I. Authorized Investment Institutions and Dealers

1. The County shall only purchase securities from financial institutions, which are located within the State of Florida and are qualified as public depositories by the Treasurer of the State of Florida, ~~or from primary securities brokers/dealers designated by the Federal Reserve Bank of New York.~~ Documented lists of the authorized financial institutions and dealers/brokers will be developed and maintained by the Finance Officer and approved by the Clerk of Circuit Court. The Clerk's Office will maintain a list of Clerk authorized broker/dealers and registered representatives to provide investment services, to be selected by the Clerk with the Board of County Commissioners approval.

Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2013-38, with noted changes to Investment Policy. Motion carried unanimously.

Discussion of Speed Limits on 307A: Mr. Lang stated that there are issues regarding the speed limit on CR 307A.

Mr. Billy Cannon, Road Department Superintendent, along with Mr. Andrew Carswell, P.E., Mills Engineering Company, explained the history of the road construction and speed limits on CR 307A, as of date. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve reducing the speed limit on CR 307A to 30 mph from US 129 to the flashing light, per the recommendation of the engineer. Motion carried unanimously.

Discussion and “SHIP” Satisfaction of Lien – RE: Mattie L. Koon: Mr. Lang made a *Disclosure* regarding work done for Mattie L. Koon and family.

Mr. Lang then presented a *Satisfaction of Lien*, for SHIP Recipient Mattie L. Koon, on the second loan, in the amount of \$83,500.00, from July 13, 2007. Discussion took place.

Motion made by Commissioner John Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Satisfaction of Lien, for Mattie L. Koon, on loan from July 2007. Motion carried unanimously.

Modification of Employment Contract: Mr. Lang presented the Modification of Employment Contract between BOCC and Stanley Ramsey, for the Boards’ approval. This issue was addressed at the last meeting and the County Attorney was directed to bring back a modified contract.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve the Modification of Employment Contract between BOCC and Stanley Ramsey. Motion carried unanimously.

RFP’s for ‘Limited Use and Maintenance’ of the Gilchrist County Agriculture Complex: Mr. Lang presented the Request for Proposals for ‘Limited Use and Maintenance’ of Gilchrist County Agricultural Complex Property, for the Boards’ consideration and approval.

Mr. Tim Campbell and Ms. Pam Parker-Manning, River Cross Cowboy Church, have reviewed and requested clarification on a few points included in the RFP. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded Commissioner John Thomas, to approve moving forward with the RFP’s for ‘Limited Use and Maintenance’ of Gilchrist County Agricultural Complex Property and directed the County Attorney to change the RFP to include a clause to opt-out; Mr. Crosby to clarify with insurance carrier about volunteers. Motion carried unanimously.

Clerk’s Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Clarification of 2014 Raises: Mr. Newton requested clarification from the Board on the 2014 raises whether it only includes Full-time Employees or whether or not it also includes Part-time, Seasonal and Contracted Employees are included.

Chief Mitch Harrell recommend applying the \$500 raise to the base salary for ALL of the EMS Employees, figuring a \$.15/ per hour pay increase; including On-Call EMS Employees. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the pay increase of \$500 averaging out to \$.15/per hour on the base salary for all EMS Employees (including On-Call EMS Employee's). Motion carried 4-1, with Commissioner Todd Gray voting NO.

Discussion took place on whether or not to include *Seasonal Employees* in on the 2014 pay increase of \$500.

The Board agreed that the 2014 pay increase of \$500 (which averages out to \$.24/per hour) will include ALL Full-time and Part-time Employees averaging 20 hours a week; and that Seasonal Employees are excluded.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas to approve the \$500 pay increase (averaging to be a \$.24/per hour) for all Full-time and Part-time Employees averaging 20 hours a week, excluding Seasonal Employees. Motion carried 4-1, with Commissioner Todd Gray voting NO.

Catastrophic Inmate Medical Insurance Quote: Mr. Newton presented a quote for the Catastrophic Inmate Medical Insurance and recommended Option 1, with the Annual Premium of \$60,111.00. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the Catastrophic Inmate Medical Insurance, Option 1, Annual Premium, in the amount of \$60,111.00. Motion carried unanimously.

Loan Schedule: Mr. Newton presented and discussed the Loan Payment Schedule as requested by the Board, for their information. Discussion took place.

Budget Recap Fiscal Year 2013: Mr. Newton presented and discussed, for the Boards' information, the Budget Recap for Fiscal Year 2013, Period Ending 9/18/2013.

Revenue Report for Hart & Otter Springs: Mr. Newton presented and discussed, for the Boards' information, the Revenue Report for Hart & Otter Springs, for Period Ending August 31, 2013.

Commissioners Reports

- Commissioner John Thomas gave an update on the meeting he attended regarding the Sabal Pipeline; a Public Meeting is scheduled for October 8th at the Bell Auditorium
- Commissioner Todd Gray presented a letter to Jordan Green, FDOT, requesting that SR 26 get priority for 4-laning...discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve a resolution requesting SR 26 be 4-laned and for it to be sent to Legislation & FDOT; the County Attorney will draft the resolution. Motion carried unanimously.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn: With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to adjourn. Motion carried unanimously.* Chairman Langford adjourned the meeting at **7:08 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Approved:

Sharon A. Langford, Chairman

Attest:

Todd Newton, Clerk of Court