

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD FEBRUARY 3, 2014

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, February 3, 2014**, at **2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; John Ayers, Gilchrist County Journal; Diane Rondolet, Code Enforcement Officer; Billy Cannon, Road Department Superintendent; Grady Jones; Richard & Leslie Esseck; Ray & Jane Rauscher; Jean Sails; Pat Watson, Quilt Festival; Marion Poitevint; Katherine LaBarca; Diane Clifton, Quilt Festival/State Grant; Everritt Heaton; Theresa Sapp, Trenton Rotary; Lt. Jeff Manning, GCSO; Jim Thomas; Lowell Chesborough; Dave Dickens, SRWMD; and Megan Carter, NFPS.

Call to Order

Chairman D. Ray Harrison, Jr., called the meeting to order at 2:00 p.m. Pastor Henry Fuentes, Bell Baptist Church, delivered the invocation and Commissioner Kenrick Thomas, lead the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator, presented the following agenda changes:

1. Addition: Limerock Extraction Lease
2. Addition: SRWMD Interlocal Agreement

Mr. David Lang, County Attorney, presented the following agenda change:

1. Addition: Discussion of Townsend Rock Pit

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the Agenda, as presented, with noted changes. Motion carried unanimously.

Consent Agenda

- BOCC **approved** the Consent Agenda, as presented,

Approval of Bills

On file in Clerk's Office January 2014

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

- Mr. Grady Jones, Concerned Citizen, addressed the Board and requested that they consider naming the Rodeo Arena at the Gilchrist County Agricultural Complex, "J.M. Everett Arena". Mr. Jones shared the reasoning behind his request. Discussion took place.

The Board set a time certain for the next board meeting at 4:45 p.m., on Thursday, February 20, 2014, to discuss and consider Mr. Jones' request for a sign to be placed at the Gilchrist County Agricultural Complex recognizing/naming the Rodeo Arena after J.M. "Murph" Everett.

- Ms. Teresa Sapp, with the Trenton Rotary Club, spoke about bringing a Child Advocacy Center into the Tri County Area. She requested that the entrance fee to Hart Springs be waived for fundraiser to take place on April 19th.

This item will be placed on the County Administrator's Report for the February 20th meeting, for further consideration.

- Pat Watson and Diane Clifton, representing the Gilchrist County Quilt Show, requested a donation from the BOCC, for the Annual Quilt Festival.

The Board asked that this request be submitted to the TDC Committee for their consideration/approval.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department: Mr. Crosby stated that there were no issues to address at this time.

Gilchrist County Agricultural Complex

- Quotes for Maletti Tiller: Mr. Crosby brought back quotes for a Maletti Rotary Tiller (P180SSC) as follows:

Ag-Pro Live Oak	\$4,500.00
Everglade Farm Equipment	Declined to BID
Lovett & Tharpe	\$5,135.00

It was Mr. Crosby's recommendation to go with Ag-Pro Live Oak. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the purchase of a Maletti Rotary Tiller from Ag-Pro Live Oak, IF there are none compatible on State Contract; cost to be funded out of General Revenue Reserve. Motion carried unanimously.

2:30 p.m. Time Certain

- **Fair Housing Workshop:** Megan Carter, North Florida Professional Services, Inc., addressed the Board and stated that Gilchrist County is eligible for Small Cities CDBG Economic Development (CDBG/ED) funds with NO Match Required and requested the Boards' support to proceed with application.

Ms. Carter stated that the *type of project* being applied for is Economic Development – Ellie Ray's as Participating Party (paving NW 110th Street). She explained the application process and that the next step is to hold a Citizen's Advisory Task Force (CATF) meeting. Once the CATF has met, a second and final Public Hearing will be held. The Application Cycle closes March 12th. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve supporting the CDBG Application Process, for the paving of NW 110th Street. Motion carried unanimously.

The Board agreed to appoint members to make up the CATF at the February 20th meeting; and set a Time Certain for 2:30 p.m. for the second and final hearing, at the March 3, 2014, board meeting.

Ms. Carter proceeded with the Fair Housing Workshop, as a requirement for the FFY2013 Community Development Block Grant Program.

This concluded her presentation.

County Administrator's Report Continues...

Code Enforcement

- **Monthly Report:** Mr. Crosby presented, for the Boards' information, the Monthly Code Enforcement Report, as submitted by Ms. Diane Rondolet, Code Enforcement Officer.

Parks & Recreation (additional handout)

- Springs Restoration: Mr. Crosby presented a proposed/draft Interlocal Agreement between Suwannee River Water Management District and Gilchrist County, for the restoration of Hart Springs and Otter Springs. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the proposed Interlocal Agreement between Suwannee River Water Management District and Gilchrist County, for the restoration of Hart Springs and Otter Springs, as presented; document has been reviewed by legal counsel.

Mr. Crosby to check with all three (3) engineering firms and bring back a cost. Chairman Harrison called for the vote. ***Motion carried unanimously.***

At this time, Chairman Harrison read a *Thank You* note from County Engineer, Lee Mills, Mills Engineering, for thoughts and prayers extended to him and his family during the passing of his mother.

Moving on...

EMS

- Clarification of Medical Director Contract: Mr. Crosby stated that at the last meeting it was questioned why other counties are paying less than we are. Mr. Crosby informed the Board that the other counties also pay for insurance and that is the difference, as we don't pay for insurance.

Mr. Crosby stated that Dr. Cox has officially resigned, and that Dr. Gianas has already put forth effort to meet our Staff. No Board action needed.

- Workman's Compensation Discussion: Mr. Crosby stated that this discussion pertains to the County's Rules and Procedures stating that if you as a Sole Proprietor that does work for the County, you must carry Liability and Workers Comp Insurance.

Sole Proprietor, Milton Weeks, who performs service and maintenance on ambulance and fire vehicles, now carries Liability, but no Workers Comp Insurance.

Mr. Crosby addressed the issue, for the Boards' consideration, of amending the County's policy to state that as long as you are a sole proprietor, no additional employees that you can work for the County with NO Workers Comp Ins. This would allow Mr. Weeks to continue to work for the County doing repairs/maintenance on emergency vehicles. Discussion took place.

The Board requested that the County Administrator contact Mr. Week and ask him to consider getting Worker's Comp Insurance.

Communication Towers

- Royster Property: Mr. Crosby addressed the issue of an offer being made by Mr. Royster, for the purchase of the Royster Property located on CR 340, where the Communications Tower is located. Mr. Royster is selling his property and wanted to give the Board first option to purchase. Mr. Crosby informed the Board of Mr. Royster's offer is still the original \$100,000.00; even if no sale takes place the lease will transfer from owner to owner and the County will continue to lease site. Discussion took place.

Mr. David Lang, County Attorney, stated that he filed a Memorandum of Disclosure of Conflict on discussion of R.R. Royster and Marcia H. Royster's Commercial Lease Agreement and Option to Purchase (Tower Property).

The Board requested that the County Administrator contact Mr. Royster regarding whether he would consider appraised value for the property on which the Communications Tower is located upon Mr. Royster's decision, the County Administrator will call for an Emergency Board Meeting for consideration of offer due to being time sensitive.

General Government

- Letter of Support: Mr. Crosby presented, for the Boards' approval, a *Letter of Support*, for the States purchase of Blue Springs. (A resolution in support of purchase will be presented during the County Attorney's Report). Discussion took place.

Motion made by Commissioner John Thomas, seconded by Commissioner Sharon A. Langford to approve the Letter of Support, for the purchase of Blue Springs. Motion carried unanimously.

- Change Order; Records Storage Building: Mr. Crosby presented, for the Boards' approval, a Change Order, for Record Storage Building, as submitted by McInnis Services, LLC. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to approve the Change Order for the Records Storage Building as submitted by McInnis Services, LLC. Motion carried unanimously.

- Payment; Records Storage Building: Mr. Crosby requested *pre-approval* of final payment, for McInnis Services, LLC, for the Records Storage Building, in the amount of \$45,275.43. Discussion took place.

Motion made by Commissioner John Thomas, seconded by Commissioner Kenrick Thomas, to approve payment to McInnis Services, LLC, for completion of the Records Storage Building Project, in the amount of \$45,275.43. Chairman Harrison called for any further discussion.

Commissioner Todd Gray addressed some issues he found during a walk-through of the project and suggested that a *punch list* be considered before final payment is made.

Commissioner Gray recommended that a percentage (5%) of the final payment amount be withheld until all items on the *punch list* have been satisfied. Chairman Harrison then called for a vote...

Motion failed 0-5, to approve FINAL payment in the amount of \$45,275.43.

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve “Last Progress Payment”, in the amount of \$27,113.52; upon final completion of “Punch List” items, a balance of \$18,161.91 will be owed, totaling the amount of \$45,275.43, due to McInnis Services, LLC, for completion of the Records Storage Building Project. Motion carried unanimously.

- **CDBG Property Boundaries**: Mr. Crosby addressed the issue on the properties purchased out on SE 79th Lane (for the CDBG Project), that one of the retention ponds, when the corners were set, the lines actually run through one of the neighbor’s property about 20 feet; their well is actually on our property. He stated that this does not conflict with the project at all, although corrective measures need to be considered. Discussion took place.

Mr. Crosby also stated that in talking with those involved with the project, the property owner will be contacted and asked to pay for a survey and property description, in order for line to be removed so that his well will be back on his property and then the property will be deeded back to him.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Todd Gray, to approve moving forward on encroachment issue on SE 79th Lane, in conjunction with CDBG project. Motion carried unanimously.

- **Retiree Life & Health Insurance**: Mr. Crosby presented a change of Policy & Procedure for Retiree Life and Health Insurance Benefits, as follows:

Basic Life Insurance (Policy after December 2, 2013)

It is a policy of the Board that any employee retiring with 10 years of consecutive service with Gilchrist County and having attained 64 years of age, or any employee having 30 or more years of service with Gilchrist County at any age, may continue their basic life insurance coverage, with the Board paying the premium on behalf of the retiree, for 12 months from date of retirement.

Health Insurance

It is a policy of the Board that any employee retiring with 10 years of consecutive service with Gilchrist County and having attained 64 years of age, or any employee having 30 or more years of service with Gilchrist County at any age, may continue their health insurance coverage, with the Board paying the premium on behalf of the retiree, for 12 months from date of retirement.

Basic Life Insurance (Policy as of December 2, 2013)

It is a policy of the Board that any employee with a hire date of December 2, 2013 or before with 10 years of consecutive service with Gilchrist County and having attained 62 years of age or any employee having 30 or more years of service with Gilchrist County at any age, may continue their basic life insurance coverage with the board being responsible for the benefit.

Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to accept the proposed changes to the Policy & Procedures for Retiree Life and Health Insurance Benefits. Motion carried unanimously.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Resolution 2014-01: Mr. Lang presented Resolution 2014-01, in support of State purchase of "Blue Springs Park" reading the short title as follows:

RESOLUTION 2014-01

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA EXPRESSING SUPPORT FOR THE PURCHASE OF BLUE SPRINGS PARK BY THE STATE OF FLORIDA UNDER THE FLORIDA FOREVER PROGRAM; AND PROVIDING AN EFFECTIVE DATE

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to approve Resolution 2014-01. Motion carried unanimously.

Agenda Change: Mr. Lang addressed the issue, for discussion, of the Townsend Rock Pit Lease Agreement(s). Mr. Lang explained that due to the requirements of the DEP and updating of agreements, he has drafted two (2) lease agreements for both Clyde E. Townsend (40 acres) and Charles and Barbara Townsend (40 Acres) for the Boards' approval. Discussion took place.

Motion made by Commissioner John Thomas, seconded by Commissioner Sharon A. Langford, to approve the Limerock Extraction Lease with Clyde E. Townsend. Motion carried unanimously.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the Limerock Extraction Lease with Charles and Barbara Townsend. Motion carried unanimously.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Escheated Properties: Mr. Newton presented as offer received for the purchase of Parcel #14-10-16-0554-0012-0060, for \$750.00, from Mr. Lowell Chesborough. This property has been listed on *Lands Available*, for the past three years. Discussion took place.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to DENY offer for \$750.00 to purchase Parcel #14-10-16-0554-0012-0060. Chairman Harrison called for any public comments.

Mr. Lowell Chesborough addressed the Board and discussed his offer. Clarification of the County owned property listing (value) and purchase options were also discussed. Chairman Harrison then called for a vote. ***Motion carried unanimously to deny offer of \$750.00.***

Discussion continued on the procedure to sell County owned property on the list of *Lands Available* and the purchase price.

Moving on...

Commissioners Reports

- Commissioner D. Ray Harrison, Jr., requested that the Commissioners consider a Wall of Fame, for County Residents to be recognized for services, similar to what the City of Trenton has done

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn: With there being no further business... a ***Motion was made by Commissioner John Thomas, seconded by Commissioner Kenrick Thomas, to adjourn. Motion carried unanimously.*** Chairman Harrison adjourned the meeting at **4:49 p.m.**

***Board of County Commissioners
Gilchrist County, Florida***

***Attest:
Todd Newton, Clerk of Court***

***Approved:
D. Ray Harrison, Jr., Chairman***