

## **MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD MAY 19, 2014**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, May 19, 2014**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

|                     |  |
|---------------------|--|
| <i>District I</i>   | <i>Commissioner Sharon A. Langford</i>             |
| <i>District II</i>  | <i>Commissioner D. Ray Harrison, Jr., Chairman</i> |
| <i>District III</i> | <i>Commissioner Todd Gray, Vice Chairman</i>       |
| <i>District IV</i>  | <i>Commissioner John Rance Thomas</i>              |
| <i>District V</i>   | <i>Commissioner Kenrick Thomas</i>                 |

### **Others in Attendance**

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; Wesley Robert, Finance/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; John Ayers, Gilchrist County Journal; David Peaton, Director of Emergency Management; Billy Cannon, Road Department Superintendent; Mitch Harrell, Fire/EMS Chief; Lt. Jeff Manning; Roger Pittman; Tim Rutherford, Harold Barry and John Boatwright, Florida Department of Agriculture; Marion Poitevint; Katherine LaBarca; Fred and David Fox, Fox Enterprises; Brian Delburn and Jordan Green, FDOT; Tim Hastings, CFEC; Pam McElroy and Jeff Peters, ECT, Inc.; Diane Clifton, GCEDAC; Whitney Smith, City of Fanning Springs; and David Padot.

### **Call to Order**

Chairman D. Ray Harrison, Jr., called the meeting to order at 4:00 p.m.

Pastor Keith McConnell, First Baptist Church, delivered the invocation and Commissioner Todd Gray led the pledge of allegiance.

### **Agenda**

Mr. Bobby Crosby, County Administrator, presented the following agenda change:

1. Addition: Road Department; CIGP
2. Addition: General Government; Discussion of Ms. Elnor Asbell's Property

***Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to approve the Agenda, as presented, with noted changes. Motion carried unanimously.***

## **Consent Agenda**

The Board **approved** the Consent Agenda, as presented:

- **Approval of Minutes**

|                       |                |
|-----------------------|----------------|
| Regular Meeting ..... | March 17, 2014 |
| Regular Meeting ..... | April 07, 2014 |
| Regular Meeting ..... | April 21, 2014 |

- **Approval of Budget Entries**

|                                       |            |
|---------------------------------------|------------|
| BE14-022, Fund 434, Solid Waste ..... | \$2,050.00 |
|---------------------------------------|------------|

- **Request for Payment Approval**

|   |            |
|---|------------|
| Dixie County Sheriff's Office<br>Inmate Housing Invoice, April 2014 ..... | \$6,549.00 |
|---|------------|

|   |            |
|---|------------|
| Mills Engineering Company<br>Invoice 2013066, Resurface SE 90 <sup>th</sup> Ave ..... | \$1,021.25 |
| Invoice 2014035, Otter Springs Dredge/Fill Permit .....                               | \$2,090.00 |

|   |             |
|---|-------------|
| Anderson Columbia Company, Inc.<br>Pay Estimate #1, GCR 341 ..... | \$32,784.08 |
|---|-------------|

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the Consent Agenda, as presented. Motion carried unanimously.***

## **County Administrator's Report**

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

### **General Government**

- **Property for Development in Fanning Springs:** Major Tim Rutherford with the Florida Department of Agriculture, addressed the Board and expressed the need for the continued lease (has been in place since the eighties) of the *parcel of land*, in Fanning Springs.

Mr. Roger Pittman, retired Major in charge Florida Department of Agriculture Inspection Station, in Fanning Springs, shared his concerns on the continued need for the *parcel of land*, as well. He stated that the parcel is and has been utilized by the Ag Station since the mid to late 1960's. Discussion took place.

**Chairman Harrison stated that the Board will take into consideration the concerns and advice that was shared regarding the *parcel of land* brought forth for discussion and consideration of future development.**

**4:15 p.m. Time Certain**

Jordan Green, FDOT; County Work Program Priorities: Mr. Jordan Green, FDOT, addressed the Board to discuss the County's Work Program Priorities. He presented the Tentative 5 Year Transportation Plan for current SCRAP, SCOP and CIGP. He stated that the deadlines are as follows; SCRAP, SCOP and CIGP is May 23, 2014 and any others by July 1, 2014.

**4:45 p.m. Time Certain**

Environmental Consulting & Technology, Inc.: Ms. Pam McElroy, Senior Scientist with ECT, presented a power point presentation regarding Grant Funding for the cleanup at the Old Colt's Station. During her presentation, options for the Boards' consideration included removal of tanks, assessment, cleanup (if required), and to apply site-specific Brownfield grant.

Upon conclusion of the presentation, Mr. Jeff Peters, Florida Brownfield Sector Lead, with ECT, presented a proposal to the Board for the cleanup at the Old Colt's Station, including the following:

- ECT will work with the County Administrator to submit the grant application
- ECT will assist the County with compliance issues regarding this site until notification from EPA is received
- Approve ECT to pursue a site-specific Brownfield Grant Application for Colt's Station, for September 30, 2014 submittal

Discussion took place.

***Motion made by Commissioner Todd Gray seconded by Commissioner Sharon Langford to move forward with allowing Environmental Consulting & Technology, Inc. to apply for a Brownfield Assessment Grant, on behalf of the Board, to assist with the Old Colt Station's cleanup. Motion carried unanimously.***

**4:30 p.m. Time Certain**

Budget Hearing: Ms. Jacki Johnson, Finance Director, presented the following Resolutions and Budget Entries for the Boards' approval:

- Resolution 2014-08 & BE14-020

**RESOLUTION 2014-08  
A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF  
COUNTY COMMISSIONERS AMENDING THE SUPERVISOR  
OF ELECTIONS BUDGET**

**WHEREAS**, the Gilchrist County Board of County Commissioners approved the purchase of the EVID electronic poll books in the amount of \$23,435.00.

**WHEREAS**, the additional amount was not included in the Fiscal Year 2013-2014 Supervisor of Elections budget;

**NOW, THEREFORE, BE IT RESOLVED**, by the Gilchrist County Board of County Commissioners that the Supervisor of Elections budget is hereby amended with an increased amount of \$23,435.00.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve Resolution 2014-08 & BE14-020. Motion carried unanimously.*

- Resolution 2014-09 & BE14-021

#### **RESOLUTION 2014-09**

#### **A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE GENERAL FUND BUDGET**

**WHEREAS**, the Board of County Commissioners of Gilchrist County have received a grant award in the amount of \$34,689.00, which represents the Edward Byrne Memorial Justice Assistance Grant awarded by the Florida Department of Law Enforcement for an In Car Video Camera Upgrade project.

**NOW, THEREFORE, BE IT RESOLVED**, by the Gilchrist County Board of County Commissioners that the General Fund (001) is hereby amended with an increased amount of \$34,689.00.

*Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve Resolution 2014-09 & BE14-021. Motion carried unanimously.*

#### **County Administrator's Report Continues...**

##### General Government

- Property for Development in Fanning Springs: Ms. Diane Clifton spoke on behalf of the Economic Development Committee regarding the timeliness of the BOCC supporting a large lodging facility project in Fanning Springs. She also informed that there is time to place a referendum on the ballot regarding the ability to exempt property taxes.

Others including Fred Fox, Fred Fox Enterprises, Whitney Smith, City of Fanning Springs, Roger Pittman, Retired FDA Major, Major Tim Rutherford, FDA, and David Padot, local businessman, all addressed the Board stating their interests and concerns. Discussion took place.

**BOCC directed the County Administrator and the County Attorney get with the City of Fanning Springs, FDOT, Department of Agriculture and Greenway Trails, ALL involved, to find a resolution that everyone agrees on regarding the *parcel of land*, in Fanning Springs.**

#### Road Department

- Monthly Lime Rock Report: Mr. Crosby presented the Monthly Limerock Report as submitted by Mr. Billy Cannon, Road Department Superintendent, for the Boards' information.
- Striping for CR-138: Mr. Crosby presented a quote from Jenkins Painting, Inc., to do the striping on CR-138 from US 129 to SR 47, in the amount of \$10,800.00. Because of policy, Mr. Crosby asked the Board if they would like for him to go out for bids due to the quote being over \$10,000.00. Discussion took place.

**It was consensus of the Board to direct the County Administrator to go out for bids on the CR 138 Striping Project.**

- SCRAP and SCOP: Mr. Crosby presented for discussion and the Boards' consideration the recommendation of the following roads for SCRAP and SCOP projects:

#### **Small County Outreach Program (SCOP)**

Paving of dirt road, widening, bridge repair/rehab, drainage, safety

- Gay Road NW 30<sup>th</sup> Street; from US129 to NW 20<sup>th</sup> Avenue **1½ mile in length**
- Miller Grade NE 80<sup>th</sup> Avenue; (need to check on right away) CR340 to CR337 **3½ miles in length**
- Suwannee Shores; NW 73<sup>rd</sup> Trail and NW 41<sup>st</sup> Circle From US129 to NW 40<sup>th</sup> Avenue **1¾ miles in length**
- Little Lake City; NW 60<sup>th</sup> Street From US129 to NW 50<sup>th</sup> Terrace **1½ mile in length**
- Jennings Lake Road (need right away); NW 50<sup>th</sup> Street to SW 22<sup>nd</sup> Court **1 mile in length**
- Butler Estates (group as one project) **2½ miles in length**
  - NW 102<sup>nd</sup> Place      from US129 to NW 38<sup>th</sup> Terrace
  - NW 37<sup>th</sup> Court      from NW 102<sup>nd</sup> Place to NW 93<sup>rd</sup> Lane
  - NW 93<sup>rd</sup> Lane      from NW 37<sup>th</sup> Court to US129
- CR236 Building Supply Road From US129 to CR341 **2 ½ mile in length**

Mr. Billy Cannon, Road Department Superintendent, expressed his opinion on which roads should be considered at this time. Discussion took place.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner John Thomas, to approve adding CR 236 and Butler Estates (NW 102<sup>nd</sup> Place, NW 37<sup>th</sup> Court, NW 93<sup>rd</sup> Lane) as recommended requests for the SCOP projects. Motion carried unanimously.***

### **Small County Road Assistance Program (SCRAP)**

Resurfacing of road reconstruction (existing footprint only)

- SW 85<sup>th</sup> Lane From SW CR307 to Dead End **¼ mile in length**
- CR340 (to be combined with CR340 from US129 to SR47 approved for 2017 budget total project miles 14¾ in length)
  - From Rock Bluff Bridge to US129 **3 miles in length**
  - From SR47 to Alachua County Line **5 miles in length**

Mr. Billy Cannon, Road Department Superintendent, expressed his opinion on which roads should be considered at this time. Discussion took place.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Todd Gray, to direct Billy Cannon, Road Department Superintendent, to meet with the County Engineer, to discuss alternative recommendations, should CR 340 and SW 85<sup>th</sup> Lane not qualify for SCRAP. Motion carried unanimously.***

### EMS/Fire

- Extrication Equipment: Mr. Crosby presented a request to purchase extrication equipment, in the amount of \$27,811.63, with approval of sole source letter, from Hurst *Jaws of Life, Inc.* Chief Mitch Harrell explained the need for this purchase. Discussion took place.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the purchase of extrication equipment, in the amount of \$27,811.63, from Hurst, as a sole source. Motion carried unanimously.***

- Municipal Emergency Services: Mr. Crosby presented, for the Boards' approval, a request to use the Osceola County's purchase agreement with Municipal Emergency Services (M.E.S.), for the purchase of Fire/EMS equipment (ref. B24 allowing other entities to use). Discussion took place.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Todd Gray to approve the use of the Osceola County Purchase Agreement with Municipal Energy Services (M.E.S.), for the purchase of Fire/EMS equipment. Motion carried unanimously.***

- EMS Station 5, Trenton: Mr. Crosby asked for consensus of the Board, to allow Mittauer & Associates to begin the BID process for Trenton EMS Station #5 New Construction.

**The Board agreed to allow Mittauer & Associates to begin the BID process for Trenton EMS Station #5 New Construction.**

### Community Development

- Ginnie Springs Outdoors LLC: Mr. Crosby requested the Boards' approval of the application, for fireworks display, for Ginnie Springs Outdoors LLC. Mr. Crosby stated that upon approval, they will need to provide proof of liability insurance and will need to submit notice to the newspaper. Discussion took place.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the application for fireworks display, for Ginnie Springs Outdoors LLC, subject to all conditions being met to the satisfaction of the County. Motion carried unanimously.***

### SHIP

- Joe Langford: Mr. Crosby presented for the Boards' approval, the Owner Occupied SHIP Rehab request, for Joe Langford, in the amount of \$28,677.45.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve Joe Langford's SHIP Application, in the amount of \$28,677.45, for rehab. Motion carried unanimously.***

- Katherine LaBarca: Mr. Crosby presented for the Boards' approval of SHIP loan, for Katherine LaBarca, in the amount of \$40,000.00.

***Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve SHIP Loan, in the amount of \$40,000.00, for Katherine LaBarca. Motion carried unanimously.***

### Library

- Monthly Report: Mr. Crosby presented, for the Boards' information, the Monthly Library Report, for March/April 2014.

### TDC

- Blueway Trail: Mr. Crosby presented for the Boards' approval, for additional cost, for map printing, for Blueway Trail, to Kilby Creative Inc., not to exceed \$400.00.

Discussion took place.

***Motion made John Thomas, seconded by Commissioner Todd Gray, to approve the additional cost, to Kilby Creative, NOT to exceed \$400.00, for map printing for Blueway Trail. Motion carried unanimously.***

### Solid Waste

- Guardian 55ES Sprayer: Mr. Crosby presented for the Boards' approval, the request to purchase a Guardian 55ES Sprayer, in the amount of \$2,878.72, from ADAPCO, Inc. This item is to help with mosquito control; funds are available in the budget. Discussion took place.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the purchase of a Guardian 55ES Sprayer, in the amount of \$2,878.72, from ADAPCO, Inc., to help with mosquito control; funds are available in the budget. Motion carried unanimously.***

### General Government

- Tax Deed Properties: Mr. Crosby stated that upon the presentation made by Mr. Newton regarding the Tax Deed Properties for sale, he is recommending that the Board purchase two (2) of these properties.

The parcels recommended for purchase are 09-07-15-0077-0000-0340 and 09-07-15-0077-0000-0670; at the cost not to exceed \$3,000.00 and to be funded out of General Revenue Reserve. Discussion took place.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the two (2) parcels recommended for purchase, parcels 09-07-15-0077-0000-0340 and 09-07-15-0077-0000-0670; at the cost not to exceed \$3,000.00 and to be funded out of General Revenue Reserve. Motion carried unanimously.***

### Agenda Changes

- Recommended submittals for CIGP: Mr. Crosby presented, for the Boards' consideration, the recommended submittals, as prepared by Jordan Green, FDOT, for the CIGP. Mr. Crosby requested the Boards' approval to submit this recommendations for the CIGP. Discussion took place.

***Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the recommended submittals, SR 26, Section #31010 (as submitted), for the CIGP. Motion carried unanimously.***

### Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Resolution No. 2014-10: Mr. Lang presented Resolution 2014-10, Traffic Signal Agreement with FDOT, and read the short title, as follows, for the record:



### RESOLUTION 2014-10

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, AUTHORIZING THE COUNTY TO ENTER INTO A TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION; AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE SUCH AGREEMENT; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.**

*Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve Resolution 2014-10. Motion carried unanimously.*

Resolution No. 2014-11: Mr. Lang presented Resolution 2014-11, authorizing the County Attorney to intervene on behalf of the County in the Florida Division of Administrative Hearing Rule Challenge in support of the SRWMD and read the short title as follows:

### RESOLUTION NO.2014-11

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, AUTHORIZING AND DIRECTING THE COUNTY ATTORNEY TO INTERVENE ON BEHALF OF GILCHRIST COUNTY IN THE FLORIDA DIVISION OF ADMINISTRATIVE HEARINGS RULE CHALLENGE IN SUPPORT OF THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT AND THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION PROPOSED RULES 62-42.100, 62-42.200, AND 62-42-300; AND PROVIDING AN EFFECTIVE DATE**

Mr. Lang enlightened the Board on the status of the administrative hearing.

*Motion made by Commissioner John Thomas, seconded by Commissioner Kenrick Thomas, to approve Resolution 2014-11. Motion carried unanimously.*

Addendum to the Kilby Creative, Inc. Agreement: Mr. Lang stated that this issue has been satisfied earlier during this meeting.

Approval of Final Order SUP14-01 (Gerald Fowler): Mr. Lang presented on behalf of Ms. Laura Dedenbach, County Planner, the Final Order for SUP 14-01, Gerald Fowler, for the Boards' approval.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the Final Order for SUP14-01, Gerald Fowler. Motion carried unanimously.*

Approval of Final Order SUP14-02 (John and Kristine Deel and Lee Lamar Gibson): Mr. Lang presented on behalf of Ms. Laura Dedenbach, County Planner, the Final Order for SUP 14-02, John and Kristine Deel and Lee Lamar Gibson, for the Boards' approval.

***Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the Final Order for SUP14-02, John and Kristine Deel and Lee Lamar Gibson. Motion carried unanimously.***

### **Clerk's Report**

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

**Response to Fiscal Year Audit Report 2011-12:** Mr. Newton stated that a notice was received from the Joint Legislative Auditing Committee in response to a finding from FY2011-2012 asking us to respond. He provided a letter for the Boards' approval and Chairman's signature.

***Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray to approve the response letter to the Joint Legislative Auditing Committee, and to allow the Chairman to sign. Motion carried unanimously.***

**Auditors Contract; Carr, Riggs & Ingram, LLC:** Mr. Newton presented a three year renewal contract for the auditing services of Carr, Riggs & Ingram, LLC. Discussion took place.

***Motion made by Commissioner by Todd Gray, seconded by Commissioner Kenrick Thomas, to approve the three year renewal contract for the auditing services of Carr, Riggs & Ingram, LLC, as recommended by Staff. Motion carried unanimously.***

### **Commissioners Reports**

Commissioner Sharon A. Langford asked about the referendum regarding Tax Incentives and the procedure to get that started. Discussion took place.

The Board directed Mr. Lang, County Attorney, to bring something back at the next meeting.

**Old Business:** None noted.

**New Business:** None noted.

**Public Participation:** None noted.

**Adjourn:** With there being no further business... a ***Motion was made by Commissioner Sharon A. Langford, seconded by Commissioner Todd Gray, to adjourn. Motion carried unanimously.*** Chairman Harrison adjourned the meeting at **6:57 p.m.**

***Board of County Commissioners  
Gilchrist County, Florida***

***Attest:***

***Approved:***

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***Todd Newton, Clerk of Court***

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***D. Ray Harrison, Jr., Chairman***