

## **MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JUNE 2, 2014**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, June 2, 2014, at 2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

### **Others in Attendance**

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; Wesley Robert, Finance/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; John Ayers, Gilchrist County Journal; Sheriff Bobby Schultz; David Peaton, Director of Emergency Management; Billy Cannon, Road Department Superintendent; Chief Mitch Harrell, Fire/Rescue; Ericka Hudson, Animal Control Officer; Diane Rondolet, Code Enforcement Officer; Lindsay Smith, Animal Control Volunteer; Ray & Jane Rauscher; Warren Emmenecker; Marion Poitevint; Rosemary McDaniel, Animal Control Volunteer; and John Greist.

### **Call to Order**

Chairman D. Ray Harrison, Jr., called the meeting to order at 2:01 p.m.

Pastor Kent Zimmerman, Turning Point Ministries, delivered the invocation.

Commissioner Todd Gray led the pledge of allegiance.

### **Agenda**

Mr. Bobby Crosby, County Administrator, presented the following agenda change:

1. Addition: Fire/Rescue; Request for approval of position as part of EMS/Fire restructure
2. Addition: SHIP; Discussion on Approval Process for SHIP Loans

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the Agenda, as presented, with noted changes. Motion carried unanimously.***

## **Consent Agenda**

The Board **approved** the Consent Agenda, as presented:

### **Approval of Minutes**

Regular Meeting ..... May 05, 2014  
 Emergency Meeting ..... May 12, 2014

### **Approval of Bills**

On file on Clerk's Office ..... May 2014

### **Approval of Budget Entries**

BE14-023, Fund 001, General Revenue ..... \$2,878.72

### **Request for Payment Approval**

Suwannee River Economic Council, Inc.  
 SHIP Emergency Repair Reimbursement for Client Michael Priest ..... \$3,845.00

### **Disposition Request**

Library – 7110 (Trenton Library)  
 ID#02457, Gestetner, 1302F Energy Super G3, Serial #H923500654  
 Justification: Broken, no longer works  
 Method of Disposition: Trash

***Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve the Consent Agenda, as presented. Motion carried unanimously.***

## **Constitutional Officers**

### **Sheriff Bobby Schultz**

- For informational purposes, Sheriff Schultz explained to the Board the current inmate housing situation, with the Levy County Jail. After research and discussion with Levy County the current *gentlemen's agreement* has been eliminated and a new invoicing process will start fresh in June 2014.

## **2:15 p.m. Time Certain**

- **Lindsay Smith Animal Control Presentation:** Ms. Lindsay Smith, Animal Control Volunteer, informed the Board about the great things that the Animal Control Shelter is doing. She stated that many of our strays are being trained as service dogs. Ms. Smith will be working this summer applying for Animal Shelter grants.

## County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

### Road Department

- SE 79<sup>th</sup> Lane: Mr. Crosby presented the bids results, as follows, for the paving of SE 79<sup>th</sup> Lane and recommended approval of Coleman Construction, in the amount of \$521,187.00. He stated that the CDBG grant will cover 100% of the BID amount. Mr. Crosby also requested permission for Mr. Lang, County Attorney, to prepare contract between Gilchrist County and Coleman Construction, Inc.

<u>Company</u>	<u>Bid Amount</u>
Coleman Construction, Inc.	\$521,187.00
V.E. Whitehurst & Sons, Inc.	\$636,435.60
Watson Construction Co. LLC	\$701,575.00

*Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to approve the bid award for SE 79<sup>th</sup> Lane, in the amount of \$521,187.00, to Coleman Construction, Inc., and for the County Attorney to prepare contract between Gilchrist County and Coleman Construction, Inc., and to allow the Chairman to sign. Motion carried unanimously.*

### EMS/Fire

- Request to Increase Emergency Operations Chief's Credit Card Limit: Mr. Crosby presented the request for the Emergency Operations Chief's Credit Card limit be increased to \$4,000.00. Discussion took place.

*Motion made by Commissioner Sharon A. Langford, seconded by John Thomas, to approve the request for the Emergency Operations Chief's Credit Card limit be increased to \$4,000.00; and asked that the County Attorney to amend the resolution for Credit Card use and Limits. Motion carried unanimously.*

- 3,000 Gallon Fire Tanker: Mr. Crosby presented for discussion and consideration, for purchase, information on a 3,000 gallon fire tanker, in the amount of \$228,820.00 (priced below State Contract price of \$260,074.00). He explained the reasons for the need of this tanker. Chief Harrell explained the effects that were received from the demonstration of this unit and the capabilities that Fire/Rescue Departments would benefit. Discussion took place.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas to approved the purchase of a 2012 International 7400 WaterMaster Tanker, a demo unit, in the amount of \$228,820.00, , from Hall-Mark Apparatus, as a Sole Source; also to advertise for bids on loans in the amounts of \$129,000.00 and \$200,000.00, to be brought back for approval. Motion carried unanimously.*

Agenda Change; Fire/Rescue; Request for Position: Mr. Crosby addressed the issue of filling a position as part of the restructure for Fire/EMS. Chief Harrell stated that Kevin Benson is considered for this position and that it would actually be a promotion for Mr. Benson. Discussion took place.

***Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the new position of Division Chief, Fire/EMS Training Coordinator, as part of the restructure of the Fire/EMS Departments and to allow a take home vehicle; this is a salary exempt position. Motion carried unanimously.***

#### Emergency Management

- EMPA and EMPG Annual Grants: Mr. Crosby presented for the Boards' approval and for the Chairman to sign, the EMPA and EMPG Annual Grants. The total amount of the grants are \$148,878.00, which is an increase of \$264.00 over last year.

***Motion made by Commissioner Kenrick Thomas, seconded by Todd Gray, to approve the EMPA and EMPG Annual Grants, totaling \$148,878.00, and to allow the Chairman to sign. Motion carried unanimously.***

- Request for Overnight Travel: Mr. Crosby presented a request for overnight travel, for EM Director David Peaton, to attend the Annual Rural County Emergency Response Summit. He stated that costs associated with summit will be approximately \$220.00 for hotel stay plus per diem; there are sufficient funds in the budget to cover this event.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner John Thomas, to approve overnight travel, for EM Director David Peaton, to attend the Annual Rural County Emergency Response Summit, at a cost of approximately \$220.00 for hotel stay plus per diem. Motion carried unanimously.***

Code Enforcement; Monthly Report: Mr. Crosby presented, for the Boards' information, the Code Enforcement Monthly Report as submitted by Ms. Diane Rondolet, Code Enforcement Officer.

Community Development; Greenway Palms: Mr. Crosby stated that we are waiting to hear from applicant on the status of their submittals.

#### General Government;

- D&L Contracting, LLC: Mr. Crosby presented, for the Boards' approval, Pay Request #2 from D&L Contracting, LLC, for the Log Landing Boat Ramp Project, in the amount of \$20,794.81.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve Pay Request #2 from D&L Contracting, LLC, for the Log Landing Boat Ramp Project, in the amount of \$20,794.81; subject to the receipt of an affidavit that all payments have been made on materials. Motion carried unanimously.***

- Holiday Inn Express: Mr. Crosby updated the Board on the status of the ingress/egress proposal to cross Greenway Trails. He stated that this issue has been forwarded to the State for consideration of approval.

The local Greenway Trail agent is favorable of the design. If the design is approved at the State level, there may be a need for Gilchrist County to donate land for signage.

Agenda Change; Process of SHIP Loans: Mr. Crosby addressed the issue of changing the policy on the process of SHIP Loan approvals. He recommended that approval of SHIP Loans be included as part of the Consent Agenda, as approved by the SREC, Inc. Discussion took place.

***Motion made by Commissioner John Thomas, seconded by Commissioner Kenrick Thomas, to approve the recommended changes for the SHIP Loan approval process and for the attorney to bring back policy changes in the form of a resolution. Motion carried unanimously.***

#### FYI

- Staff is continuing to work on the Management Agreement with ForVets and SRWMD
- The asbestos study has been completed on the Wilkerson House; we are waiting on the results
- Inventory of County Phones, Electronic Devices and Drive Home Automobiles  
**Chairman Harrison requested that all Board members be provided with these lists**
- SE 90<sup>th</sup> Avenue in BID process

#### **Attorney's Report**

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Airboat Regulations: Mr. Lang stated that he did research and found that airboats cannot be restricted on a specific body of water unless there is a safety issue.

Economic Development Ad Valorem Tax Exemption: Mr. Lang explained the process for Ad Valorem Tax Exemption. Discussion took place.

***Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve placing a referendum on the ballot for Economic Development Ad Valorem Tax Exemption. Motion carried unanimously.***

Florida Division of Administrative Hearings Rule Challenge: Mr. Lang informed the Board on the progress of the lawsuit on behalf of the SRWMD; the trial has been continued for June 12<sup>th</sup> & 13<sup>th</sup>.

### **Clerk's Report**

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Fuel Report: Mr. Newton presented for the Boards' information, a Fuel Report, including the cost per gallon of Unleaded Gasoline and Diesel Fuel, through the month of April 2014.

Levy County Sheriff's Office Inmate Housing for April 2014: Mr. Newton stated that this issue was discussed earlier. He stated that contract negotiations are being considered.

**Commissioners Reports**: None noted.

**Old Business**: None noted.

**New Business**: None noted.

### **Public Participation**

Mr. John Greist, Concerned Citizen, requested culverts on NW 78<sup>th</sup> Avenue; he complimented the Road Department on their work.

**The Board thanked him for his concerns and will make an effort to do what can be done.**

### **Adjourn**

With there being no further business... a *Motion was made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to adjourn. Motion carried unanimously.* Chairman Harrison adjourned the meeting at **4:23 p.m.**

*Board of County Commissioners  
Gilchrist County, Florida*

*Attest:*

\_\_\_\_\_  
*Todd Newton, Clerk of Court*

*Approved:*

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*D. Ray Harrison, Jr., Chairman*