

## MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JUNE 16, 2014

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, June 16, 2014**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

### *Others in Attendance*

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; Wesley Robert, Finance/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; John Ayers, Gilchrist County Journal; David Peaton, Director of Emergency Management; Billy Cannon, Road Department Superintendent; Lt. Jeff Manning, GCSO; Kevin Benson, EMS/Fire; Pastor Terry Davis, Trenton Church of God; David Fox, Fox Enterprises; Marion Poitevint; Katherine LaBarca; Richard & Leslie Esseck; Diane Clifton; David Gilliam; and Tim Hastings, CFEC.

### *Call to Order*

Chairman D. Ray Harrison, Jr., called the meeting to order at 4:00 p.m. Pastor Terry Davis, Trenton Church of God, delivered the invocation and Commissioner Kenrick Thomas led the pledge of allegiance.

### *Agenda*

There were NO Agenda Changes presented.

*Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to approve the Agenda, as presented, with NO changes. Motion carried unanimously.*

### *Consent Agenda*

The Board **approved** the Consent Agenda, as presented, with noted change; ~~strikethrough~~ replaced by underlined:

#### **Approval of Budget Entries**

BE14-025, General Revenue, Fund 001 ..... \$5,308.00

### **Request for Payment Approval**

#### **Mills Engineering Company**

Invoice 2013072, W/R SW 100 <sup>th</sup> St .....	\$3,306.50
Invoice 2013015, W/R CR341 .....	\$12,898.98
Invoice 2014034, Hart Springs Dredge/Fill Permit .....	\$1,995.00

#### **Anderson Columbia Co., Inc.**

Pay Estimate #2 (May 1-30, 2014), GCR 341 .....	\$81,660.91
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#### **SHIP**

Beth Hellman, Rehabilitation .....	\$14,929.50
Armilla Sims, Rehabilitation .....	\$27,428.00
Angelia Bryan, SHIP Loan .....	\$40,000.00
Robert Whitaker, SHIP Loan .....	\$29,000.00

### **Property Transfer Requests**

From Veterans Office to ~~Record Storage Building~~ Road Department (Permanent)  
Tag ID #03191, Lanier Copier, Model # LD117

From Road Department to Records Storage Building (Permanent)  
Tag ID#02956, Gestetner Copier, Model #DSM616

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the Consent Agenda, as presented, with noted change. Motion carried unanimously.*

### **County Administrator's Report**

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

#### **Road Department**

- Monthly Limerock Report: Mr. Crosby presented the Monthly Limerock Report, for the Boards' information, as submitted by Mr. Billy Cannon, Road Department Superintendent.

#### **Fire/Rescue**

- Fire 1 Class Presentation: Kevin Benson, Division Chief/EMS Training Coordinator, presented a power point presentation on the Spring 2014 Firefighter 1 Training Course.

### Economic Development Advisory Council

- Committee Members: Mr. Crosby presented a request from the EDAC asking to change the number of committee members to be a minimum of 7 and a maximum of 9.

Mr. Lang advised that there cannot be a floating number; it has to be one or the other.

Mr. Crosby stated that the EDAC is currently operating with 7 members and feels that it is the consensus of that board to continue working with just seven members. At this time Mr. Crosby would like for the Board to consider allowing a seven member EDAC board and to allow the County Attorney to draft a resolution approving a seven member EDAC.

Ms. Diane Clifton, EDAC Chair, addressed the Board with her concerns.

The Board **asked** for a review of appointments on the EDAC; Ms. Diane Clifton, Chairman, informed the Board that the EDAC would evaluate applications and make recommendations to the Board for additional members on an as needed basis. No BOCC action taken at this time.

### 4:15 p.m. Time Certain

- Fair Housing Workshop – Fox Enterprises: Mr. David Fox, Fox Enterprises, gave presentation on Fair Housing Practices and Discrimination, relating to CDBG projects. No Board action needed.

### County Administrator's Report continues...

- Use of Vacant Lot for Open Air Market: Mr. Crosby requested permission to use the vacant lot south of the BOCC meeting facility, by the EDAC. The lot would be used for an open air market. At this time the market is still in the planning stage, however knowing the location of the market is key for the planning process.

***Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to approve the EDAC request to use of the Vacant Lot south of the BOCC Meeting Facility, for an Open Air Market, subject to meeting all conditions and/or requirements of the City of Trenton being met. Motion carried unanimously.***

Animal Control: Mr. Crosby presented the Animal Control Monthly Report, for the Boards' information, as submitted by Ms. Ericka Hudson, Animal Control Officer.

### General Government

- BIS Digital: Mr. Crosby presented the annual contract with BIS Digital, for the digital recording system in the Boardroom, in the amount of \$1,050.00 for maintenance and technical support. He stated that the contract has been reviewed by the County Attorney and there was one correction; page 3; it states that if there were any liability we had to go to ~~Broward~~ County and we changed that to Gilchrist.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the Annual Contract with BIS Digital, in the amount of \$1,050.00, for maintenance and technical support, for the digital recording system in the Boardroom. Motion carried unanimously.*

- Discussion of potential Gilchrist County property acquisition by Suwannee River Water Management District; **BOCC was not interested in the proposed property acquisition.**

### 4:30 p.m. Time Certain

#### Budget Hearing

- Resolution 2014-13 & BE14-024: Ms. Jacki Johnson, Finance Director, presented Resolution 2014-13 & BE14-024. She read the resolution for the record, as follows:

**RESOLUTION 2014-13  
A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF  
COUNTY COMMISSIONERS AMENDING THE  
TRANSPORTATION TRUST FUND BUDGET**

**WHEREAS**, the Board of County Commissioners of Gilchrist County has received insurance proceeds due to vehicle damage in the amount of \$32,600.00 and an additional transfer of \$5,305.00 from the General Revenue Fund (001) in order to purchase a replacement vehicle; **NOW, THEREFORE, BE IT RESOLVED**, by the Gilchrist County Board of County Commissioners that the Transportation Trust Fund (140) is hereby amended with an increased amount of \$37,908.00.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve Resolution 2014-13 & BE14-024, in the amount of \$37,908.00. Motion carried unanimously.*

- Resolution 2014-14 & BE14-026: Ms. Jacki Johnson, Finance Director, presented Resolution 2014-14 & BE14-026. She read the resolution for the record, as follows:

**RESOLUTION 2014-14  
A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF  
COUNTY COMMISSIONERS AMENDING THE CURRENT  
CAPITAL OBLIGATIONS FUND BUDGET**

**WHEREAS**, the Board of County Commissioners of Gilchrist County has received a grant award in the amount of \$36,206.00, which represents the E911 14-4-10 grant awarded by the Florida E911 Board for E911 system maintenance; **NOW, THEREFORE, BE IT RESOLVED**, by the Gilchrist County Board of County Commissioners that the Current Capital Obligations Fund (190) is hereby amended with an increased amount of \$36,206.00.

*Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to approve Resolution 2014-14 & BE14-026, in the amount of \$36,206.00. Motion carried unanimously.*

- Resolution 2014-15 & BE14-027: Ms. Jacki Johnson, Finance Director, presented Resolution 2014-15 & BE14-027. She read the resolution for the record, as follows:

**RESOLUTION 2014-15**  
**A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF**  
**COUNTY COMMISSIONERS AMENDING THE FIRE DISTRICT**  
**TRUST FUND BUDGET**

**WHEREAS**, the Board of County Commissioners of Gilchrist County has received loan proceeds in the amount of \$200,000.00 in order to purchase a water tanker vehicle; **NOW, THEREFORE, BE IT RESOLVED**, by the Gilchrist County Board of County Commissioners that the Fire District Trust Fund (122) is hereby amended with an increased amount of \$200,000.00.

*Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve Resolution 2014-15 & BE14-027, in the amount of \$200,000.00. Motion carried unanimously.*

*This concluded the Budget Hearing.*

**Attorney's Report**

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Resolution 2014-12: Mr. Lang presented Resolution 2014-22, on referendum to grant economic development as valorem tax exemptions. He read the short title as follows:

**RESOLUTION 2014-12**  
**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST**  
**COUNTY, FLORIDA, CALLING A REFERENDUM TO DETERMINE WHETHER THE**  
**ELECTORS OF SAID COUNTY WISH TO GRANT ECONOMIC DEVELOPMENT AD**  
**VALOREM TAX EXEMPTIONS UNDER SECTION 3, ART. VII OF THE STATE**  
**CONSTITUTION, AND AS AUTHORIZED UNDER SECTION 196.1995, FLORIDA**  
**STATUTES.**

Mr. Lang stated that a certified copy of the executed resolution will need to be sent to the State.

Discussion took place.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to approve Resolution 2014-12. Motion carried unanimously.*

### **Clerk's Report**

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Suwannee River Estates Lot: Mr. Newton stated that the Tax Collector had been approached by Mr. George Forrence, Gilchrist County Property Owner, residing in New Hampshire, who has offered to donate a piece of property that he owns in Suwannee River Estates, to the County. Mr. Newton asked the Board for their consideration on whether or not they found it beneficial to acquire this donated piece of property. Discussion took place.

#### **The Board declined the donation of property offered by Mr. George Forrence.**

ThyssenKrupp Elevator Safety Inspection: Mr. Newton presented, for the Boards approval, the request to move forward with the annual elevator inspection, by ThyssenKrupp Elevator Safety Inspection, in the amount of \$190.00.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner John Thomas, to approve Elevator Safety Inspection Contract with ThyssenKrupp, in the amount of \$190.00. Motion carried unanimously.***

318.18 Aggregation Report: Mr. Newton presented for the Boards' information, the 318.18 Aggregation Report, from the Clerks of Court Operations Corporation (CCOC), for the second quarter of CFY 2013-14.

Certificate List and Correction Register: Mr. Newton presented, for the Boards' information, the Certificate List; and for their approval the Correction Register, in the amount of \$18,904.98, as provided by the Tax Collector.

***Motion made by Commissioner John Thomas, seconded by Commissioner Kenrick Thomas, to approve the Correction Register, in the amount of \$18,904.00. Motion carried unanimously.***

Tanker Fire Truck: Mr. Newton presented the results on the loan bid, \$200,000.00, 10 Year Fixed Rate, for the Tanker Fire Truck. He recommends low bid award to Drummond Community Bank. The results are as follows:

Ameris Bank	3.14% Fixed 10 Years
Capital City Bank	3.24% Fixed 10 Years
<b>Drummond Community Bank</b>	<b>2.78% Fixed 10 Years</b>
Lafayette State Bank	NO Bid

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to award low bid, to Drummond Community Bank, in the amount of \$200,000.00 for a 10 year Fixed Rate loan at 2.78%, for Tanker Fire Truck. Motion carried unanimously.***

**Commissioners Reports:** None noted.

**Old Business:** None noted.

**New Business:** None noted.

**Public Participation:** None noted.

**Adjourn**

With there being no further business... a *Motion was made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to adjourn. Motion carried unanimously.* Chairman Harrison adjourned the meeting at **5:02 p.m.**

*Board of County Commissioners  
Gilchrist County, Florida*

*Attest:*

*Approved:*

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*Todd Newton, Clerk of Court*

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*D. Ray Harrison, Jr., Chairman*