

**-MINUTES OF A BUDGET WORKSHOP OF THE GILCHRIST COUNTY
BOARD OF COUNTY COMMISSIONERS HELD JULY 17, 2014**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Budget Workshop** on **Thursday, July 17, 2014** at **1:00 p.m.** in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following member's present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr. Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Deputy Clerk/Board Secretary; Wesley Roberts, Deputy Clerk/Finance; Sarah Eastman, Deputy Clerk/Finance; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; David Lang, County Attorney; Carrie Mizell, Gilchrist County Journal; Damon Leggett, Property Appraiser; Connie Sanchez, Supervisor of Elections; Barbara Merritt, Tax Collector; Sheriff Bobby Schultz, GCSO and Staff; Jim Mash, VSO; and Diane Rondolet, Code Enforcement Officer.

Call to Order (Due to technical difficulties the meeting got started late)

Chairman D. Ray Harrison, Jr., called the budget workshop to order at 1:21 p.m. Commissioner Todd Gray delivered the invocation and Commissioner John Thomas led the pledge of allegiance.

Budget Workshop

The purpose of this workshop was to discuss the FY14/15 Proposed Budgets, for the following departments:

Constitutional Officers

Clerk of Court
Supervisor of Elections
Tax Collector
Property Appraiser
Sheriff

Other Departments

Code Enforcement
Veterans Services
Other Departments

All recommendations will be considered during the budgeting process and any changes will be presented at future workshops, for the Boards' further consideration.

Budget Recap

Mr. Newton presented a Budget Recap for FY2014-2015 and the changes made after the Budget Workshop held on July 7, 2014. Changes made to the General Fund, in the amount of \$35,389.00, include the following:

Decrease hours for temp inspector	Fund 001	Department 2410	\$7,389
Remove pickup truck request	Fund 001	Department 6220	\$25,000
Remove surgery equip request	Fund 001	Department 6220	\$3,000

Constitutional Officers

- Supervisor of Elections: Ms. Connie Sanchez, SOE, was present for discussion on her proposed budget request, in the amount of \$298,996 which included an increase of \$15,345 over last year's budget. She stated that a majority of the increase was due to retirement and explained what else made up that increase. As requested by the Board, Ms. Sanchez will review her budget request cutting back where she finds feasible and will resubmit, for the Boards' further consideration.
- Tax Collector: Ms. Barbara Merritt, TC, was present for discussion on her proposed budget request, in the amount of \$515,575; there was no increase over last year's budget request. As requested by the Board, Ms. Merritt will review her budget request cutting back where she finds feasible and will resubmit, for the Boards' further consideration.
- Property Appraiser: Mr. Damon Leggett, PA, was present for discussion on his proposed budget request, in the amount of \$617,575; which is a 2.2% increase over last year's budget. As requested by the Board, Mr. Leggett will review his budget request cutting back where he finds feasible and will resubmit, for the Boards' further consideration.
- Sheriff: Sheriff Bobby Schultz, GCSO, was present for discussion on his proposed budget request, in the amount of \$4,251,777; which is a 9.35% increase (included raises) over last year's budget. Discussion took place and he agreed to take \$200,000 out of Capital Outlay for the CAD System. Although this will be readdressed in the near future but for budget purposes at this time it can be taken out. As requested by the Board, Sheriff Schultz will review his budget request cutting back where he finds feasible and will resubmit, for the Boards' further consideration.

Veteran Services

- Mr. Jim Mash, VSO, was present for discussion on the submitted, proposed budget, for Veterans Service – 5310, in the amount of \$36,615. There were no recommended changes addressed.

Code Enforcement

- Ms. Diane Rondolet, Code Enforcement Officer, was present for discussion on the submitted, proposed budget, for Code Enforcement – 2411, in the amount of \$46,908. There were no recommended changes addressed.

Constitutional Officers continued...

- Clerk: Mr. Newton, Clerk of Court, was present for discussion on his proposed budget request, in the amount of \$419,900 which included a \$52,700 increase over last year's budget; this was all in Personal Services. He stated that the increase is due to FRS increases, a new employee, FICA increases and new insurance costs. Discussion took place. As requested by the Board, Mr. Newton will review his budget request cutting back where he finds feasible and will resubmit, for the Boards' further consideration.

Mr. Newton stated that this concluded all Department proposed budget presentations.

Budget Workshop Dates

The Board set dates for further Budget Workshops as follows:

Monday, July 21, 2014	1:00 p.m.
Thursday, July 24, 2014	2:00 p.m.

The Board requested that all proposed budget requests be resubmitted, with changes/cut-backs, to the Finance Department by NOON on July 22, 2014.

Chairman Harrison clarified the specific direction for the Clerk and Finance Department, to request the resubmitted budgets from everybody EXCEPT Solid Waste, Fire and EMS.

Adjourn

With no further business/discussion a *motion was made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford*, to adjourn the Budget Workshop. Chairman Harrison then adjourned, with a 5 -0 vote, at **3:20 p.m.**

Gilchrist County
Board of County Commissioners

Attest:

Todd Newton, Clerk of Court

D. Ray Harrison, Jr., Chairman