

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD OCTOBER 6, 2014

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, October 6, 2014**, at **2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; Wesley Robert, Finance/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; Carrie Mizell, Gilchrist County Journal; David Peaton, Director of Emergency Management; Billy Cannon, Road Department Superintendent; Chief Mitch Harrell, GC Fire/EMS; Lt. Jeff Manning, GCSO; Diane Rondolet, Code Enforcement; Brother Ricky Whitley, Pine Grove Baptist Church; Ray & Jane Rauscher; Marion Poitevint; Harold Barry, Florida Department of Agriculture; Katherine LaBarca; Meredith Webber, Cheyenne Siegel, Kalin Siegel, Joshua Akin, Lorrie Akin and Chris DeCubellis, Gilchrist County 4-H; Nell Yelvington; and Richard & Leslie Esseck.

Call to Order

Chairman D. Ray Harrison, Jr., called the meeting to order at 2:00 p.m. Brother Rickey Whitley, Pine Grove Baptist Church, delivered the invocation and Commissioner Todd Gray led the pledge of allegiance.

Agenda

Mr. Todd Newton, Clerk, presented the following change(s):

1. Addition: Trade-in regarding Caterpillar Grader

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the Agenda, as presented, with noted changes. Motion carried unanimously.

Consent Agenda

The Board **approved** the Consent Agenda, as presented:

Budget Entry

BE14-037, Fund 410, EMS \$2,000.00

Request for Payment Approval

Dixie County Sheriff's Office

Inmate Housing, May 2014 \$9,583.00

Inmate Housing, June 2014 \$12,062.00

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the Consent Agenda, as presented. Motion carried unanimously.

Constitutional Officer's**Sheriff's Office**

- Lt. Jeff Manning, GCSO, addressed the Board and requested use of the funds from Crime Prevention Revenues, in the amount of \$16,500.00, for three (3) Kiosks and fifty (50) signs, for Crime Prevention. Discussion took place and determination needs to be made whether the kiosks are on state contract.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas to approved the purchase of three (3) kiosks and fifty (50) signs, at State contract price or by bid process. Motion carried unanimously.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- Monthly Lime Rock Report: Mr. Crosby presented, for the Boards' information, the Monthly Limerock Report, as submitted by Mr. Billy Cannon, Road Department Superintendent.
- Coleman Construction for SE 79th Lane: Mr. Crosby presented a pay request for Coleman Construction, in the amount of \$36,177.97, for the CDBG project, SE 79th Lane. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to approve the pay request to Coleman Construction, in the amount of \$36,177.97, subject to Satisfaction of Lien, for the CDBG project, SE 79th Lane. Motion carried unanimously.

- Request for Travel: Mr. Crosby presented a request for out of town travel, for Mr. Billy Cannon, Road Department Superintendent, who was selected by Volvo, to travel to Volvo Factory, in Pennsylvania, October 27-29, 2014; all expenses paid by Volvo. Discussion took place.

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to approve travel request, as presented, for Billy Cannon to travel to Pennsylvania, to Volvo Factory. Motion carried unanimously.

2:15 p.m. Time Certain

Chris DeCubellis and Gilchrist County 4H: The Gilchrist County 4H Organization requested that the Board approve a proclamation recognizing 4H Week, in Gilchrist County.

Chairman Harrison read the short title for the record.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the presented proclamation recognizing the week of October 5-11, 2014 as National 4H Week, in Gilchrist County, as requested by the Gilchrist County 4H Club. Motion carried unanimously.

County Administrator's Report continues...

Clerk's Agenda Change; Trade-in regarding Caterpillar Grader: Mr. Newton, Clerk, presented his agenda change at this time, while Mr. Cannon, Road Department Superintendent, was present.

Mr. Newton brought to the Boards' attention that during the budgeting process this year, funds were budgeted for a new grader. Along with that, \$50,000.00 was also considered in the budgeting process, as a trade in, for the old grader. Mr. Newton wanted to bring it to the Boards' attention that it has been discussed to keep the old grader as a "backup" and not trade it in. Discussion took place.

It was the consensus of the Board to keep the Caterpillar Grader for use as an "emergency/backup" grader, in lieu of trading it in to Volvo.

County Administrator's Report continues...

EMS/Fire

- Ambulance Chassis and Remount Bid results: Mr. Crosby presented the following bid results for the Ambulance Chassis and Remount, of existing Patient Care Compartment.

TEN-8	Base Bid	\$113,283.00	A/C Option	\$1,300.00	Total	\$114,583.00
ETR	Base Bid	\$118,900.00	A/C Option	Included	Total	\$118,900.00

Discussion Took place. It was Staff's recommendation to go with bid from TEN-8.

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve bid from TEN-8, in the amount of \$114,583.00, for the Ambulance Chassis and Remount, of existing Patient Care Compartment. Motion carried unanimously.

Code Enforcement

- Monthly Report: Mr. Crosby presented, for the Boards' information, the Monthly Code Enforcement Report, as submitted by Ms. Diane Rondolet, Code Enforcement Officer.

Community Development

- Road Crossing Fee Schedule: Mr. Crosby presented the following information regarding the Proposed Fee Schedule, for a road crossing:

All county road crossings will require an application and road crossing permit. All county road crossings will be 60" in depth, from the top of buried material. Measurement will be taken from lowest point of right away (includes ditch). All county road crossing will be jack and bore. County road crossings may be open cut if pre-approved by Gilchrist Board of County Commissioners. The application and permit cost will include collection of documents, review of documents by County Staff and One (1) site visit by County Engineer. County Staff may make additional site visits at the County's expense. Additional requirements of County resources will be billed to applicant accordingly.

FEES:

<i>Application (per road crossing)</i>	<i>\$1,000.00</i>
<i>Road Crossing (per road crossing)</i>	<i>\$250.00</i>
<i>Use of County Right of Way (parallel to road)</i>	<i>\$5,000.00*</i>
<i>Additional Fees</i>	<i>Cost to County</i>

**\$5,000.00 up to 1,000 feet. \$50.00 per each 100 feet after first 1,000 feet. Must be continual footage.*

Discussion took place. **It was consensus of the Board to direct the County Administrator to come back with a revised Road Crossing Fee Schedule separating pipelines and agriculture; it was also requested that surrounding counties be contacted regarding their fee schedule for pipelines.**

General Government

- Guardian Ad Litem: Approval of Shared Cost Agreement for Guardian Ad Litem Services with Levy County, for fiscal year October 1, 2014 through September 30, 2015. The applicable percentage allocations for Levy County shall be 70% and Gilchrist county 30%. Mr. Crosby requested the Boards' approval for him to be authorized to sign agreement.

Motion made by Commissioner John Thomas, seconded by Commissioner Sharon A. Langford, to approve the Shared Cost Agreement for Guardian Ad Litem Services with Levy County, for fiscal year October 1, 2014 through September 30, 2015; and to allow the County Administrator to sign. Motion carried unanimously.

- Property Lease Agreement with Florida Department of Agriculture, in Fanning Springs: Mr. Crosby addressed the issue of the lease with the Florida Department of Agriculture, in Fanning Springs. He requested that Mr. Lang, County Attorney draft a letter to continue a lease on a month to month basis until the finalization of the Fanning Springs project (hotel) is complete. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve a month to month lease with the Florida Department of agriculture, pending the results of the hotel access needed in Fanning Springs; Mr. Lang to draft letter. Motion carried unanimously.

- County Employee Benefits Policy: Mr. Crosby addressed the issue of determining the definition of *creditable service*, in the County Employee Benefits Policy for health insurance benefit. He stated that the issue at hand is the retirement of an employee who has forty-one years of services and the benefits she should be compensated for. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve one year of health insurance benefits upon Nell Yelvington's retirement from the County after forty-one (41) years of Credible Service. Motion carried unanimously.

- New Proposed Rate for Agricultural Complex: Mr. Crosby stated that he has received phone calls from interested parties from Marion County, looking for covered areas for horse exercising/practice. He recommended the following proposed rate schedule:

Day Time Rate \$200.00

1. Arena will be rented as is during daylight hours only
2. Arena can only be used for practice and exercise – no events
3. \$1,000,000.00 Liability insurance required

Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve new daylight hour rate of \$200 for use of the Agriculture Complex, Monday thru Thursday only (when available), on an as-is-basis, with proof of \$1 million liability insurance; with the understanding that events will be given priority. Motion carried unanimously.

The Board requested that the RiverCross Cowboy Church be contacted regarding fulfilling their agreement with the County for use of the Agriculture Complex and the need to keep the grass mowed and restrooms cleaned.

FYI

- School Zone Speed Limit: Mr. Crosby informed the Board that the City of Trenton is in the process of increasing school zone speed limit to 20 mph on CR 307A to match SR 12.

Additional Item: Change time for first Meeting in November

- Mr. Crosby requested that the Board consider changing the meeting time for the November 3rd meeting from 2:00 p.m. to 4:00 p.m. due to reason being that he and the County Attorney have an Animal Control Hearing to attend earlier that day as well.

It was consensus of the Board to change the meeting time from 2:00 p.m. to 4:00 p.m. on November 3rd, per the request of the County Administrator and County Attorney.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Gilchrist County 4-H: addressed and approved earlier during this meeting.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

North Florida Economic Development Partnership: Mr. Newton presented the NFEDP invoice for 2014-2015 Partnership Dues, in the amount of \$1,694.00, for the Boards' approval.

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve the NFEDP invoice for 2014-2015 Partnership Dues, in the amount of \$1,694.00. Motion carried unanimously.

2015 Eighth Judicial Circuit Holidays: Mr. Newton presented the 8th Judicial Circuit Court 2015 Holiday Schedule, for the Boards' information, in relation to their consideration of the County's 2015 holiday schedule. The following holiday schedule was presented:

New Year's Day	Thursday, January 1, 2015
Martin Luther King, Jr. Day	Monday, January 19, 2015
<u>President's Day</u>	<u>Monday, February 16, 2015</u>
Good Friday	Friday, April 3, 2015
Memorial Day	Monday, May 25, 2015
Independence Day (Observed)	Friday, July 3, 2015
Labor Day	Monday, September 7, 2015
Rosh Hashanah	Monday, September 14, 2015
Yom Kippur	Wednesday, September 23, 2015
Veterans Day	Wednesday, November 11, 2015
Thanksgiving Day	Thursday, November 26, 2015
Friday after Thanksgiving	Friday, November 27, 2015
Day before Christmas	Thursday, December 24, 2015
Christmas Day	Friday, December 25, 2015

Discussion took place with consideration to ~~remove~~ Rosh Hashanah & Yom Kippur and add **President's Day**.

Motion made by Commissioner Sharon A. Langford, seconded by John Thomas to approve the 2015 Holiday Schedule, for all County Departments, as noted. Motion carried unanimously.

Three Rivers Regional Library System Interlocal Agreement: Mr. Newton presented the Interlocal Agreement between TRRL System and the four (4) counties which are part of Three Rivers, which are Dixie, Gilchrist, Lafayette and Taylor. He stated that Mr. Lang, County Attorney has reviewed the contract and requests the Boards' approval.

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to approve the Interlocal Agreement with Three Rivers Regional Library System. Motion carried unanimously.

Mid-month Meeting in December: Mr. Newton addressed the issue of the meeting schedule for the month of December. He stated that it has been history that there is no mid-month meeting held in December unless an emergency arises. He asked the Board for their direction on a meeting schedule for the month of December. Discussion took place.

It was consensus of the Board to change the first meeting in December from December 1st at 2:00 p.m. to December 8th at 2:00 p.m. and determined that there will be NO mid-month meeting in December unless there is an emergency.

Commissioners Reports

- Commissioner D. Ray Harrison, Jr., asked about the plaque recognizing honorable Gilchrist County Citizens, that is to be displayed at the Gilchrist County Agriculture Complex; the names will be brought back at the next meeting
- Commissioner Kenrick Thomas mentioned looking into power & water hookups at the Ag Complex

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... a ***Motion was made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to adjourn. Motion carried unanimously.*** Chairman Harrison adjourned the meeting at **3:58 p.m.**

***Board of County Commissioners
Gilchrist County, Florida***

Approved:

Attest:

Todd Newton, Clerk of Court

D. Ray Harrison, Jr., Chairman