

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD OCTOBER 20, 2014

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, October 20, 2014**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; Wesley Robert, Finance/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; Carrie Mizell, Gilchrist County Journal; David Peaton, Director of Emergency Management; Billy Cannon, Road Department Superintendent; Jeannine Pfannschmidt, Administrative Assistant to the Sherriff, Lt. Jeff Manning, Deputy Troy Davis and Sheriff Bobby Schultz, GCSO; Chief Mitch Harrell, GC Fire/EMS; Brent Owens, IT GCSO; Matt Pearson, SREC, Inc./SHIP; Richard & Leslie Esseck; David Gilliam; Bryan Sapp, Nextram Truck Center; Kathy Cribbs; Frank mills, Harris-Global Software; Ray Rauscher; Marion Poitevint; Tim Powell and John Jenkins, Dixie County Building and Zoning Officials; Brian Bolves, MansonBolves, PA; Essie Kranz; Tracy DeCubellis, QuitDoc; Tim Hastings, CFEC; Katherine LaBarca; and Diane Clifton, GCEDAC.

Call to Order

Chairman D. Ray Harrison, Jr., called the meeting to order at 3:59 p.m. Sheriff Bobby Schultz, delivered the invocation and Commissioner Todd Gray led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator, presented the following change(s):

1. Remove: Code Enforcement; Discussion regarding future Code Enforcement
2. Addition: Hart Springs; FRDAP Resolution(s) Hart Springs Phase I & II
3. Addition: Approval of County Architect

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to approve the Agenda, as presented, with noted changes. Motion carried unanimously.

Consent Agenda

The Board **approved** the Consent Agenda, as presented:

Approval of Minutes

Budget Workshop July 17, 2014
 Budget Workshop July 21, 2014

Approval of Bills

On file in Clerk's Office September 2014

Request for Payment Approval

Dixie County Sheriff's Office

Inmate Housing, September 2014 \$17,168.00

V.E. Whitehurst

SE 90th Avenue, Pay Estimate #2, September 2014 \$321,074.61

Mills Engineering Company

Inv#2014055, ROW SE 70th Ave & SE 110th St \$2,550.00
 Inv#2013066, Resurfacing SE 90th Avenue \$11,005.75
 Inv#2013015, W/R GCR341 \$1,066.50

SHIP

Down Payment/Closing for Matt McCagh \$21,500.00

Florida Sheriff's Risk Management Fund

FSSIP Additional Covered Member \$3,804.44

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

Mr. David Lang, County Attorney, addressed the issue of an email received regarding MasonBolves, PA participation in the Sabal Trails Pipeline project. Mr. Brian Bolves, P.A., addressed the Board. Mr. Bolves offered to be special counsel to Gilchrist County Staff regarding Sabal Trails Pipeline. He offered services at \$275/hour, to be paid by Sabal Trails, NO cost to the County. Discussion took place.

Commissioner John Rance Thomas abstained from participation in this discussion due to the fact that this pipeline project affects his personal property.

The Board directed the County Attorney, David Lang, to prepare an agreement between the County and MasonBolves and bring back at the next meeting for their consideration. The Board thanked Mr. Bolves for his offer.

Constitutional Officer's

Sheriff's Office

- Sheriff Bobby Schultz informed the Board about the GCSO Funfest, to be held on Saturday, October 25th, from 11:00 p.m. – 4:00 p.m., at the Gilchrist County Agriculture Complex; he stated that 100% of proceeds raised will be donated to the Florida Sheriff's Youth Ranch and extended an invitation to all to come out and have fun!

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- SE 63rd Terrace and SE 71st Place: Mr. Crosby presented a request made by Willie bass regarding a speed limit reduction on SE 63rd Terrace and SE 71st Place. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to authorize the County Attorney to amend ordinance to adjust the speed limit to 30 mph on SE 63rd Terrace, as requested. Motion carried unanimously.

- Volvo Grader: Mr. Crosby informed that Board that the New Volvo Grader has arrived and is in service.

Solid Waste

- 2015 Mack Roll Off: Mr. Crosby requested the Boards' approval to purchase a truck, 2015 Mack Roll-Off, in the amount of \$168,337.05, this is on State contract; funds have been budgeted in the amount of \$190,000.00, for this item. Mr. Brian Sapp from Nextran Truck Center, was present to explain the warranty package, for an additional \$5,150.00; this cost is included in the \$168,337.05. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the request to purchase a 2015 Mack Roll-Off, from Nextran Truck Center, in the amount of \$168,337.05, for Solid Waste. Motion carried unanimously.

Ms. Jacki Johnson, Finance Director, stated that it is in the budget for a 5 year loan to cover the cost of the roll-off. She requested the Boards' approval on moving forward with seeking bids for the loan.

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to approve Finance to go out for bids on loan for 2015 Mack Roll-Off. Motion carried unanimously.

- **Management Structure:** Mr. Crosby stated that upon the resignation of Pat Fischer, the Management Structure at the Solid Waste Office needed to be addressed. Mr. Crosby informed the Board of a shift of responsibilities at the Solid Waste Facility due to Pat Fischer's resignation. As a result, Jennifer Inglett is now the DEP Coordinator & Office Manager, with a \$1.50/hour raise; Terry Zimmerman is now Supervisor of Trash Collection and Recycling, with a \$1.00/hour raise. IF Mr. Fischer's position is rehired, Jennifer Inglett and Terry Zimmerman's salary would revert back to prior hourly rates. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the Management Structure at Solid Waste, as presented. Motion carried 4-1, with Commissioner Sharon A. Langford voting NO.

4:30 p.m. Time Certain

- **Essie Kranz; Private Road Issues:** Ms. Kranz came before the Board to request that the County take over and maintain a private road. The private road in question has five (5) residential landowners who access. Discussion took place.

The Board informed her that the road has to be brought up to County specifications by those who access before it can be considered to be a maintained road. Even at that time the County would have to readdress and consider options before they took over maintenance.

The Board advised Ms. Kranz to get with Mr. Cannon Road Department Superintendent, to determine the cost to get road up to County Specifications. No Board action taken at this time.

Animal Control

- **Monthly Report:** Mr. Crosby presented, for the Boards information, the Monthly Animal Control Report, as submitted by Ms. Ericka Hudson, Animal Control Officer.

Library

- **Monthly Report:** Mr. Crosby presented, for the Boards' information, the Monthly Library Report, as submitted by Ms. Anne Caraway, Library Manager.

SHIP

- SHIP Administration Sub-Contract: Mr. Crosby presented for the Boards' approval, the Annual SHIP Administration Sub-Contract, with Suwannee River Economic Council, Inc., in the amount of \$27,500.00. Discussion took place.

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to approve the Annual SHIP Administration with SREC, Inc., in the amount of \$27,500.00; this contract has been reviewed by the County Attorney. Motion carried unanimously.

Community Development

- Building Department: Mr. Crosby addressed the issue of allowing temporary coverage by Dixie County Building Department, for a period of 6-10 weeks. Mr. Frank Ritter, Gilchrist County Building Official will be out of work due to medical procedure and recovery.

Mr. Tim Powell and Mr. John Jenkins, Dixie County Building and Zoning Officials, were present for discussion. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to direct the County Attorney to draft a contract for Dixie County Building Officials to assume the temporary position of the Gilchrist County Building Officials duties for 6 – 10 weeks, as requested. Motion carried unanimously.

Economic Advisory Committee

- Request for Travel: Mr. Crosby presented, for the Boards' approval, a request for Diane Clifton, GCEDAC representative, to travel to St. Augustine, for the 2014 Rural Summit conference. Registration will be \$185.00 and no cost for Ms. Clifton for overnight stay as she will be staying with family. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve travel and cost of registration, in the amount of \$185.00, for Ms. Diane Clifton to attend the 2014 Rural Summit Conference, representing the GCEDAC. Motion carried unanimously.

TDC

- Request for Overnight Travel: Mr. Crosby presented, for the Boards' approval, a request for overnight travel, allowing Donna Creamer to attend the 2014 Rural Summit in St. Augustine; cost of conference is \$465.00 plus per diem. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve overnight travel for Donna Creamer to attend the 2014 Rural Summit in St. Augustine; cost of conference and lodging \$465.00 plus per diem. Motion carried unanimously.

General Government

- Colt Station: Mr. Crosby informed the Board that he has received approval from the FDEP to remove the above ground and underground storage tanks at the Colt Station and that a grant has been awarded, in the amount up to \$55,000.00, for this project.
- CAD (Computer Aided Dispatch) System: Mr. Crosby addressed the discussion for the consideration of the CAD (Computer Aided Dispatch) System.

Mr. Frank Millis, Global Software, presented a power presentation showing the services provided by Global Software for Computer Aided Dispatch and a Department Cost Share.

Discussion took place. Mr. Crosby requested the Boards' approval to move forward with contracting with Global Software.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to move forward with drafting a contract with Global Software, for the CAD System, and be brought back for further consideration. Motion carried unanimously.

- Verizon – SE 70th Tower Space: Mr. Crosby presented a proposal from Verizon, for rental space, on the SE 70th Tower, in the amount of \$21,600.00 annually. Discussion took place.

Mr. Crosby stated that Mr. Lang, County Attorney, has reviewed the proposed contract finding issues that needs to be addressed. He requested that he and the Attorney be allowed to work with Verizon on contract issues and bring back to the Board, for further consideration.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to allow Mr. Lang to move forward with contract negotiations with Verizon, for tower space at SE 70th, in the amount of \$21,600.00, annually. Motion carried unanimously.

Mr. David Gilliam, County Resident who is knowledgeable of Cell Towers, is willing to offer suggestions for Staffs consideration for negotiation with Verizon.

The Board requested that Mr. Crosby meet with Mr. Gilliam on suggestions for tower rental.

- Road Crossing Fee/Permits: Mr. Crosby presented for the Boards' consideration, road crossing fees and permits requirements, for Commercial Utility Road Crossings and Agriculture Road Crossing Fees. Discussion took place.

The Board agreed to consider Road Crossing Fees at a future date.

- Letter of Support: Mr. Crosby presented a request made by the Quit Doc Research and Education Foundation, for a *Letter of Support* by Gilchrist County, regarding tobacco use in Gilchrist County. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to approve the Letter of Support, as requested by the Quit Doc Research and Education Foundation, regarding tobacco use in Gilchrist County. Motion carried unanimously.

FYI

- For informational purposes Mr. Crosby had noted as part of his report that staff is continuing to contact individuals regarding names to be placed on the plaque for the Gilchrist County Agricultural Complex.

County Administrator's Agenda Changes

Hart Springs

- Resolution 2014-34: Mr. Crosby presented Resolution 2015-34, for submission of FRDAP Grant, in the amount of \$50,000.00, for Hart Springs Phase I. He read the short title as follows:

RESOLUTION 2014-34

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR STATE OF FLORIDA FISCAL YEAR 2015-2016.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve Resolution 2014-34, as presented. Motion carried unanimously.

- Resolution 2014-35: Mr. Crosby presented Resolution 2014-35, for submission of FRDAP Grant, in the amount of \$200,000.00, for Hart Springs Phase II. He read the short title as follows:

RESOLUTION 2014-35

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR STATE OF FLORIDA FISCAL YEAR 2015-2016.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner John Thomas, to approve Resolution 2014-35, as presented. Motion carried unanimously.

General Government

- Approval of County Architect: Mr. Crosby presented the Architects as they finished by rankings; they are as follows: Paul Stressing, Architect Studio, Rispoli & Associates, and

Fisher Koppenhafer. The committee recommended Mr. Paul Stressing. Discussion took place.

Motion made by Commissioner John Thomas, seconded by Commissioner to approve rankings of County Architect, as presented, and to negotiate a contract with Paul Stressing; if negotiations fails, go to second rank and so forth. Motion carried unanimously.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Florida Dept. of Agriculture: For the Boards' information, Mr. Lang presented a copy of the letter he sent to Mr. Harold L. Barry, Florida Department of Agriculture, in regard to the lease between Gilchrist County and Department of Agriculture and Consumer Services.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Budget Recaps: Mr. Newton presented and reviewed, for the Boards' information, the budget recaps for Fiscal Year 2014, Period Ending, September 30, 2014 and Fiscal Year 2015, Period Ending, October 16, 2014.

Bid Results: Mr. Newton presented the bid results for the loan to purchase a new Grader; two bids were received for a five (5) year loan, in the amount of \$198,906.00, Capital City Bank's bid reflected a fixed rate of 2.29% and Ameris Bank's bid reflected a 2.59% fixed rate. Mr. Newton recommended the Board approve bid the from Capital City Bank, as low bid.

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to award low bid to Capital City Bank, for five (5) year, fixed rate of 2.29% loan, in the amount of \$198,906.00, for purchase of a new Grader. Motion carried unanimously.

Equitable Sharing Agreement and Certification: Mr. Newton presented, for the Boards' approval, the Equitable Sharing Agreement and Certification, as requested by the Sheriff's Department.

Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to approve the Equitable Sharing Agreement and Certification, as presented, for the Gilchrist County Sheriff's Office. Motion carried unanimously.

Escheated Properties: For the Boards' information, Mr. Newton informed them that there were two (2) properties placed on *Lands Available for Sale* due to a Tax Deed Sale back in 2011. He stated that they were homesteaded properties and the applicant did not follow through purchasing the properties so they went on the *Lands Available for Sale* and have been there for the past three

(3) years. The date for the property to have been sold by or escheat to the County was October 18, 2014. So at this time these properties have been escheated to the County.

Commissioners Reports: None noted.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... a *Motion was made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to adjourn. Motion carried unanimously.* Chairman Harrison adjourned the meeting at **6:47 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Todd Newton, Clerk of Court

Approved:

D. Ray Harrison, Jr., Chairman