

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD NOVEMBER 3, 2014

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, November 3, 2014**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; Carrie Mizell, Gilchrist County Journal; David Peaton, Director of Emergency Management; Billy Cannon, Road Department Superintendent; Diane Rondolet, Code Enforcement Official; Jim Mash, VSO; Chief Mitch Harrell, GC Fire/EMS; Lt. Jeff Manning, GCSO; Lee Mills, County Engineer, Mills Engineering Company; David Cravey, Haven Hospice; Richard & Leslie Esseek; and Mary Lee Layne and Joe Oxendine, Am Vets Post 422.

Call to Order

Chairman D. Ray Harrison, Jr., called the meeting to order at 4:00 p.m.

Pastor Stephen Ahrens, Bethel Baptist Church, delivered the invocation and Commissioner Sharon A. Langford led the pledge of allegiance.

Agenda

Mr. Todd Newton, Clerk of Court, presented the following change(s):

1. Addition: Discussion of 11/17/14 Board Meeting

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the Agenda, as presented, with noted changes. Motion carried unanimously.

Consent Agenda

The Board **approved** the Consent Agenda, as presented:

Approval of Minutes

Budget Workshop July 11, 2014

Approval of Bills

On file on Clerk's Office October 2014

Request for Payment Approval

SHIP/Request for reimbursement to SREC, Inc.

SHIP Emergency Repairs for Andy Calloway \$7,500.00

Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

- Mr. Nick Fierro, Gilchrist County Citizen, asked for the Boards assistance by having the Road Department 'cut down' the weeds on SW 50th Street, due to the fact that emergency vehicles had no access on that road; discussion took place.

BOCC recommended Mr. Fierro get with Emergency Management regarding E911 and asked Mr. Cannon, Road Department Superintendent, to put up signage on SW 50th Street and 47th.

4:15 p.m. Time Certain

Mr. David Cravey with Haven Hospice, addressed the Board and requested their consideration to pass the presented proclamation declaring the month of November as "*National Hospice and Palliative Care Month*", in Gilchrist County. Mr. Cravey read the proclamation.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Todd Gray, to approve the presented proclamation declaring the month of November as "National Hospice and Palliative Care Month", in Gilchrist County. Motion carried unanimously.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- Update on road projects: Mr. Crosby and Mr. Lee Mills, County Engineer with Mills Engineering Company, updated the Board on road projects, as follows:

- Rock Bluff Bridge: Mr. Crosby informed the Board that Mills Engineering has given the Rock Bluff Bridge project back to Gilchrist County; there is a meeting scheduled with FDOT on November 6th. Discussion took place.

The Board agreed to allow Mr. Crosby to move forward with preparing RFQ to be advertised for Engineering and Design, for CR 340 Rock Bluff Bridge

- SE 90th Avenue: Mr. Lee Mills, Mills Engineering, informed the Board the SE 90th Avenue only requires new signs to be put up to complete the job
- CR 341 W: Mr. Mills informed the Board that CR 341 W has had driveways completed today and need to be inspected
- SW 100th Street: Mr. Mills stated that SW 100th Street will be bid as soon as CR 341 & SE 90th Avenue are complete
- Townsend Mine Pit: Mr. Mills stated that the Townsend Mine Pit has been reactivated, but no timeline on how long it will take to complete

4:30 p.m. Time Certain

- Megan Carter, NFPS, Inc.; Public Hearing for NW 100th Street at Ellie Ray's: No one was present to conduct public hearing.

County Administrator's Report continues...

- SE 79th Lane; Amendment #4 for CDBG: Mr. Crosby requested the Boards' approval of Amendment #4 to CDBG for SE 79th Lane, for a six month time extension and revision of the work plan to reflect the work project more accurately, and permission for Chair to sign. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to approve Amendment #4 to CDBG for SE 79th Lane. Motion carried unanimously.

- Change Order for SE 79th Lane: Mr. Crosby presented a notification of change order for SE 79th Lane, which has been approved by DEO. This change order is for additional side drainage and an additional eight days to add the drainage. Discussion took place.

Motion made by Commissioner John Thomas, seconded by Commissioner Sharon A. Langford, to approve the Change Order for SE 79th Lane, as presented; contingent upon the need of the criteria meeting the request of the change order therefore having the approval of the Road Department Superintendent, Billy Cannon and District One Commissioner Sharon A. Langford. Motion carried unanimously.

Commissioner Sharon A. Langford requested to address the Clerk's Agenda Change, at this time.

Clerk's Agenda Change

- **Discussion of 11/17/14 Board Meeting:** Mr. Newton addressed the issue of the mid-month meeting in November falling on the Monday before the General Election on Tuesday, November 18th. Because of this, Mr. Newton recommended holding the mid-month meeting in November on Thursday, November 20th due to the possibility of the election of a new commissioner. Discussion took place.

It was consensus of the Board to change the mid-month meeting date in November, from Monday the 17th at 4:00 p.m., to Monday, November 24th at 2:00 p.m.

County Administrator's Report continues...

- **Supplemental Agreement #2 for CR 341:** Mr. Crosby presented, for the Boards' approval and authorization for the Chairman to sign, the Supplemental Agreement #2 for CR 341. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve Ratification Supplemental Agreement #2, for CR 341. Motion carried unanimously.

Commissioner Sharon A. Langford was excused to meet with Canvassing Board, at this time.

- **Coleman Construction:** Mr. Crosby presented Pay Request #2, for Coleman Construction, in the amount of \$75,288.08, for the SE 79th Lane, CDBG Project, for the Boards' approval.

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve Pay Request #2, for Coleman Construction, in the amount of \$75,288.08, for the SE 79th Lane, CDBG Project. Motion carried 4-0.

Code Enforcement

- **Monthly Report:** Mr. Crosby presented the Monthly Code Enforcement Report, as submitted by Ms. Diane Rondolet, Code Enforcement Official, for the Boards' information.
- **Resignation from Diane Rondolet:** Mr. Crosby presented a *Letter of Resignation* from Code Enforcement Official, Ms. Diane Rondolet, to be effective January 5, 2015.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to accept (with big regrets) the Letter of Resignation from Ms. Diane Rondolet, as Code Enforcement Official, to be effective January 5, 2015. Motion carried 4-0.

Mr. Crosby will bring back recommendations for Ms. Rondolet's replacement.

The Board agreed to scheduled a Time Certain, for a Workshop at 3:00 p.m., at the next meeting on November 24, 2015, for discussion and consideration of a replacement of Ms. Diane Rondolet, Code Enforcement Official.

Emergency Management

- 2014-15 Hazard Analysis Grant: Mr. Crosby presented the revised 2014-15 Hazard Analysis Grant Contract, for the Boards' approval. Mr. David Peaton, Director of Emergency Management, addressed the changes made to the contract. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the revised 2014-15 Hazard Analysis Grant Contract. Motion carried 4-0.

Fire/EMS

- Request to Purchase New Vehicle: Mr. Crosby presented a request to purchase a 2015 Chevy Tahoe, from Scoggins Chevrolet, in the amount of \$37,790.00; this is a budgeted item. He stated that this amount was less than the amount on the State Contract. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the purchase of a 2015 Chevy Tahoe, from Scoggin's Chevrolet, contingent upon verification and denomination of State/Sheriff's Contract invoice. Motion carried 4-0.

Library

- Library Construction Grant: Mr. Crosby requested the Boards' approval, of Library Construction Grant, in the amount of \$500,000.00, from the Florida Department of State, Division of Library and Information Services and permission to sign.

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to approve the Library Construction Grant, in the amount of \$500,000.00, from the Florida Department of State, Division of Library and Information Services and permission to sign. Motion carried 4-0.

General Government

- Department of Corrections and Public Service Agency Agreement: Mr. Crosby presented for the Boards' approval, the Work Site Agreement with the DOC and for permission to sign. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to TABLE the discussion of the DOC Public Service Agency Work-Site Agreement, until further clarification is obtained. Motion carried 4-0.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Resolution 2014-36: Mr. Lang presented Resolution 2014-36, in regard to the placement of the motto "In God We Trust" in the County Meeting Chambers. He read the short title as follows for the record:

RESOLUTION 2014-36

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, SUPPORTING THE DISPLAY OF THE NATIONAL MOTTO “IN GOD WE TRUST” IN THE GILCHRIST COUNTY COMMISSION MEETING CHAMBERS IN A PROMINENT LOCATION; AND PROVIDING AN EFFECTIVE DATE

Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve Resolution 2014-36, as presented. Motion carried 4-0.

Architectural Agreement with Paul R. Stressing: Mr. Lang presented a copy of the Architectural Agreement with Paul R. Stressing for Architecture and Engineering Services, for the Boards’ consideration and approval. Mr. Lang stated that he has reviewed and recommends approval. Discussion took place.

Mr. Newton asked that the address be corrected to reflect the Boards address which is P.O. Box 37.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the Architectural Agreement with Paul R. Stressing for Architecture and Engineering Services, as reviewed and recommended by the County Attorney; with address correction as noted. Motion carried 4-0.

Agreement with Dixie County for Building Inspection Services: For informational purposes, Mr. Lang presented an executed copy of the Agreement with Dixie County for Building Inspection Services.

Proclamation for declaring Gilchrist County a "Purple Heart County": Mr. Lang presented and read for the record the requested proclamation declaring Gilchrist County a “Purple Heart County”, for the Boards’ consideration.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the proclamation declaring Gilchrist County as a “Purple Heart County”. Motion carried 4-0.

Clerk’s Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Budget Recaps: Mr. Newton presented the Budget recaps for Fiscal Year 2014, Period Ending, September 30, 2014 and Fiscal Year 2015, Period Ending, October 27, 2014

Constitutional Officers Return of Excess Funds 13/14: Mr. Newton presented, for the Boards' information, the following Constitutional Officers return of Excess Funds, for Fiscal Year 13/14, as follows:

Supervisor of Elections	\$17,016.94
Clerk of Court	\$52,399.68
Property Appraiser	\$39,019.75
Sheriff's Office	\$55,348.67

Bid Results for 2015 Mack Truck: Mr. Newton presented the bid results, as follows, for the loan on the 2015 Mack Truck, in the amount of \$168,337.00, for five (5) years:

Ameris Bank	2.19%
Capital City Bank	2.6%
Drummond Community Bank	2.5%
Lafayette State Bank	None

Mr. Newton recommend approval of low bid, from Ameris Bank.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the award of low bid to Ameris Bank, for the loan on the 2015 Mack Truck, in the amount of \$168,337.00, for five (5) years, at a fixed rate of 2.19%. Motion carried 4-0.

Resolution 2014-37 & Promissory Note: Mr. Newton presented for the Boards' approval, Resolution 2014-37 & Promissory Note, for loan from Capital City Bank, in the amount of \$198,906.00, for new Grader. He read the short title as follows, for the record:

RESOLUTION 2014-37

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS; ACCEPTING A LOAN FROM CAPITAL CITY BANK AND AUTHORIZING THE CLERK OF COURT AND CHAIRMAN TO EXECUTE A PROMISSORY NOTE FOR \$198,906 TO CAPITAL CITY BANK, AND OTHER NECESSARY DOCUMENTS, IN ORDER TO PURCHASE A ROAD GRADER FOR THE COUNTY.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve Resolution 2014-37 & Promissory Note for loan from Capital City Bank, in the amount of \$198,906.00, for new Grader. Motion carried 4-0.

Certificate of Acceptance: Mr. Newton presented a request from the Gilchrist County Sheriff's Office for and approval of the FDLE Certificate of Acceptance, for the award of the Edward Byrne

Memorial Justice Assistance Grant, in the amount of \$23,918.00 for the project entitled, IN CAR CAMERA UPGRADE, for Chairman to be authorized to sign.

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to approve the FDLE Certificate of Acceptance, for the award of the Edward Byrne Memorial Justice Assistance Grant, in the amount of \$23,918.00 for the project entitled, IN CAR CAMERA UPGRADE; and to allow the Chairman to be authorized to sign. Motion carried 4-0.

Commissioner Sharon A. Langford has returned.

Commissioners Reports

- Commissioner John Thomas commented on the improvements at the CR 138 Solid Waste drop-off site; he looks forward to moving it to new site
- Commissioner Todd Gray informed the Board that the Rotary Club event will be held on Saturday, November 8th, at Hart Springs; volunteers and participants will not be charged for admission to Hart Springs; based on approval of the Board February 20, 2014
- Commissioner Kenrick Thomas commented on requests for a red light at CR 232 and SR 47; He informed that he didn't think it was a possibility but he is meeting with FDOT to discuss. Commissioner John Thomas recommended discussion of flashing stop signs
- Commissioner D. Ray Harrison, Jr., asked if turn signals could be requested on SR 26 at the Trenton red light, by FDOT

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... a ***Motion was made by Commissioner Sharon A. Langford, seconded by Commissioner John Thomas, to adjourn. Motion carried unanimously.*** Chairman Harrison adjourned the meeting at **6:06 p.m.**

***Board of County Commissioners
Gilchrist County, Florida***

Attest:

Approved:

Todd Newton, Clerk of Court

D. Ray Harrison, Jr., Chairman