

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JANUARY 5, 2015

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, January 5, 2015**, at **2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; Wesley Robert, Finance/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; Carrie Mizell, Gilchrist County Journal; David Peaton, Director of Emergency Management; Billy Cannon, Road Department Superintendent; Chief Mitch Harrell, Fire/EMS; Diane Rondolet, Code Enforcement; Everritt Heaton, Trenton Church of Christ; Matthew George and Family; Lowell Chesborough; Katherine LaBarca; Ray & Jane Rauscher; Tom Sturgeon, Ellie Ray's; Charlie Perez; David and Tess Padot; and Marty Collins.

Call to Order

Chairman Todd Gray, called the meeting to order at 1:57 p.m. Evangelist Everritt Heaton, Trenton Church of Christ delivered the invocation and Commissioner Sharon A. Langford led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator, presented the following change(s):

1. Addition: RFQ for Engineering and Design on Rock Bluff Bridge

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Agenda, as presented. Motion carried unanimously.

Presentation of Proclamation

At this time, the Gilchrist County Board of County Commissioners presented Matthew George with a proclamation honoring his accomplishments as the State and National Future Farmers of America Winner. Matthew was named the State FFA winner in the Nursery Operations Proficiency area for his supervised agricultural experience during the 86th Florida FFA Convention

held in Orlando, Florida. He then went to represent the State of Florida on the national level at the 87th National FFA Convention held in Louisville, Kentucky, and was there named the National FFA winner in Nursery Operations Proficiency Area for his own daylily business known as “*Daylilies Buy George, LLC*”. Congratulations Matthew!

Consent Agenda

The Board **approved** the Consent Agenda, as presented:

Approval of Minutes

Regular Meeting	August 4, 2014
Regular Meeting	August 18, 2014
Regular Meeting	September 8, 2014
Regular Meeting	September 22, 2014

Approval of Bills

On file in Clerk's Office	December 2014
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Budget Entries

BE15-005, Fund 190, Current Cap Obligation	\$41,525.00
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Request for Payment Approval

Dixie County Sheriff's Office Inmate Housing, November 2014	\$13,209.00
Causseaux, Hewett, & Walpole, Inc. Services Rendered for Gilchrist CDBG - SE 79 th Lane	\$4,500.00
Roman Blichar, ASA Invoice for Actuarial Services, 2013 GASB 45 Valuation	\$4,100.00
Mills Engineering Company Widen and Resurfacing GCR-341	\$1,491.50
SREC, Inc. / SHIP Reimbursement Home Owner Occupied Rehabilitation, Cynthia Reynolds	\$25,717.30

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

- Mr. Tom Sturgeon, Ellie Rays, came to the Board requesting to be open and serve liquor on Super Bowl Sunday, February 1, 2015. Mr. Lang reminded the Board that Ordinance 80-1 would have to be amended to allow for an opportunity to have different hours. Discussion took place.

The Board chose not to amend ordinance at this time; but will discuss at next meeting, changing hours Monday through Thursday to close at 2:00 a.m.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- **Monthly Lime Rock Report:** Mr. Crosby presented, for the Boards' information, the Monthly Limerock Report, as submitted by Mr. Billy Cannon, Road Department Superintendent.
- **Termite Agreement Renewal:** Mr. Crosby presented the Subterranean Termite Agreement, with A*1 Pest Control, for re-treatment, at the Road Department, for the Boards' approval. Discussion took place.

It was consensus of the Board to readdress this request until clarification is obtained on termite treatment; and will be considered at the next meeting.

2:30 p.m. Time Certain; Budget Hearing

Ms. Jacki Johnson, Finance Director, presented/read the following resolutions and budget entries, for the Boards' approval:

- **Resolution 2015-03 & BE15-003:** A resolution of the Gilchrist County Board of County Commissioners amending the General Fund Budget; the Gilchrist County Board of County Commissioners have received a grant award in the amount of \$12,308.00, which represents a training and planning grant awarded by the Florida Division of Emergency Management for training, planning or exercises. Therefore, the General Fund (001) is hereby amended with an increased amount of \$12,308.00.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2015-03 & BE15-003, as presented. Motion carried unanimously.

- **Resolution 2015-04 & BE15-004:** A resolution of the Gilchrist County Board of County Commissioners amending the General Fund Budget; the Gilchrist County Board of County Commissioners approved the purchase of a CAD system in the amount of \$247,842.00. Therefore, the General Fund (001) is hereby amended with an increased amount of \$247,842.00.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Resolution 2015-05 & BE15-04, as presented. Motion carried unanimously.

- Resolution 2015-05 & BE15-006: A resolution of the Gilchrist County Board of County Commissioners amending the Emergency Medical Service Fund Budget; the Gilchrist County Board of County Commissioners received a grant award, in the amount of \$1,604.00, which represents a grant awarded by the Florida Department of Health, Emergency Medical Services Grant Program to improve and expand the pre-hospital EMS system. Therefore, the Emergency Medical Service Fund (410) is hereby amended with an increased amount of \$1,604.00.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2015-05 & BE15-006, as presented. Motion carried unanimously.

- Resolution 2015-06 & BE15-007: A resolution of the Gilchrist County Board of County Commissioners amending the General Fund Budget; the Florida Department of Transportation has agreed to reimburse Gilchrist County for the widening and resurfacing of CR 334 from CR 341 to CR 307, the amount not to exceed \$862,083.00. Therefore, the General Fund (001) is hereby amended with an increased amount of \$862,083.00.

Motion made by D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Resolution 2015-06 & BE15-007, as presented. Motion carried unanimously.

County Administrator's Report continues...

Road Department

- Coleman Construction: Mr. Crosby presented, for the Boards' approval, Pay Request #4, from Coleman Construction, in the amount of \$88,569.13, for the CDBG Project, SE 79th Lane.

Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A Langford, to approve, Pay Request #4, to Coleman Construction, in the amount of \$88,569.13, for the CDBG Project, SE 79th Lane; subject to receipt of Contractor's Partial Payment Affidavit. Motion Carried unanimously.

Emergency Management

- Local Mitigation Strategy Meeting: Mr. Crosby informed the Board of the Local Mitigation Strategy Meeting (LMS) on January 7, 2015 from 10:00 am – 11:30 am at the EOC. He also stated, for the record, that this meeting has been publically advertised, allowing all commissioners to attend.

Mr. David Peaton, Director of Emergency Management, explained the purpose of this meeting.

FIRE/EMS

- Remount Change Orders: Mr. Crosby presented a Change Order, as recommended by Ten-8, for ambulance remount, in the total amount of \$1,192.00, this is still within the budgeted amount. Chief Harrell explained change orders. Discussion took place.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to approve the Change Order, by Ten-8, for ambulance remount, in the total amount of \$1,192.00, this is still within the budgeted amount. Motion carried unanimously.

General Government

- D&L Contract: Mr. Crosby presented for the Boards' approval, Pay Request #7, Final Payment, to D&L Contracting, LLC, for the Log Landing Boat Ramp Project, in the amount of \$70,448.87. Mr. Crosby stated that all proper paperwork has been received.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner D. Ray Harrison, Jr., to approve Pay Request #7, Final Payment, to D&L Contracting, LLC, for the Log Landing Boat Ramp Project, in the amount of \$70,448.87; all proper paperwork has been received.

Discussion took place.

Mr. Crosby stated that as part of the grant requirements, the opening of the boat ramp has to be done publically. He will invite the Gilchrist County Journal to come out and photograph and advertise in the paper in order to comply with grant requirements.

Chairman Gray then called for a vote. ***Motion carried unanimously.***

- Inter-Local Agreement with City of Fanning Springs: Mr. Crosby presented, for the Boards' approval, an Interlocal Agreement between Gilchrist County and the City of Fanning Springs, for a CDBG project re: the Holiday Inn Express, pertaining to the property needed for the egress to hotel site.

Agreement has been reviewed and approved by the County Attorney.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the Interlocal Agreement between Gilchrist County and the City of Fanning Springs, for a CDBG project re: the Holiday Inn Express, pertaining to the property needed for the egress to hotel site, as presented. Motion carried unanimously.

- Sabal Trail Pipeline: Mr. Crosby discussed the properties needed by Sabal Trail for the pipeline.

The Board directed the County Attorney to proceed with attempting to sell two (2) lots that Sabal Trail has easement interest in.

- Colt Station: Mr. Crosby requested permission for demolition of the Colt Station building. He explained what needed to be done and that the Road Department will be taking the building down. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the demolition of the Colt Station Building to allow for the proper removal of underground tanks; the Road Department will be responsible for the demo down to the concrete slab and fencing will be put up for safety. Motion carried unanimously.

- Code Enforcement Update: Mr. Crosby stated that today is Ms. Diane Rondolet's last day as Code Enforcement Official. Although, he stated that there has been a few changes in her plans and Ms. Rondolet will be around for a little while and will be willing to continue with the County filling the 20 hour position as Code Enforcement Official. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to allow Ms. Diane Rondolet to fill the 20 hour position as Code Enforcement Official, until a later date (there is no one else considered for this position, at this time). Motion carried unanimously.

- Wells Fargo: Mr. Crosby stated that he was contacted by Wells Fargo who is willing to donate property to the County located at 7580 SE 86th Avenue (8.9 acres). It was the recommendation of the County Administrator and Road Department Superintendent to deny the offer. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to DENY/refuse to request made by Wells Fargo to donate property to the County located at 7580 SE 86th Avenue (8.9 acres); based on the recommendation of the County Administrator and Road Department Superintendent to deny the offer. Motion carried unanimously.

Agenda Change: General Government

- Kisinger Campo & Associates: Mr. Crosby stated that Kisinger Campo & Associates was the only firm that responded to the advertisement for RFQ's for the Bridge Design and Engineering Services, for the Rock Bluff Bridge project. He requested to move forward with negotiations for the work on this project with Kisinger Campo & Associates. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve RFQ submitted by Kisinger Campo & Associates, for Bridge Design and Engineering Services, for the Rock Bluff Bridge project; and for staff to proceed with contract negotiations. Motion carried unanimously.

FYI

- Library: Mr. Crosby informed the Board that Mr. Paul Stressing is working on the layout of the existing library. He will schedule a meeting with everyone involved to discuss the expansion of the building.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Resolution 2015-02: Mr. Lang presented Resolution 2015-02, SCOP Agreement for CR334A, and read the short title as follows:

RESOLUTION 2015-02

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, AUTHORIZING THE COUNTY TO ENTER INTO THE SMALL COUNTY OUTREACH PROGRAM OF THE STATE OF FLORIDA, WITH THE DEPARTMENT OF TRANSPORTATION FOR FUNDS FOR WIDENING AND RESURFACING OF CR 334A FROM STATE ROAD NUMBER 26 TO CR 334 IN GILCHRIST COUNTY, FLORIDA; AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE SUCH AGREEMENT; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve Resolution 2015-02, as presented. Motion carried unanimously.

Update on Economic Development Ad Valorem Tax Exemption: Mr. Lang updated the Board on the status of the Economic Development Ad Valorem Tax Exemption, as it relates to hotels and possible alternative incentives.

Mr. Lang stated that his research on the Economic Development Ads Valorem Tax Exemption initially indicates it does not apply to hotels and restaurants; he is waiting for clarification from DOR.

For Information Only: Mr. Lang addressed the following as *informational purposes only*:

- Ordinance No. 2015-01, Tourist Oriented Directional Signs (TODS) is being advertised for the January 22, 2015 meeting
- Resolution 2015-01, Road closure of "Horace Thomas Grade" has been advertised for the January 22, 2015 meeting
- Initial drafting of Ordinance on Economic Development Ad Valorem Tax Exemption is in process and can be completed and advertised for the 1st meeting in February
- Paul Still vs. DEP; Mr. Still has filled another petition challenging proposed rule on seeking minimum flows and levels and recovery and prevention strategies. Gilchrist County has not filed any petition to Intervene

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Budget Recap Fiscal Year 2015: Mr. Newton presented, for the Boards' information, a Budget Recap, for the Period Ending December 30, 2014. Discussion took place.

Fuel Cost Report: Mr. Newton presented an update Fuel Cost Report, for the Boards' information.

February Mid-Month Meeting: Mr. Newton addressed the issue of the mid-month meeting in February falls on President's Day and this is a holiday observed by the County. He was looking for direction from the Board to consider changing meeting date.

The Board approved rescheduling the mid-month meeting in February from the 16th to Thursday, February 19th at 4:00 p.m. due to President's Day being an observed County holiday.

Commissioners Reports

- Commissioner Todd Gray has been added to the Economic Advisory Council
- Commissioner D. Ray Harrison, Jr., asked about the building on SR 26 in Lottieville; he requested that it be addressed
- Commissioner Kenrick Thomas asked about rescheduling meeting with Jordan Green, FDOT, regarding SR 47 & CR 340, intersections; he requested that we get a plaque recognizing Mr. Green's assistance with Gilchrist County; BOCC **agreed** that recognition of his assistance was warranted

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... a ***Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to adjourn. Motion carried unanimously.*** Chairman Harrison adjourned the meeting at **4:04 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

Todd Gray, Chairman