

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD MAY 18, 2015

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, May 18, 2015**, at **2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; Richard Romans, Deputy Clerk/Finance; David Lang, County Attorney; Bobby Crosby, County Administrator; Carrie Mizell, Gilchrist County Journal; David Peaton, Director of Emergency Management; Billy Cannon, Road Department Superintendent; Chief Mitch Harrell, Fire/EMS; Laura Dedenbach, County Planner; Lt. Jeff Manning, GCSO; Bobby Rush, Solid Waste Superintendent; Diane Clifton, GCEDAC; Tim Powell, CFEC; Clayton & Wanda Hutto; Ray & Jane Rauscher; Sabra Lindsey; and Katherine LaBarca.

Call to Order

Chairman Todd Gray, called the meeting to order at 4:00 p.m. Pastor Ron Black, Pricilla Baptist Church, delivered the invocation and Commissioner D. Ray Harrison, Jr., led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator, presented the following change(s):

1. Addition: **TDC**; Approval of contract for billboard sign with LAMAR, in the amount of \$200.00
2. Addition: **Gilchrist County Ag Complex**; Discussion of *opting out* of contract with RiverCross Cowboy Church, Inc., in accordance with term of contract

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Agenda, as presented, with noted changes. Motion carried unanimously.

Consent Agenda

The Board **approved** the Consent Agenda, as presented:

Request for Approval

Mills Engineering Company
 Inv#2015013, W/r GCR 334 \$10,824.75

SHIP
 Down payment and closing costs for Austin Lee Harrington \$21,500.00

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

Clayton Hutto

- Mr. Clayton Hutto, Gilchrist County Resident, questioned the issue of why can't the intersection at CR 313 and CR 334 be a four way stop? There has been one to many accidents, even death occurring at this intersection.

Mr. Hutto questioned is it the cost of the stop signs, or what, that keeps this request for taking place? Something needs to be considered. Discussion took place.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to have the County Engineer look at the intersection of CR 334 and CR 313 and determine whether a four-way stop is feasible; and that the County Attorney move forward with a resolution to make the intersection a four-way stop. Motion carried unanimously.

Ms. Sabra Lindsey, County Resident, also expressed her concerns regarding the need/want of a four-way stop at the intersection of CR 334 and R 313.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Solid Waste

- Bobby Rush Promotion: Mr. Crosby presented a request, recommending to promote Bobby Rush to the position of Solid Waste Supervisor to be effective May 26, 2015; this will be a salary position with full benefits, at minimum starting rate. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to approve promoting Bobby Rush to Solid Waste Supervisor, effective May 26, 2015; this will be a salary position with full benefits at minimum starting rate. Motion carried 4-1, with Commissioner Marion Poitevint voting NO.

4:30 p.m. Time Certain

- Laura Dedenbach, County Planner; SP 01-15: Ms. Laura Dedenbach, County Planner, presented a request made by Chad White, agent for Mt. Nebo Baptist Church, owner, for a Preliminary Site Plan approval of a fellowship hall and parking lot, located at 4200 NW CR 340, Bell, FL, in an A-2 Land Use Category. Tax Parcel 11-08-14-0000-0018-0000 and 11-08-14-0000-0012-0010.

Ms. Dedenbach recommended approval with the following conditions of the request for the preliminary site plan, as presented, for an expansion that would add an approximately 12,000 square foot building and 20 space parking lot to the property.

1. The preliminary site plan is hereby granted for a religious facility on the subject property.
2. The applicant shall limit development on the site to that which is proposed on the preliminary site plan submitted with this application. Additional expansion of the religious facility, including construction of new buildings and paved parking areas, will require an amendment to the site plan.
3. The preliminary site plan development order will be valid until May 18, 2016. If a final site plan is not submitted within that year, then the applicant must re-apply for preliminary site plan approval. The Board of County Commissioners may grant a one-time extension of the preliminary site plan approval, not to exceed six (6) months, for reasons of hardship. The applicant must file the request for extension with the County prior to May 18, 2016.
4. Approval of this preliminary site plan does not alleviate the applicant's obligation to obtain all other applicable state and federal permits.

As conditioned the proposed uses and associated development contained within this special use permit:

1. Is consistent with the Gilchrist County Comprehensive Plan, Land Development Code, and other applicable regulations.
2. Is generally compatible and harmonious with the uses and structures on adjacent and nearby property.
3. Has the necessary public infrastructure available to the site and the requirements of concurrency management have been met. A concurrency reservation is not being given with this special use permit.
4. Has screening and buffers of the dimension, type, and character to maintain the compatibility and harmony with adjacent and nearby properties.

Discussion took place.

Mr. Lang, County Attorney, reminded the Board that this is a quasi-judicial hearing and that any ex par ta communications need to be recorded for the record. None noted.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve SP01-15, as presented, the Preliminary Site Plan for a fellowship hall and parking lot, for Mt. Nebo Baptist Church, located at 4200 NW CR 340, Bell, FL, in an A-2 land use category. Tax Parcel 11-08-14-0000-0018-0000 and 11-08-14-0000-0012-0010. Motion carried unanimously.

County Administrator's Report continues...

Community Development

- **Grace Ministry:** Mr. Crosby stated that he was in receipt of a letter from Grace Ministry Discussion notifying the Board that Grace Ministry has acquired a building permit and in doing so it is their understanding that funding held for January and April should be released.

Mr. Crosby stated that at this point this process has not been completed.

Mr. Tim Powell, Building Official explained that Mr. Craven, Grace Ministry, thought the understanding was to obtain a building permit and funds would be released. He also stated that an inspection needed to be done and had not been done as of date.

Mr. Powell also explained what there is left to been done and then their contractor will do an inspection and upon the contractors inspection Mr. Powell will be contacted for final inspection and funds will be considered to be released at that time.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to deny the request to release funding to Grace Ministry, Inc., as noted in letter dated May 4, 2015. Motion carried unanimously.

TDC

- **Natural North Florida Meeting:** Mr. Crosby stated that the Gilchrist County TDC will be hosting the Natural North Florida Meeting on October 15, 2015 and will be responsible for lunch. He requested the Boards' approval to allow the Gilchrist TDC to rent the Gilchrist Club, in the amount of \$500.00, which includes lunch, for meeting. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the request for the Gilchrist TDC to rent the Gilchrist Club, in the amount of \$500.00, which includes lunch, to host the Natural North Florida Meeting on October 15, 2015. Motion carried unanimously.

- Blue Way Trail Map: Ms. Donna Creamer, requested the Boards' approval to have 10,000 Blue Way Trail Maps printed by Progressive Communications at a cost of \$3,319.68. She stated that all requests have been approved by the TDC Committee and are funded from the "Bed Tax Fund". Discussion took place.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve purchasing 10,000 more Blueway Trail Maps, from Progressive Communications, in the amount of \$3,319.68, to be funded from the Bed tax Fund. Motion carried unanimously.

Agenda Change; TDC

- Billboard Sign: Mr. Crosby presented, for the Boards' approval, a contract for a billboard sign with LAMAR, in the amount of \$200.00, for TDC. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the contract with LAMAR, for TDC billboard sign, in the amount of \$200.00, to be funded from the Bed Tax Fund. Motion carried unanimously.

EAC

- Economic Advisory Committee: Mr. Crosby requested the Boards' approval of the Economic Advisory Committee's recommendation to appoint Mrs. Joan Vaughan as the new member of the EAC Committee. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the EAC recommendation to appoint Mrs. Joan Vaughan as the new member of the EAC Committee. Motion carried unanimously.

Extension

- Overnight Travel Request: Mr. Crosby presented a request to allow Marvin Weaver and Christ DeCubellis to travel overnight and attend the 2015 EPAF Conference at Naples Beach Hotel and Golf Club in Naples, Florida, August 31 – September 4, cost not to exceed \$1,356.00 plus per diem; this is a budgeted item. Discussion took place.

Motion made D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve Marvin Weaver and Chris DeCubellis for overnight travel and attend the 2015 EPAF Conference at Naples Beach Hotel and Golf Club in Naples, Florida, August 31 – September 4, cost not to exceed \$1,356.00 plus per diem; this is a budgeted item. Motion carried unanimously.

FYI

Mr. Crosby presented, as submitted by the Department Heads, the monthly Limerock Report, Animal Control Report and Library Report, for the Boards information.

Agenda Change; Gilchrist County Agriculture Complex

- RiverCross Cowboy Church, Inc.: Mr. Crosby addressed the issue of *opting out* of contract with RiverCross Cowboy Church, Inc., in accordance with term of contract, regarding the use of the Ag Complex. He explained the reason being is that the County is advertising lease and manage the Ag Complex and wants to move forward with seeking RFQ's. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve giving a sixty (60) day notice to RiverCross Cowboy Church, Inc., discontinuing/opting out of contract regarding Ag Complex. Motion carried unanimously.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Resolution 2015-13: Mr. Lang presented, for the Boards' approval, Resolution 2015-13, amending rates for the "Ag Complex" eliminating Nonprofit/Governmental. He read the short title as follows, for the record:

RESOLUTION 2015-13

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA AMENDING THE RATES AND CHARGES SET FORTH IN SECTION 4.8 ENTITLED "AGRICULTURAL COMPLEX", OF THE GILCHRIST COUNTY POLICIES AND PROCEDURES MANUAL FOR THE GILCHRIST COUNTY AGRICULTURAL COMPLEX; AND ESTABLISING AN EFFECTIVE DATE.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2015-13, as presented. Chairman called for any discussion...none noted. Motion carried unanimously.

Resolution 2015-14: Mr. Lang presented, for the Boards' approval, Resolution 2015-14, authorizing the SCOP Agreement for Santa Fe Park Loop (with revised Financial Project I.D. Number). He read the short title as follows, for the record:

RESOLUTION 2015-14

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, AUTHORIZING THE COUNTY TO ENTER INTO THE SMALL COUNTY OUTREACH PROGRAM OF THE STATE OF FLORIDA, WITH THE DEPARTMENT OF TRANSPORTATION FOR FUNDS FOR WIDENING AND RESURFACING OF SANTA FE PARK LOOP FROM NE 40TH COURT TO THE COLUMBIA COUNTY LINE IN GILCHRIST COUNTY, FLORIDA; AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE SUCH AGREEMENT; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

Mr. Lang explained the purpose of this resolution.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to approve Resolution 2015-14, as presented. Chairman called for any further discussion...none noted. Motion carried unanimously.

Resolution 2015-15: Mr. Lang presented, for the Boards' approval, Resolution 2015-15, authorizing the SCOP Agreement for CR340/CR 232 @ State Road 47 Intersection. He read the short title as follows, for the record:

RESOLUTION 2015-15

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, AUTHORIZING THE COUNTY TO ENTER INTO THE SMALL COUNTY OUTREACH PROGRAM OF THE STATE OF FLORIDA, WITH THE DEPARTMENT OF TRANSPORTATION FOR FUNDS FOR THE INTERSECTION IMPROVEMENTS ON CR 340/CR 232 AT STATE ROAD 47 IN GILCHRIST COUNTY, FLORIDA; AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE SUCH AGREEMENT; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Resolution 2015-15, as presented. Chairman called for any discussion...none noted. Motion carried unanimously.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

CAD System Loan Bid Results: Mr. Newton presented the bid results received for the loan to purchase the CAD System Software and Equipment, in the amount of \$181,000.00. The bids received are as follows:

Ameris Bank	1.99% for 4 years
Capital City Bank	1.94% for 4 years
Drummond Community Bank	No Bid
Lafayette State Bank	No Bid

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve the loan for the CAD System and software and award low bid to Capital City Bank, at 1.94 % for four (4) years, in the amount of \$181,000.00. Motion carried unanimously.

Commissioners Reports

- Commissioner Todd Gray recommended the County cleanup and open for public use, Callaway Boat Ramp, located at 57th Court. Discussion took place.

Motion made by Commissioner Marion Poitevint, seconded by Commissioner D. Ray Harrison, Jr., to approve opening and cleaning up Callaway Boat Ramp (located at 57th Court). Motion carried unanimously.

Old Business/ New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.* Chairman Gray adjourned the meeting at **5:25 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

Todd Gray, Chairman