

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JUNE 15, 2015

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, June 15, 2015, at 4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; Richard Romans, Deputy Clerk/Finance; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrator Assistant; Carrie Mizell, Gilchrist County Journal; David Peaton, Director of Emergency Management; Billy Cannon, Road Department Superintendent; Chief Mitch Harrell, Fire/EMS; Tammy Moore, Human Resources; Kenny Bass, Road Department/Retiree); Ray & Jane Rauscher; David & Kathy Gilliam; Katherine LaBarca; Clayton & Wanda Hutto; Billy Wilson, CFEC; and Tim Campbell RiverCross Cowboy Church.

Call to Order

Chairman Todd Gray, called the meeting to order at 4:00 p.m.

Mr. Bobby Crosby, County Administrator, delivered the invocation.

Commissioner D. Ray Harrison, Jr., led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator, presented the following change(s):

1. Addition: **Road Department**; Request to paint the Fuel Depot

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the Agenda, as presented, with noted change(s). Motion carried unanimously.

Consent Agenda

The Board **approved** the Consent Agenda, as presented:

Approval of Minutes

Regular Meeting March 16, 2015

Approval of Payment Request

Dixie County Sheriff’s Office	
Inmate Housing, April 2015	\$11,544.00
Inmate Housing, May 2015	\$16,206.00

Mills Engineering Company

2013072, W/R SW 100 th Street, 6/5/2015	\$6,221.51
2013073, Townsend Permit Update	\$3,942.50
2015013, W/R GCR 334	\$2,934.00
2015014, W/R GCR 334A	\$7,551.00

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the Consent Agenda, as presented. Motion carried unanimously.

Presentation of Service Recognition

The Board presented Mr. Kenny Bass with a plaque, upon his retirement, for his dedicated services, of almost 14 years, with the Gilchrist County Road Department; *Best Wishes Mr. Kenny!*

Public Participation

Mr. David Gilliam, County Resident, reminded the Commissioners about the 24 hour HAMM Radio Event, to be held at the EOC on June 27th & 28th and invited them to stop by and check it out.

County Administrator’s Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

EMS/Fire

- **Inter-local Agreement:** Mr. Crosby requested the Boards’ approval of an Interlocal Agreement between Gilchrist County and Alachua County to transport patients with highly infectious diseases. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the Interlocal Agreement between Gilchrist County and Alachua County to transport patients with highly infectious diseases; and to approve the purchase of containment systems with cost not to exceed \$6,500.00. (Once this document is fully executed, agreement will need to be recorded). Motion carried unanimously.

- New Supply Line (Fire Hose): Chief Harrell presented a quote from Ten-8 and requested the Boards' approval to purchase new supply line (fire hose), on a 50/50 Forestry Grant. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the purchase of a supply line (fire hose) with a 50/50 Forestry Grant, at a cost to Gilchrist County of \$8,697.00 (total cost of hose will be \$17,372.88); the 50% will be a reimbursement grant; will be purchased from Lake County Contract. Motion carried unanimously.

4:15 p.m. Time Certain

Ordinance 2015-05; Speed Limit Change on GCR 334A (revised): Mr. David Lang, County Attorney, presented Ordinance 2015-05, Speed Limit Change on GCR 334 and 334A. He read the short title as follows for the record:

ORDINANCE 2015-05

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA ESTABLISHING A 45-MILE-PER-HOUR SPEED LIMIT ON A PORTION OF COUNTY ROAD 334A IN FRONT OF BETHEL BAPTIST CHURCH AND ON A PORTION OF COUNTY ROAD 334 IN FRONT OF CHERRY SINK CHURCH OF CHRIST, EXTENDING 500 FEET IN BOTH DIRECTIONS FROM EACH CHURCH; MAKING FINDINGS; PROVIDING PENALTY FOR VIOLATION; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Ordinance 2015-05, as presented. Chairman Gray called for any discussion or public comments...none noted. Motion carried unanimously.

County Administrator's Report continues...

Emergency Management

- 911 System: Mr. Crosby presented, for the Boards' approval, a request for authorization to upgrade the current E911 system in order to ensure proper and continuous functionality with our 911 service.

Mr. David Peaton, Emergency Management Director / 911 Coordinator, explained that this upgrade will be to the E911 system, which is a completely separate system from the Computer Aided Dispatch (CAD) system that was replaced earlier in the year.

The anticipated cost of this upgrade is not to exceed \$80,000. This upgrade is completely funded by E911 revenue funds and has no effect on general revenue. This is also an anticipated cost which we currently have more than sufficient funds to cover. Mr. Peaton stated that he would also like to request that this be purchased as a *sole source purchase* as it is an upgrade with our current vendor and E911 system provider, not a system replacement. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve updating the Gilchrist County 911 System, at a cost NOT to exceed \$80,000.00 (funded by E911 funds); to be purchased as sole source with existing vendor due to cost savings over system replacement. Motion carried unanimously.

- Windstream Contract: Mr. Crosby presented, for the Boards' approval, a request to authorize David Peaton to sign a three (3) year service contract with Windstream Communications, for IP Phone System Services, at the Emergency Operations Center.

Mr. Peaton explained that the service contract will be for a period of three years and will not change the services that we currently receive. The contract will allow for a 20% savings off of the current phone system costs which amounts to a monthly savings of \$283.78. Mr. Peaton stated that he would also like to request that this contract be considered a *sole source purchase* due to the fact that Windstream is a utility company and is the only provider of landline based telephone services in the area that the EOC is currently located. There are no other options for services. Discussion took place.

A letter will be prepared notifying Windstream that Todd Gray is an authorized user and the allowed to sign the contract.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to approve the three (3) year contract with Windstream Communications, as a sole source, and to allow the Chairman to sign. Motion carried unanimously.

- EMPA Grant: Mr. Peaton presented for the Boards' approval/acceptance, the EMPA Reimbursement Grant, in the amount of \$105,806.00, for SFY 2015-2015, and to authorize the Chairman to sign. Discussion took place.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve the EMPA Reimbursement Grant, in the amount of \$105,806.00, for SFY 2015-2015, and to authorize the Chairman to sign. Motion carried unanimously.

- EMPG Grant: Mr. Peaton presented for the Boards' approval/acceptance, the EMPG Reimbursement Grant, in the amount of \$43,078.00, for SFY 2015-2015, and to authorize the Chairman to sign. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the EMPG Reimbursement Grant, in the amount of \$43,078.00, for SFY 2015-2015, and to authorize the Chairman to sign. Motion carried unanimously.

TDC

- Travel Request: Mr. Crosby presented a travel request, for the Boards' approval, to allow Donna Creamer to travel and attend the Florida Governor's Conference on Tourism, August 31 – September 2, 2015. TDC will pay conference costs (To be paid for out of bed tax). Cost not to exceed \$1,000.00. Mr. Crosby also request approval for Ms. Creamer to drive the county vehicle to conference.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the travel request for Donna Creamer and to allow her to drive county vehicle to attend the Florida Governor's Conference on Tourism, August 31 – September 2, 2015; costs to be funded by TDC (Bed Tax Fund). Motion carried unanimously.

General Government

- Monthly Reports: Mr. Crosby presented, for the Boards' information, the monthly reports for the Road Department (Limerock Report), Animal Control and Library. NO Board action necessary.

Agenda Change

- Road Department; Request to paint Fuel Depot: Mr. Crosby presented a quote from Pro Services, requesting the Boards approval, to allow the Fuel Depot to be painted. Discussion took place. Mr. Billy Cannon, Road Department Superintendent explained that the request to paint the Fuel Depot comes from the FDEP as part of the required standards.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint to approve the quote from Pro Services to paint the Fuel Depot Tanks, at a cost of \$3,670.00 and waived the bidding requirement. Motion carried unanimously.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

MasonBolves: As a point of information, Mr. Lang addressed the issue of Sabal Trail purchasing two (2) lots in the eastern part of the County. He stated that they are no longer interested in purchasing the lots for \$10,000 but the do want an easement for those lots and will increase their offer from \$10,000 to \$12,000 but doesn't want the ongoing responsibility of owning the lots. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve a Sale of Easement to Sabal Trails, at a cost of \$12,000.00, for parcel #27-09-16-0000-0005-0006 and 27-09-16-0000-0005-0007, Lots 6 & 7 of an unrecorded subdivision, with an indemnity from Sabal Trail Board; also requested County Attorney to contact adjacent property owners regarding interest in purchasing lots. Motion carried unanimously.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Approval of Local Option Fuel Tax Distribution: Mr. Newton presented for the Boards' approval, the Local Option Fuel Tax Distribution with the County receiving 86.76%, City of Trenton @ 8.83%, City of Fanning Springs @ 3.11% and Town of Bell @ 1.30%; subject to municipality approval. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Local Option Fuel Tax Distribution with the County receiving 86.76%, City of Trenton @ 8.83%, City of Fanning Springs @ 3.11% and Town of Bell @ 1.30%; subject to municipality approval. Motion carried unanimously.

Discussion on BOCC Meeting and Budget Workshop dates: Mr. Newton addressed the issue of scheduling budget workshop dates. Discussion took place.

The Board agreed to set ***Budget Workshops*** for the following dates:

Monday	July 13 th	1:00 p.m.
Wednesday	July 15 th	9:00 a.m.
Thursday	July 16 th	1:00 p.m.
Tuesday	Aug 4 th	10:00 a.m. (if needed)

It was the consensus of the Board to change the ***regular meetings*** scheduled for Monday, July 20th, 4:00 p.m. to **Thursday, July 16th at 4:00 p.m.**; and Monday, August 3rd, 2:00 p.m. to **Tuesday, August 4th at 1:00 p.m.**

It was also approved, by consensus of the Board, to **reschedule** the regular meeting on Monday, September 7th at 2:00 p.m. to **Thursday, September 3rd at 4:00 p.m. setting the TENTATIVE Budget Hearing at 5:15 p.m.**; the **FINAL Budget Hearing was set for 5:15 p.m. at the regular meeting on Monday, September 21st beginning at 4:00 p.m.**

Fuel Costs: Mr. Newton presented for the Boards' information the Unleaded and Diesel Fuel usage. No Board action necessary.

Certificate List and Correction Register: Mr. Newton presented the Certificate list and Correction Register, as provided by the Tax Collector, for the boards' approval. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve the Certificate list and Correction Register, as provided by the Tax Collector; there were no personal property corrections, for this year. Motion carried unanimously.

Commissioners Reports

- Commissioner Poitevint asked about the 4 Way Stop status; discussion took place.
- Commissioner Harrison asked about rope swings at boat ramps. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the request to contact SRWMD about the removal of limbs at Hart Springs Boat Ramp and to put up signage. Motion carried unanimously.

- Commissioner Gray reminded others about Ethics Class at 12:30 at the FAC Conference

Old Business/ New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... a ***Motion was made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to adjourn. Motion carried unanimously.*** Chairman Gray adjourned the meeting at **5:31 p.m.**

***Board of County Commissioners
Gilchrist County, Florida***

Attest:

Approved:

Todd Newton, Clerk of Court

Todd Gray, Chairman