

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JULY 16, 2015

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, July 16, 2015**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; Richard Romans, Deputy Clerk/Finance; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Edwin Templeton; Richard & Leslie Esseck; Katherine LaBarca; Lisa Nelson, Senator Nelson's Office; and Charlie Perez.

Call to Order

Chairman Todd Gray, called the meeting to order at 4:00 p.m. Mr. Todd Newton, Clerk of Court, delivered the invocation and Commissioner Sharon A. Langford, led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator, presented the following change(s):

1. Addition: **Road Department**; Discussion on the 4-Way Stop Signs
2. Addition: **Solid Waste**; Approval to fill open position
3. Addition: **Tourist Development Council**; approval for advertising, \$2,700.00

Mr. Todd Newton, Clerk of Court, presented the following change(s):

1. Addition: **Consent Agenda**; John C. Hipp Construction, Pay Request #2, SW 100th Street, \$349,456.05
2. Addition: **Consent Agenda**; Dixie County Sheriff's Office, Inmate Housing, June 2015, \$10,360.00
3. Addition: **Clerk's Report**; SHIP Funding Certification

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the Agenda, as presented, with noted changes. Motion carried unanimously.

Consent Agenda

The Board **approved** the Consent Agenda, as presented:

- **Approval of Payment Request**

Mills Engineering Company

#2013072, 7/6/15, W/R SW 100 th Street	\$520,607 .73
#2015013, 7/7/15, W/R GCR 334	\$ 2,500.00
#2015014, 7/7/15, W/R GCR 334A	\$ 6,254.25

- **Approval of Property Transfer**

From EMS Station 1 to Road Department

ID #33048, International, Model #4300, Serial #1HTMNAAM48H671648

Justification: Remounted box on new chassis; Road Department can use old chassis

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

- Mr. Edwin Templeton thanked the Commission regarding the new pavement on SE 79th Lane, in front of his house. He addressed the issue of sandspurs on the sides of the new road. He also addressed the issue of the speed limit on the road. He asked about speed bumps being added to the road. Discussion took place.

The Board agreed to have the Engineer look at the road and make suggestions. Mr. Crosby will keep Mr. Templeton posted on the status; CHW will be contacted regarding sandspurs.

- Mr. Richard Esseck addressed the Commission regarding the Disadvantaged Transportation Committee and asked that Gilchrist not combine with Dixie County. He requested a workshop to discuss issues. Chairman Gray asked Mr. Crosby to contact other committee members regarding participation. Commissioner Poitevint will get with Mr. Crosby regarding list of committee members and vacancies.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- **Open Position:** Mr. Crosby requested permission to fill open position at the Road Department.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the request to advertise to fill the recently vacated position at the Road Department. Motion carried unanimously.

Gilchrist County Agricultural Complex

- RFP: Mr. Crosby presented the rough draft of the RFP for the Ag Complex, for the Board's approval. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the RFP for the Gilchrist County Agriculture Complex with the change that Gilchrist County will provide major repair not caused by normal wear and tear, at discretion of the Board of County Commission. Motion carried unanimously.

FYI

- Monthly Reports: For the Boards information, the monthly reports for the Road Department, Animal Control, and Library were submitted as part of the agenda packet. No Board Action needed.

Agenda Change; Road Department

- 4-Way Stop Signs: Mr. Crosby addressed the issue of the 4-Way Stop request, at CR 313. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve recommended signage (for public education) regarding the 4 – WAY Stop being implemented at CR 313. Motion carried unanimously.

Agenda Change; Solid Waste

- Open Position: Mr. Crosby requested permission to fill open position at Solid Waste. The replacement will be for the replacement of a 32 hour employee with benefits. Mr. Crosby requested to hire a replacement for a 40 hours with benefits, at the entry level rate of \$10.91/hr. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve rehiring open position at Solid Waste with 40 hours at a rate of \$10.91. Motion carried unanimously.

Agenda Change; Tourist Development Council

- Advertising: Mr. Crosby requested the Boards approval to place two (2) advertisements in the Adventure Outdoors Magazine, Fall 2015 and Spring 2016, in the amount of \$2,700.00. He stated that the TDC has approved and costs will be funded out of the Bed Tax Fund.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve the request, as presented, for TDC advertising, in the amount of \$2,700.00. Motion carried unanimously.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, had no issues to address or any documents to present, and asked the Board if they had any questions for him, nothing at this time.

Moving on...

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Recapitulation Recap: Mr. Newton presented, for the Boards approval and signatures of all five commissioners the Recapitulation Recap on the List of all Errors, Insolvencies, Double Assessments and Discounts on the Assessment Roll, for the year 2014, as prepared by the Tax Collector, in the amount of -\$393,398.43.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the Recapitulation Recap, as presented. Motion carried unanimously.

Budget Recap: Mr. Newton presented, for the Boards information, the Budget Recap for Fiscal Year 2015, Period Ending July 10, 2015. Discussion took place; no action needed/taken.

Agenda Change

- **SHIP Funding Certification:** Mr. Newton presented the SHIP Funding Certification for Fiscal Year 2015-2016, in the amount of \$350,000.00. He requested the Boards approval and for the Chairman to be authorized to sign. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the SHIP Funding Certification for FY 2015-2016, and to allow the Chairman to sign. Motion carried unanimously.

Commissioner Reports

- Commissioner D. Ray Harrison, Jr., addressed a concern from a citizen regarding pivots causing road damage on County roads; Mr. Billy Cannon, Road Superintendent will check out and address

Old Business/ New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.* Chairman Gray adjourned the meeting at **5:06 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Todd Newton, Clerk of Court

Approved:

Todd Gray, Chairman