

**MINUTES OF A BUDGET WORKSHOP OF THE GILCHRIST COUNTY
BOARD OF COUNTY COMMISSIONERS HELD AUGUST 4, 2015**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Budget Workshop** on **Tuesday, August 4, 2015** at **1:00 p.m.** in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following member's present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Deputy Clerk/Board Secretary; Richard Romans, Deputy Clerk/Finance; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; David Lang, Jr., County Attorney; Jeannine Pfannschmidt, Administrative Assistant, Lt. Jeff Manning, Sheriff Bobby Schultz, and Lt. Sheryl Brown, GCSO. Damon Leggett, Property Appraiser; Connie Sanchez, Supervisor of Elections; and Barbara Merritt, Tax Collector. Tammy Moore, Human Resource Manager; Sarah Eastman, Clerk Accounting; Lindsey Lander, Labor Law Attorney, Matthew Rexroat, Commissioners: Kenrick Thomas, D. Ray Harrison, Jr., Marion Poitevint, Todd Gray and Sharon A. Langford.

Call to Order

Chairman Todd Gray called the Budget Workshop to order at 10:00 p.m. Chairman Todd Gray delivered the invocation and Commissioner Marion Poitevint, led the pledge of allegiance.

Budget Workshop

The purpose of this workshop was to discuss the FY15/16 Proposed Budgets, for the following subjects:

Constitutional Officers

Clerk of Court
Supervisor of Elections
Tax Collector
Property Appraiser
Sheriff

Other Departments

County Extension
Guardian Ad litem
Storm
Medical Examiner
Communications Tower
Soil & Water Conservation
Veterans Services

**Any Other Departments/Subjects
Continued Discussion on Proposed Millage for 2016**

All recommendations will be considered during the budgeting process and changes will be presented at future workshops, for the Boards' further consideration.

Changes after 07/16/15 Budget Workshop

Mr. Newton, Clerk of Court, presented and reviewed the Changes After 07/16/2015 Budget Work Shop, as follows:

Fund	Description	Amount
001	Reduction in Communication Services Tax	\$ (4,262)
122	Increase Spec Assessment (FIRE)	\$ 4,577
434	Increase Spec Assessment (SW)	\$ 2,456
001	Inc Clerk Exp for FRS/Health	\$ (2,348)
001	Inc Sheriff Exp for FRS/Health	\$ (73,393)
001	Inc Property App for FRS/Health	\$ (2,272)
001	Inc Tax Coll for FRS/Health	\$ (3,037)
001	Inc Supervisor for FRS/Health	\$ (338)
	Total	\$ (78,617)

Budget Recap

Mr. Newton presented a Budget Recap for FY2015-2016, stating that it in general having \$648,143 difference between expenditures and revenues, with Transportation having a \$546,957 debt that was to be covered by General. He stated that at the last workshop it was requested that we show what would be required in order to balance the budget. He presented a copy of the budget recap for the Boards' information and review. Mr. Newton went over the budget savings suggestions that were revisited. Those were: to identify activities and mandatory responsibilities of each department, freeze on hiring, freeze on salary increases, hourly increases, moving from part-time to full time benefits, limiting overtime to emergency, analyzing recurring costs, analyzing user fees, managing inmate population, increasing revenues, adjusting employee benefits – health insurance and 2016 possible lay-offs, reduced services or reduced hours.

Insurance...

Mr. Newton reviewed the Health Insurance Analysis for Retiree Health Coverage; Life Insurance Coverage and the Group Health Insurance Coverage. An additional handout was provided. Mr. Crosby explained information in handout. There was discussion as to re-defining the retiree. The committee will make adjustments and bring back at the next August meeting.

Mr. Crosby stated we need to look at discontinuing the interlocal agreement with Fanning

Springs for health, dental, vision and life insurance. He said he will meet with Mayor Lancaster. And will bring it back for further consideration.

Mr. Newton reviewed the Health Insurance Analysis Group Health Insurance Coverage. Mr. Newton doesn't have any numbers yet. There was discussion. Mr. Newton stated they have pursued other options so that we could possibly get the numbers earlier by going a different route. If their numbers come in good....they actually provide their numbers in June which would help in the budget process.

Millage Rate...

Mr. Newton reviewed the General Revenue with discussion on proposed millage rate changes for 2016. Mr. Crosby had an additional handout. Damon Leggett, Property Appraiser, said some exemptions have been added and explained the handout.

MSTU changes...

Mr. Newton reviewed the proposed millage rate change for the MSTU changes. He referred to the General Revenue Fund Balance Analysis showing comparison of changing the millage rates. The 10% benefit increase is included in these figures. Decided to use the roll back rate.

Hart Springs Issue...

This issue was not on the agenda, but Mr. Gentry, Manager of Hart Springs, explained erosion control issues. Mr. Gentry stated he submitted a budget to relieve erosion control issues to the Suwannee River Water Management District. Discussion took place.

Local Option Fuel Tax...

Mr. Crosby sent email to Ms. Penney with the Fuel Tax dept. and received a clarification of normal maintenance. In situations where we would be rebuilding the road, it does not classify as regular routine maintenance.

Budget Workshop Dates

Mr. Newton stated that the next budget workshop is set for August 4, 2015, at 10:00 a.m. and he reviewed the proposed agenda for that workshop.

Adjourn

With there being no further business... a *Motion was made by Commissioner Kenrick Thomas, to adjourn.* Chairman Gray adjourned the budget workshop at **11:30 a.m.**

Attest:

Gilchrist County
Board of County Commissioners

Todd Newton, Clerk of Court

Todd Gray, Chairman