

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD AUGUST 17, 2015

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, August 17, 2015**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; Richard Romans, Deputy Clerk/Finance; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; Carrie Mizell, Gilchrist County Journal; David Peaton, Director of Emergency Management; Billy Cannon, Road Department Superintendent; Chief Mitch Harrell, Fire/EMS; Anne Caraway, Library Manager; Damon Leggett, GC Property Appraiser; Connie Sanchez, GC Supervisor of Elections; Tammy Moore, GC Human Resource Manager; Paul Stresing, Paul Stresing & Associates; Don Alexander; Steve Minis and Dave Dickens, SRWMD; Kenny Bass; Kyle West, Coronal Development Services, LLC (Solar Farm Representative); Mr. Kelly, Insurance Rep; Becky Williams, North Gilchrist Beacon; Rob Rankin, GCSD; Billy Wilson, CFEC; Debra Preble, Grant Rish and Ralph W. Cellon, Jr., Preble-Rish, Inc.; Lisa Baker, Lockleao & Associates; Ben Dawson, CFEC; Daniel Howard, Mt. Pleasant Baptist Church; Steve Gladin; Matt Pearson and Stephanie Barrington, SREC, Inc.; Richard & Leslie Esseck; Katherine LaBarca; and Tom Sturgeon, Owner Ellie Rays.

Call to Order

Chairman Todd Gray called the meeting to order at 4:00 p.m.

Pastor Daniel Howard, Mount Pleasant Baptist Church, delivered the invocation and Commissioner Kenrick Thomas led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator, presented the following change(s):

1. Addition: **General Government;**
Presentation of Top 5 Engineers
Recommendation of Policy Changes

Mr. Todd Newton, Clerk of Courts, presented the following change(s):

- 1. Addition: Catastrophic Inmate Medical Insurance Quote

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the Agenda, as presented, with noted changes. Motion carried unanimously.

Consent Agenda

The Board **approved** the Consent Agenda, as presented:

Approval of Minutes

Regular Meeting	May 04, 2015
Regular Meeting	May 18, 2015

Approval of Payment Requests

Florida Fill and Grading, Inc.	
Pay Request #2, Hart & Otter Springs Restoration	\$65,940.00

Mills Engineering Company	
Project #2013072, W/R SW 100 th Street, July 2015	\$14,449.36
Project #2015013, W/R GCR-334, July 2015	\$5,112.50
Project #2015030, FDEP Permit Renewal	\$2,048.10

Approval of EMS Write-Offs	
April - June 2015	\$88,211.69

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

Superintendent of Gilchrist County Schools, Robert Rankin, thanked the Commission for helping during a water main break, at Bell High School; specifically he thanked the Road Superintendent for his assistance in the incident.

Constitutional Officers

Nothing noted at this time.

Moving on...

Mr. Todd Newton, Clerk of Court, asked the Chairman if the Insurance Discussion could be moved up on the agenda as soon as possible to allow the Constitutional Officers to take part in discussion. Chairman stated we will get to it after the 4:15 p.m. time certain.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

- **SHIP Annual Report:** Mr. Crosby asked Mr. Matt Pearson, SREC, Inc., Executive Director, to present the SREC/SHIP Annual Report. In the most recent year (2014-15) we've helped 17 families, 5 families to buy houses, 8 families with major rehab and 4 families for emergency repairs, for a total of about \$330,000.00. The current allocation of monies expected for the 2015-16 year should be here by the end of the month. Mr. Pearson introduced Stephanie Barrington who is the lead person to work directly with the SHIP and Transportation programs.

The Board thanked Mr. Pearson and Staff for all their service to Gilchrist County residents, regarding SHIP issues.

At this time, Mr. Crosby requested to move forward and address his Agenda Change.

County Administrator Agenda Change(s)

General Government; Presentation of Top5 RFQ's For Engineering Services

Mr. Crosby stated that the Board has **ranked** the RFQ's that were received for Engineering Services, selecting the Top 5, as follows, in alphabetical order.

1. Darabi & Associates
2. Mills Engineering Company
3. Mittauer & Associates
4. North Florida Professional Services
5. Preble Rish Consulting Engineers

Mr. Crosby said at the previous meeting, the Board talked about the final five making presentations to the Board.

Mr. Crosby's recommendation is that the firms will be asked to make a presentation at the October 5th at 2:00 p.m. meeting. Starting at 2:30 p.m., a twenty minute time certain will be set up for each of the five presentations. Mr. Crosby will notify each engineering firm of their scheduled time certain.

Chairman Gray thanked the ones that did not make the Top 5 list, for the time it took to submit their proposals.

4:15 p.m. Time Certain

Mr. Steve Minnis, Director of Governmental Affairs & Communications for the Suwannee River Water Management District showed a “State of the Resources 2015” power point presentation. Mr. Minnis reported that water levels have improved. The District Ag Cost Share Program has been successful in improving water quality.

Mr. Minnis also presented the PILT check, in the amount of \$38,852.31; he thanked Representative Keith Perry and Senator Charlie Deen for their support of PILT funding for the SRWMD.

The Board accepted the check for Payment in Lieu of Taxes (PILT), in the amount of \$38,852.31.

County Administrator’s Report Continues...

Agenda Changes; General Government

- Sale of Alcohol on Sundays: Moving up on the agenda, Mr. Crosby addressed a request made by Mr. Tom Sturgeon, Owner of Ellie Ray’s RV Resort, for the “Sale of Alcohol on Sunday’s in Gilchrist County” be placed on the next ballot. Discussion took place.

It was the consensus of the Board to direct the County Attorney to research the number of petitions that would be required to bring the issue of the “Sale of Alcohol on Sundays” being added to the ballot.

- Update on the Boardroom and Library Projects: The Board was informed by Mr. Paul Stressing, Paul Stressing Associates Architects, that the Library can be structured separate to existing building, but attached. Mr. Stressing recommended removal of unused equipment in the attic in the BOCC building. He said the trusses are not a structural issue over the main part of the building. He informed that the leak issue is due to flashing issues and lack of gutter. Mr. Stressing will bring back recommendations for requirements to repair.

Veterans Services

- Request for Overnight Travel: Mr. Crosby presented a request for Mr. Jim Mash, Veteran’s Service Officer for overnight travel to attend the Annual CUSOA, in October; cost not to exceed \$750.00 and; to allow use of personal vehicle due to the fact he has an electric scooter that assists him with distances he has to walk and he has a way to transport his scooter.

Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, approve overnight travel for VSO, Jim Mash, to attend Annual CUSOA, in October; cost not to exceed \$750.00 and to allow use of personal vehicle. Motion carried unanimously.

EMS/Fire

- Paramedic Training: Mr. Crosby presented a request submitted by Chief. Mitch Harrell, Fire Rescue, for reimbursement of the cost of fees for the paramedic training course for Rebecca Creech. Ms. Creech has received other funding for the majority of the course expenses and is requesting assistance with the remaining expenses, cost not to exceed \$1,000.00. Ms. Creech has agreed to sign an Employee Education Agreement which requires a two year employment commitment.

Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, approve paramedic training for Rebecca Creech, cost not to exceed \$1,000.00 and 24 month contract requirement. Motion carried unanimously.

- Request for Overnight Travel: Mr. Crosby presented a request submitted by Chief Harrell to approve overnight travel, September 15-17, 2015, for Division Chief Hope to attend a Fire Programs Users Group Training seminar, being held in West Palm Beach, Florida. Fire Programs is the data base program the Fire Rescue Department uses for Fire Incident Reporting, Tracking Vehicle Maintenance/Repairs, Equipment Inventory and tracking equipment issued to employees. The training is needed to stay current on changes and upgrades to the program. The cost of the Seminar which includes a two night hotel will not exceed \$1,100.00.

Motion was made by Commissioner Kenrick Thomas., seconded by Commissioner D. Ray Harrison, Jr., to approve overnight travel for Division Chief Hope to attend Fire Program User Group Training Seminar, cost not to exceed \$1,100.00 Motion carried unanimously.

- Request for Purchase of EKG Equipment: Mr. Crosby presented a request submitted by Chief Harrell, for the purchase of EKG 12 Lead Transmission Equipment upgrade, from Sierra Wireless. Chief Harrell stated with the majority of our patients being transported to North Florida Regional Medical Center and Shands at UF. North Florida Regional Healthcare and UF Health have agreed to assist Fire Rescue in upgrading our equipment by reimbursing Gilchrist County the \$18,222.50 purchase cost of the equipment, with each hospital system providing 50% of total cost. Discussion took place.

Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve purchase of EKG 12 Lead Transmission Equipment upgrade, from Sierra Wireless, at a cost of \$18,222.50, with Shands & North Florida Regional hospitals covering 50% of the cost each, on a reimbursement basis; the purchase was approved on a sole source basis due to the specific requirement of the equipment, cost not to exceed \$1,100.00 Motion carried unanimously.

5:00 Time Certain

- Presentation of DRAFT Ordinance 2015-04, Solar Farms: Ms. Laura Dedenbach, County Planner, presented a *draft* of Ordinance 2015-07 to the Board, amending the Gilchrist County Land Development Code to add 2.06.02 (mm): Solar Farms to the list of Special

Uses; adding Section 7.26: Solar Farms to Article 7 Supplementary Regulations; Providing for Severability; and Providing an Effective Date.

Ms. Dedenbach stated they are not talking about solar panels that you see on homes and businesses in general. They are talking about solar panels that farms have as a primary use. They are proposing that Solar Farms be allowed A-2 by special use permit. That special use permit and will also require a site plan and be approved by the BOCC. They are proposing certain conditions that would be applicable to everyone who proposes a solar farm and those are in summary, will have site access with perimeter walls and/or fences with protection for environmentally sensitive areas and habitats. A 100 foot property boundary set-back will be required. Landscaping would be required including a 25 foot wide buffer of canopy trees. There will be undergrounding of onsite utility lines to the maximum extent. All building codes will be followed. Ms. Dedenbach recommended that the BOCC move forward with ordinance for public hearing.

Mr. Kyle West, Director of Project Development for Coronal Development Services, LLC, made a presentation about Solar Farms, in general. Mr. West stated they are working with the Department of Defense and Gulf Power on three of the largest projects in the state. They are three separate projects, a 30, 40 and a 50 megawatt sited on a military base in the panhandle. The Utility Commission has already approved those projects. Much of their portfolio resides in North Carolina. They also have one of the largest solar farms in all of New England, Summers, CT and are active all over the country. Mr. West opened the floor for questions and discussion on what solar farms are.

Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the “draft” Ordinance 2015-07 and to move forward with public hearing on September 3rd. Motion carried unanimously.

County Administrator Agenda Change

General Government; Recommendation of Policy Changes

- **Recommendation of Policy Changes:** Mr. Crosby presented recommendations of the Insurance Committee to modify the definition of “retiree” and discontinue the benefit of 12 months paid insurance. Discussion took place.

Motion was made by Commissioner Sharon A. Langford., seconded by Commissioner Marion Poitevint to approve recommendations of the Insurance Committee to modify the definition of “retiree” and discontinue 12 month paid insurance. Motion carried unanimously.

- **Letter of Cancellation:** Mr. Crosby recommended that the Board give NBS a *Notice of Cancellation* on the contract, discontinuing the services from them effective immediately.

Motion was made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Kenrick Thomas to approve discontinuing NBS contract, effective immediately. Motion carried unanimously.

Clerk's Report (moved item#6 up on agenda)

- **Health Insurance Discussion:** Mr. Newton stated that it is the recommendation of the Health Insurance Committee that the Board approve moving to P.R.M. allowing for an increased stability in our Self-Insurance. In addition, the stability of the offer for new entities that are coming into the P.R.M. consortium, they do offer a one year lock that at renewal next year we are guaranteed that our increase could be no more than the average of all the entities that are in the consortium. So it not only gives us savings this year, but it also gives us some extra protection for next year. Mr. Newton stated that potentially, down the road; there will be a Cadillac tax. P.R.M. has assured us that if we were to come into their consortium that they have a staff of attorneys that their sole job is to insure that all of the cities and counties that are in their consortium will be in compliance with the Cadillac Tax, so we will not be at risk for paying that large sum of money for the tax. There are two other taxes that we are required to pay. One is the PCOR tax which is due in January, and the other is the Reinsurance Tax.

Motion was made by Commissioner Sharon A. Langford., seconded by Commissioner Marion Poitevint, to approve moving to P.R.M. for County Health Insurance as a sole source due to only alternate for a consortium that is self-insured with Florida Blue; change is offering \$153,330.00 savings over 2016 budgeted rates and additional stability due to pooling with other counties and cities; and change will eliminate future County responsibility for PCOR & Reinsurance Tax. Motion carried unanimously.

County Attorney Duke Lang explained the *Agent Services Agreement* regarding PRIA. Discussion took place.

Jimmy Kelly with Arthur J. Gallagher & Company stated that with his years of experience, this P.R.M. program is one of the most stable programs that he's seen. The program has been in existence for about 26 years.

Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas to approve the Agent of Record Change on health insurance to A. Gallagher & Company and sending a letter of cancellation to PRIA, as Administrative Agent, for Florida Blue. Motion carried unanimously.

County Administrator's Report Continues...

Tourist Development Committee (TDC)

Mr. Crosby presented the following items which were approved by the TDC Committee at their August 10, 2015 meeting, and now requests the Boards' approval:

- Renewal of VISIT FLORIDA Membership for \$395.00
- Attendance to the Natural North Florida Monthly Meeting (August 20 in Union County)

- Attendance to the Natural North Florida Monthly Meeting (September 17 in Tallahassee)
- Approval to conduct presentation November 4, Central Florida Outdoor Recreation
- Approval to attend the Detroit RV Camping Trade Show (Sept. 30 – Oct. 4, 2015) Reimbursement Program with Natural North Florida & VISIT FLORIDA
- Approval to attend the Chicago RV Camping Trade Show (Feb. 17 – 21, 2016) Reimbursement Program with Natural Florida & VISIT FLORIDA
- Approval of ads in the Florida Travel & Lifestyles Magazine Nov/Dec \$890, Jan/Feb \$890, Mar/Apr FREE – total cost \$1,780.00

Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the noted items approved by the TDC; costs to be paid from TDC funds. Motion carried unanimously.

General Government

- Mr. Crosby reported on the meeting he had with Congressman Ted Yoho and Staff to discuss broadband, and mentioned this is NOT North Florida Broadband. Discussion took place. No Board action needed.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

- Resolution 2015-26: Mr. Lang presented Resolution 2015-26, and read the short title as follows:

RESOLUTION 2015-26

A RESOLUTION BY THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS IN SUPPORT OF EFFORTS TO IMPLEMENT RURAL LEGISLATION DESIGNED TO INCREASE THE ABILITY OF RURAL FLORIDA TO COMPETE AT ALL LEVELS OF FLORIDA'S ECONOMY.

Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve Resolution 2015-26, in support of efforts to implement rural legislation designed to increase the ability of rural Florida to compete at all levels of Florida's economy. Motion carried unanimously.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

- Budget Recap: Mr. Newton presented and reviewed Budget Recap, for Fiscal Year 2015, for the Period Ending August 12, 2015.

- 2016 Eighth Judicial Circuit Holidays: Mr. Newton requested the Board's approval of the 2016 holiday calendar with the recommended changes. Mr. Crosby requested time to meet with department heads to discuss floating holiday in trade of President's day. Mr. Crosby will address the subject at the next meeting.

The Board agreed to allow Mr. Crosby to bring back next year's holiday calendar with recommended changes to the next meeting.

- GCSO Transfer of Funds Request: Mr. Newton received a letter from Sheriff Schultz requesting approval from the Gilchrist Board of County Commissioners to transfer the following funds; \$11,781.96 from Corrections Operating Expense Contractual Services 523-0-34 to Law Enforcement Capital Outlay 521-0-6444 Other Equipment. This is needed for additional back-up hardware due to unexpected computer server failures.

Motion was made by Commissioner Kenrick Thomas., seconded by Commissioner D. Ray Harrison, Jr. to approve GCSO's request to transfer funds from Correction's Operating Expense to Law Enforcement Capital Outlay. Motion carried unanimously.

- Preliminary Estimate of the Permanent Population: Mr. Newton reported that UF has sent a notice of the preliminary estimate of the permanent population of our areas as of April 1, 2015. The preliminary population estimate is 16,158 for Gilchrist County which is a slight increase. They request that we evaluate the estimate and make the appropriate response.

Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford to approve the Preliminary Estimate of Permanent Population. Motion carried unanimously.

- Ninth Amendment to the medical Examiners Contract: Mr. Newton requested approval on the continuing contract for the medical examiner's office.

Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas to approve the 9th Amendment to the Medical Examiners Agreement subject to the approved review by the County Attorney. Motion carried unanimously.

- Fuel Cost Update: Mr. Newton reviewed the Fuel Costs Report and the Fuel Usage by Departments.

Agenda Change

- Catastrophic Inmate Medical Quote: Mr. Newton recommended approval of Option 1 for Catastrophic Inmate Medical Quote, in the amount of \$65,551.68. This is a continuation rate from last year. Discussion took place.

Motion was made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr. to approve Catastrophic Inmate medical Quote, for Option 1, in the amount of \$65,551.68. Motion carried unanimously.

- Value Adjustment Board Members: Mr. Newton recommended Commissioners Todd Gray and Kenrick Thomas to serve on the Value Adjustment Board. It was asked that Dr. Gary Rexroat be contacted to see if he would serve as a Citizen Member of that Board.

Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint to approve Commissioner Todd Gray and Commissioner Kenrick Thomas to serve on the Value Adjustment Board and asked that Dr. Gary Rexroat be contacted to see if he will serve as Citizen Member. Motion carried unanimously.

Commissioners Reports

- Commissioner Marion Poitevint thanked Mr. Billy Cannon for staying on top of road issues; Mr. Cannon told the Commission that he appreciates the vote of confidence but said the thanks should go to the Road Department Staff.
- Commissioner Sharon Langford reminded of the budget workshop for Tuesday, August 25th at 4:00 p.m.

Budget Workshop

- BOCC set a Budget Workshop for Tuesday, August 25th at 4:00 p.m.

Old Business/ New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.* Chairman Gray adjourned the meeting at **6:36 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

Todd Gray, Chairman