

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD OCTOBER 19, 2015

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, October 19, 2015**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; Carrie Mizell, Gilchrist County Journal; David Peaton, Director of Emergency Management; Billy Cannon, Road Department Superintendent; Laura Dedenbach, County Planner; Bobby Rush, Solid Waste Manager; Anne Caraway, Library Manager; Paul Stresing; Greg Bailey, NFPS; Richard & Leslie Esseck; Becky Williams, North Gilchrist Beacon; Eddie Holt; John Southard, Southard Engineering, Inc.; Gloria Myers; and Fabian Lamenta.

Call to Order

Chairman Todd Gray, called the meeting to order at 4:00 p.m., Todd Newton, Clerk of Court delivered the invocation.

Commissioner D. Ray Harrison, Jr., led the pledge of allegiance.

Chairman Gray announced that Commissioner Marion Poitevint wasn't present at today's meeting due to her brother passing and had to go out of state. Thoughts and prayers for Ms. Marion and her family.

Commissioner Harrison announced that Mr. Kilborn passed away on Saturday. He was known for his photography and IT Services throughout the County. Mr. Bill will be missed. Thoughts and prayers for family.

Employee Recognition

The Board recognized Mr. Eddie Holt, upon his retirement, for his dedicated services to Gilchrist County. Mr. Holt was presented a plaque for services rendered, from 1985-2015.

Agenda

Mr. Bobby Crosby, County Administrator, presented the following change(s):

1. Addition: Road Department; On-Call Policy Change
2. Addition: EM; Notification of LMS Meeting

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the Agenda, as presented, with noted changes. Motion carried unanimously with a 4-0 vote.

Consent Agenda

The Board **approved** the Consent Agenda, as presented:

Approval of Minutes

Regular MeetingJune 15, 2015

Property Disposition Request

Solid Waste

ID#02859; Rice Lake; Model #IQ+710-2A; Serial #1388300015; \$1,645.00

Justification: Unit was damaged during a lightning storm and was professionally replaced

Disposition Method: Solid Waste Scrap Metal

Motion made by Commissioner Kenrick Thomas , seconded by Commissioner D. Ray Harrison, Jr., to approve the Consent Agenda, as presented. Motion carried unanimously with a 4-0 vote.

Library Update

- Ms. Anne Caraway, Gilchrist County Library Manager, reported on a grant she applied for with Wal-Mart Foundation. She stated they received \$500.00 from them in September.

The Three Rivers Library System has given each of the four libraries \$12,500 toward their budgets this year.

The Library will set up the America's White Table for Veteran's Day again this year at the library. She also reported that they are having success with the pre-school program.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- BIDS Results for CR 334: Mr. Crosby presented the bid results that were received for the request of RFP's on the Widening and Resurfacing of CR 334 from CR 341 to CR 307 and 334A from CR 344 to SR 26, as follows:

COMPANY	CR-334	CR 334-A	TOTAL
Anderson Columbia Co.	\$1,161,656.60	\$572,019.38	\$1,733,675.98
Art Walker Construction	\$1,043,328.99	\$519,252.32	\$1,562,581.31
V.E. Whitehurst Construction	\$1,068,125.67	\$577,283.73	\$1,645,409.40

There was discussion as to whether or not to reject all bids and request a rebid as soon as possible, including the difference in the cost of the asphalt.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to reject the bids and to rebid to include the difference in asphalt price. Motion carried unanimously with a 4-0 vote.

4:15 p.m. Time Certain Schedule

- Public Hearing: Mr. Richard Romans, Finance Director, presented Resolution 2015-39 and BE15-015 amending the Law Enforcement Trust Fund budget by \$11,580.00; whereas unanticipated funds have been acquired by forfeited or seized property by the Gilchrist County Sheriff s Office

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Resolution 2015-39 and BE 15-015. Motion carried unanimously with a 4-0 vote.

County Administrator's Report continues...

General Government

- Presentation from Paul Stresing: Mr. Stresing reported on the Board Meeting Facility repair project for the commission building. He informed of all the compromised structure issues of the building and what it would take to repair it. There was a discussion. Project bidding, pending approval, will be November 17th.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve proceeding with bid pack for reroofing and structural improvements to the Board meeting facility. Motion carried unanimously with a 4-0 vote

- Mr. Stresing gave an update on the Library. The Library will be finished and the owner review will be set for about three weeks. We are in good shape.

4:30 p.m. Time Certain Schedule

- **SUP 15-05:** Laura Dedenbach, County Planner; SUP 15-05, presented a request by Fabian Lamenta (All Out Bail Bonds) for a special use permit to allow a Bail Bond Office located at 9299 US 129 in an A-1 District. Tax parcel #21-10-15-0000-0010-0010. This lot is part of a platted subdivision. This does not alter or negate any restrictions or covenants that might be hiding out there that we are not aware of.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve SUP 15-05 with conditions being met and planners recommendations. Motion carried unanimously with a 4-0 vote.

County Administrator's Report continues...

General Government

- **Approval of Professional Service Agreement for Engineering Services:** Mr. Crosby requested approval of the Professional Service Agreement for Engineering Services to be used by all four Engineering firms.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the Professional Services Agreement for all four engineers. Motion carried unanimously with a 4-0 vote.

TDC

Mr. Crosby stated that these items were approved by the TDC Committee at the 10.12.2015 meeting and are paid for out of the Bed Tax monies and has now asked for the Boards' approval:

- **Additional Hours:** Approval for Donna Creamer to work 6 additional hours per week for a total of 16 hours per week
- **Approval of Advertisement:** Approval of advertisement in Undiscovered Magazine in the amount of \$1,100.00. TDC placed an ad in the Undiscovered Magazine last year as well.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the additional 6 hours for a total of 16 per week for Ms. Donna Creamer and advertisement at \$1,100.00, both to be paid out of the TDC Fund. Motion carried unanimously with a 4-0 vote.

Solid Waste

- **Roll-Off Containers:** Mr. Crosby requested approval to purchase 4 roll-off containers from Wastequip, in the amount of \$27,024.00. This is a budgeted item and includes shipping. These are additional containers, the old ones have been repaired and we do not have any surplus. Mr. Bobby Rush, Solid Waste Supervisor, stated this is something that needs to be done ASAP.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to approve the purchase of four (4) roll-off containers for \$27,024.00, from Wastequip, waiving bid requirements due to shipping costs, but contingent upon seeking quotes determining the lower cost of Wastequip. Motion carried unanimously with a 4-0 vote.

Parks & Recreation

- Property Exchange with SRWMD: Mr. Crosby reviewed a Property Exchange with SRWMD (Suwannee River Water Management District). Mr. Crosby requested exchanging two (2) acres on the road going down to Shingle Landing which is the Otter Springs Boat Ramp. We, the County, have two (2) acres which would be on the south side of SW 70th. We, the County, have the SR 47 project going up and we're going to need some additional property for that.

SRWMD has asked about getting this property for us because their property surrounds it and they were wondering if we may be interested in swapping this land for the land out at SR 47.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve exchange of property between SRWMD and Gilchrist County located off SW 70th Street; Public Hearing will be held. Motion carried unanimously with a 4-0 vote

- Water Craft Rentals and Concessions: Mr. Crosby requested approval of RFQ to review to see if we are interested in moving forward for Water Craft Rentals and concessions at some of our boat ramps. Once we get those, we can review them. If we decide not to move forward, we won't move forward at all. If it looks interesting we will continue to go forward with negotiations.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner D. Ray Harrison, Jr., to approve RFQ for Water Craft Rentals and Concessions. Motion carried unanimously with a 4-0 vote.

FYI: Mr. Crosby provided the following, in the agenda packet, for their review:

- Updated 5 year Work Plan from FDOT
- Monthly Reports; Lime Rock Report; Library; Animal Control

Agenda Changes

- Road Department: Mr. Crosby reviewed the On-Call Policy Change. He's been working with Mr. Cannon to design a policy to where we can have some people on-call so that when we have a number of call outs, we don't have the same people each time. He went through several counties to see what their program was at the stand-by status. When a full-time employee is asked to be on-call and is expected to respond, and it's on a regular day off, they would be paid 2 hours a day being on call. This would not be time and a half, it would be straight time unless they had to respond and go out and work. Then it would become

time and a half. It requires the employee to be able to have transportation, communications so that we can get in touch with them. They would have to be where they could get to the facility within 30 minutes from wherever they are at. This would be weekends only, but in case of the Road Department, it would Friday, Saturday and Sunday; and holidays. On Monday thru Thursday we can put someone on the list and if called they would not get paid the 2 hours because they are scheduled to work. It is only for after hours. There was discussion.

Motion made by Commissioner D. Ray Thomas, Jr., seconded by Commissioner Kenrick Thomas, to approve the On-Call policy change for the Road Department as presented. Motion carried unanimously with a 4-0 vote.

- **Emergency Management**: David Peaton, Emergency Management Director, notified the Board of the Local Mitigation Strategy Meeting to be held on Saturday, October 29th at 10-11:30 am at the Emergency Operations Center. This is a meeting of the mitigation team that gets together from other organizations to identify mitigation projects throughout the county. It goes on to a project list and this project list is then put in place for grant monies that become available through post storm events so that we can use that money to fix or mitigate certain hazards throughout the county.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Resolution 2015-41: Authorizing Gilchrist County to enter into SCOP Agreement with the State of Florida DOT for funds for Widening and Resurfacing of CR 341 from SR 26 to CR 342 of Gilchrist County Florida and authorizing the Chairman of the Board of County Commissioners to execute such agreement providing immediate effective date.

Motion made by Commissioner Kenrick Thomas., seconded by Commissioner Sharon A. Langford, to approve Resolution 2015-41, for SCOP Agreement 433029-1-54-01, in the amount of \$2,504,400 and authorizing the Chairman of the Board of County Commissioners to execute such agreement and providing immediate effective date. Motion carried unanimously with a 4-0 vote.

Resolution 2015-42; Authorizing Gilchrist County to enter into SCOP Agreement with the State of Florida DOT for Road Reconstruction of SW 10th Street from CR 341 to SR 49 of Gilchrist County Florida authorizing the Chairman of the Board of County Commissioners to execute such agreement providing immediate effective date.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve Resolution 2015-42, for SCOP Agreement 43276-1-54-01, in the amount of \$900,000 and authorizing the Chairman of the Board of County Commissioners to execute such agreement and providing immediate effective date. Motion carried unanimously with a 4-0 vote.

Commissioner Harrison made a recommendation to use North Florida Professional Services for engineering services for road construction projects SW 10th Street and CR 341.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve North Florida Professional Services, for engineering work required on SW 10th Street and CR 341. Motion carried unanimously with a 4-0 vote.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Budget Recap: Fiscal Year 2015; Period ending September 30, 2015 on General Revenues we are still waiting for additional revenues to come in. We got notification that we did receive around \$284,000.00 reimbursement so that will help make those numbers a little better and we are anticipating additional revenues to come in within a 60 day window to be booked from last year. We do have additional revenues in transportation around \$74,000.00 and we also have additional expenses around \$30,000.00. In Solid Waste we are estimating that we have an additional \$20,000.00 in expenses.

FYI

- EMS: A grant, in the amount of \$1,592.00 was received, for use to improve and expand pre-hospital EMS.

Commissioners Reports

- Commissioner Langford asked that the County Attorney to research options to discourage sex offenders. Commissioner Harrison asked that when he comes back with options, to also include the financial responsibilities Gilchrist County would incur.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to direct the County Attorney to come back with some recommendations, and to meet with County Administrator and the Sheriff on different options regarding sex offenders. Motion carried unanimously with a 4-0 vote.

- Commissioner Gray informed that Tim Powell is doing a good job as Building Official.
- Commissioner Harrison commented that with as many qualified engineers that we have now, we should not have any backlogs. Mr. Newton stated we need to be aware of the budget when considering grant projects. There was discussion on grants and how monies are received.
- Commissioner Harrison requested on behalf of Carl Loy (who couldn't make it to the meeting, approval for removing a tree from CR 344 if owner signs Hold Harmless Agreement. Mr. Lang went over the different policies we have for clarification.

Commissioner Harrison made a motion for a hold harmless be signed by Mr. Loy to have the tree removed.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve removing a tree from CR 344 if owner signs Hold Harmless Agreement. Motion carried unanimously with a 4-0 vote.

Old Business/ New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to adjourn. Motion carried unanimously.* Chairman Gray adjourned the meeting at **5:47 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

Todd Gray, Chairman