

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD NOVEMBER 02, 2015

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, November 02, 2015**, at **2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; Carrie Mizell, Gilchrist County Journal; David Peaton, Director of Emergency Management; Billy Cannon, Road Department Superintendent; Chief Mitch Harrell, Fire/EMS; Lt. Jeff Manning, GCSO; Pastor Chris Ruggles, New Beginning Baptist Church; Katherine LaBarca; Leslie & Richard Esseck; Becky Williams, North Gilchrist Beacon; Ray & Jane Rauscher; Chris Dunn and Bell High School Band Members; and Greg Bailey, NFPS, Inc.

Call to Order

Chairman Todd Gray, called the meeting to order at 2:00 p.m.

Chairman Gray announced that Commissioner Sharon A. Langford will not be present at today's meeting, as a family member has passed.

Pastor Chris Ruggles, New Beginning Baptist Church, delivered the invocation and Commissioner D. Ray Harrison, Jr., led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator, presented the following change(s):

- Addition: Road Department; On-Call Vehicle

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Agenda, as presented, with noted change(s). Motion carried unanimously 4-0.

Consent Agenda

The Board **approved** the Consent Agenda, as presented:

Request for Payment Approval

Mills Engineering Company

#2014013, W/R GCR 334, September 2015.....	\$522.50
#2015020, General Consulting, September 2015	\$570.00
#2015014, W/R GCR 334A, September 2015	\$522.50
#2015030, FDEP Permit Renewal, September 2015	\$237.50
#2015029, Repair Push Wall, September 2015	\$285.00
#2015039, Intersection Improvements	\$3,891.38

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to approve the Consent Agenda, as presented. Motion carried unanimously 4-0.

Public Participation: None noted.

Constitutional Officers

On behalf of Sheriff Bobby Schultz, Mr. Bobby Crosby, County Administrator, announced that there are some organizational changes within the Sheriff's staff. Lt. Jeff Manning will now be **Chief Deputy** Manning, **Captain** Troy Davis will be on operations and **Captain** Cheryl Brown will be on Administration.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- Bid Results for CR 340: Mr. Crosby reviewed the bids that were received from the following companies for the CR 340/Rock Bluff Bridge project:

M & J Construction	\$1,317,966.47
Southern Road & Bridge	\$1,226,928.04

Mr. Crosby stated the FDOT has approved the bids and recommends Southern Road & Bridge for the project.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the award to Southern Road & Bridge the CR 340 Rock Bluff Bridge project, in the amount of \$1,226,928.04. Motion carried unanimously 4-0.

- NFPS Task Order: Mr. Crosby requested the Boards' approval of the Task Order with North Florida Professional Services, Inc., for CEI Inspections on the CR 340/Rock Bluff Bridge project. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Task Order with North Florida Professional Services, Inc., as CEI inspections, as required, for the Rock Bluff Bridge project, in the amount of \$171,000.00. Motion carried unanimously 4-0.

- Discussion on CEI: Mr. Crosby reviewed the inspection process and requested if the Board wished to get an RFQ on companies that do strictly CEI or stay with our current engineers to see how many would be willing to do them.

It was the consensus of the Board to use in-house companies (Engineer's); and also requested a list of our engineers that are qualified to do CEI's.

- Discussion of Special Assessment for SW 62nd Ave: Mr. Crosby updated the Board on the progress of the request for the Special Assessment regarding SW 62nd Avenue. He stated that the next steps would be to get an estimate on the road and mail out to the actual property owners so that each one can individually sign. He requested direction/authorization from the Board whether to proceed and move forward. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve moving forward with the Special Assessment process on SW 62nd Avenue. Motion carried unanimously 4-0.

SHIP

- SHIP Annual Close-Out 2013/2014: Mr. Crosby presented a request from Suwannee River Economic Council, Inc., for the Boards' approval of the Gilchrist County SHIP Annual Report, for the close-out of 2013-2014 SHIP Funds and Local Housing Incentives Certification. Due to changes in the appropriation of SHIP funds for the 2013-2014 allocation year, it is required by SHIP rules to submit a close-out Annual Report for the above mentioned funding year. Mr. Crosby requested that the form be signed by the Chairman and returned as requested by SREC, for further processing. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the SHIP Close-Out for 2013/2014 and to allow the Chairman to sign. Motion carried unanimously 4-0.

TDC

- Overnight Travel Request: Mr. Crosby requested the Boards' approval, for Donna Creamer to attend the Florida Tourism Leadership Summit at Amelia Island Plantation, December 2-4, 2015. Cost not to exceed \$600.00.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to approve overnight travel for Donna Creamer to attend the Florida Tourism Leadership Summit, at Amelia Island Plantation, December 2-4, 2015; cost not to exceed \$600.00 and subject to approval of the TDC. Motion carried unanimously 4-0.

2:15 p.m. Time Certain Schedule

- Chris Dunn, Bell High School Band Director, and members of the BHS Marching Band presented a *Certificate of Appreciation* to the Board, for allowing use of the Gilchrist County Ag Complex, for their 2015 Band Camp. Mr. Dunn requested a picture with the Board.

County Administrator's Report continues...

Gilchrist County Agricultural Complex

- Lease for GCAC Bid Results: Mr. Crosby stated he received a bid on lease for the Agricultural Complex from Jason Jones Productions. He recommended acceptance of bid and requested approval to move forward with negotiations of contract. He said Mr. Jones did make one request that once he takes over the arena, if he could be allowed six months before making the \$5,000.00 rental payment. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the negotiation with Jason Jones and to move forward with the contract. Motion carried unanimously 4-0.

General Government

- Discussion of Old Veteran Service's Office: Mr. Crosby reviewed issues with the building. There is a void under the current building and Mr. Mash has been moved to the Chamber Building. There are building damages caused by a sinkhole and to bring it up to code would cost an estimated \$126,000.00, which is paid by the insurance company if we decide to do that, however, there is some additional decay in the building (showed pictures of the decay) that the county would be responsible for. It will be very expensive to repair. Mr. Crosby suggested if the Board wants to demolish the building the insurance company would pay for the demolition, ground stabilization and then would write a check for appreciated value to the County, in the amount of \$47,390.84. Mr. Lang asked if we could use the property after demolition. Mr. Crosby stated that Mr. Mash has requested to remain in the Chamber Building due to the ADA compliance. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve accepting ground stabilization of sinkhole, demolition of Old Veteran's Office and a depreciated value of \$47,390.84 to be paid by the insurance company and the funds be appropriated to Other Buildings Fund. Motion carried unanimously 4-0.

Agenda Change

- Road Department; On-Call Vehicle: Mr. Crosby readdressed the issue of the on-call vehicle. He requested to allow person on call-out to drive the vehicle home with the proper supplies and tools so that person may be able to go directly to the scene and speed up the process for cleaning up the scene, getting it taken care of quicker.

The vehicle would be rotated for whoever is on-call during Tuesday through Monday.

Mr. Crosby requested the Boards' approval to allow this person to drive it home, when on-call. Discussion took place.

Mr. Ray Rauscher, Rock Bluff, asked if persons driving those vehicles would be told that they are to use them for business purposes only and not to just ride around town in.

Commissioner Harrison said when he spoke with the County Administrator, he was assured that they would be told and was told vehicles will be equipped with GPS system running 24/7.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to approve the On-Call (take home) Vehicle, for Road Department, utilizing existing vehicle, as discussed. Motion carried unanimously 4-0.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Resolution 2015-43: Mr. Lang presented Resolution 2015-43, and read the short title as follows for the record:

RESOLUTION 2015-43

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, APPROVING ISSUING A CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY TO GILCHRIST COUNTY EMERGENCY MEDICAL SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE

Chief Mitch Harrell, Fire/Rescue, explained the purpose of this resolution which is to renew provider's license with the State of Florida.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Resolution 2015-43, issuing Certificate of Public Convenience and Necessity to Gilchrist County EMS. Motion carried unanimously 4-0.

Resolution 2015-44: Mr. Lang presented Resolution 2015-44 and read the short title for the record, as follows:

RESOLUTION 2015-44

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY FLORIDA, APPROVING THE SMALL COUNTY OUTREACH PROGRAM SUPPLEMENTAL AGREEMENT #1 TO ADD CONSTRUCTION FUNDS IN THE AMOUNT OF \$326,764.00 TO MATCH THE BID AMOUNT FOR BRIDGE REPAIR /REHABILITATION OF CR 340 OVER ROCK BLUFF BRIDGE 310002; AUTHORIZING THE CHAIR OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE SUCH AGREEMENT; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE

Mr. Lang explained the purpose and need of this resolution as the original SCOP agreement and funding was approved at an earlier meeting.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2015-44, adding additional construction funds, in the amount of \$326,764.00, for bridge repair of CR 340, Rock Bluff Bridge. Motion carried unanimously 4-0.

Resolution 2015-45: Mr. Lang presented Resolution 2015-45 and read the short title for the record, as follows:

RESOLUTION 2015-45

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, APPROVING THE SMALL COUNTY OUTREACH PROGRAM SUPPLEMENTAL AGREEMENT #1 TO ADD CONSTRUCTION FUNDS TO MATCH THE BID AMOUNT OF \$99,673.00 FOR WIDENING AND RESURFACING OF CR 334A FROM SR 26 TO CR 334 IN GILCHRIST COUNTY, FLORIDA; AUTHORIZING THE CHAIR OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE SUCH AGREEMENT; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Resolution 2015-45, adding additional construction funds, in the amount of \$99,687.00, for CR 334A. Motion carried unanimously 4-0.

Resolution 2015-46: Mr. Lang presented Resolution 2015-46 and read the short title for the record, as follows:

RESOLUTION 2015-46

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, APPROVING THE SMALL COUNTY OUTREACH PROGRAM SUPPLEMENTAL AGREEMENT #1 TO ADD CONSTRUCTION FUNDS IN THE AMOUNT OF \$267,455.00 TO MATCH THE BID AMOUNT FOR WIDENING AND RESURFACING OF CR 334 FROM CR 341 TO CR 307 IN GILCHRIST COUNTY, FLORIDA; AUTHORIZING THE CHAIR OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE SUCH AGREEMENT; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE

Motion made by Commissioner Kenrick Thomas., seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2015-46, adding additional construction funds, in the amount of \$267,455.00, for CR 334. Motion carried unanimously 4-0.

Mr. Crosby stated that the funds from these three FDOT projects have given Gilchrist County an additional \$693,892.00.

Miscellaneous

- Election of Chair and Vice-Chair: Mr. Lang stated that the Board's Policy Procedure Manual Sub-section 1.7 requires that the Chair and Vice Chair be elected on the second Tuesday of November or as soon thereafter as practical, so a new Chair and Vice-Chair needs to be elected at our next regular meeting on November 23, 2015.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Request for County Owned Property: Mr. Newton stated earlier this year, his office has made some attempts to sell some of the properties that have escheated to the County. A sealed bid was done, as well as a live auction, to try to sell the properties.

Mr. Newton has posted the properties on the Clerk's website and from that have received some interest on four properties. He stated that Mr. Crosby indicated he also had someone show interest in a property.

Mr. Newton asked for direction as to how to proceed, whether it is a sealed bid, or a live auction. The individual interested in the four top parcels is not from this area, in order to get them sold, it might be easier to do a sealed bid. The first sealed bid had a reserve of 75% of value; the second was 50% and did not have any offers. The escheated parcels are as follows:

<u>Parcel#</u>	<u>Location Address</u>	<u>Acreage</u>	<u>Assessed Value</u>
14-10-16-0554-0007-0080	SE 82 nd St	2.36	\$13,000
14-10-16-0554-0002-0080	SE 81 st Pl	1.18	\$6,500
14-10-16-0554-0012-0060	SE 82 nd Ln	0.48	\$2,600
11-10-16-0551-0004-0040	SE 77 th Ln	0.48	\$2,700
14-10-16-0554-0012-0120	SE 82 nd Ln/SE 71 st Ct	0.22	\$1,300
18-10-14-0026-0013-0210	SW 80 th Ct	0.11	\$1,150
27-09-16-0000-0005-0014	SE 60 th Ave	1.13	\$725
15-10-16-0563-0000-0108	SE 68 th Terr	0.16	\$270
15-10-16-0563-0000-0107	SE 68 th Terr	0.16	\$270

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to approve advertising for sealed bids; upon receipt and opening of bids, results will come back to the board for final approval, of properties for sale as noted/presented. Motion carried unanimously 4-0.

Budget Reversions: Mr. Newton reported he has received budget reversions, from the Constitutional Officers, as follows:

Constitutional Officers FY2014/2015 Excess Funds

Property Appraiser	\$22,642.50
Clerk	\$47,653.83
Supervisor of Elections	\$26,907.88
Tax Collector	\$ 1,705.98
Sheriff	\$11,274.91

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to accept the 2014/2015 Excess Funds from the Constitutional Officers as presented. Motion carried unanimously 4-0.

Commissioners Reports:

Commissioner Thomas reminded everyone of the Veteran's Parade beginning at 10:00 a.m. at Capital City Bank. No candy will be distributed.

Old Business/ New Business: None noted.

Public Participation

- Ray Rauscher asked if Gilchrist County could contact Gainesville, regarding moving the Confederate Solider statue to our monument park if it is going to be taken down. And... What are we going to end up doing with the Rock Bluff Bridge and is it going to expand the weight limits that is already on the bridge?

Mr. Crosby responded underwater would also be addressed. Mr. Greg Bailey, North Florida Professional Services, went over the plans for the bridge.

Adjourn

With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to adjourn. Motion carried unanimously.* Chairman Gray adjourned the meeting at **3:07 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Todd Newton, Clerk of Court

Approved:

Todd Gray, Chairman