

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD NOVEMBER 23, 2015

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, November 23, 2015**, at **10:00 a.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; Carrie Mizell, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Lt. Jeff Manning, GCSO; Donna Creamer, TDC; Andrew Carswell, Mills Engineering Company; Greg Bailey, NFPS, Inc.; Ray Rauscher; Richard & Leslie Esseck; Becky Williams, North Gilchrist Beacon; L.T. and Karen Johnson; and Jean Wonser.

Call to Order

Chairman Todd Gray called the meeting to order at 10:00 a.m. Mr. Bobby Crosby, County Administrator delivered the invocation and Commissioner Marion Poitevint led the pledge of allegiance.

Agenda

Mr. Todd Newton, Clerk of Courts, presented the following change(s):

- Addition: Interlocal Agreement with Levy county for IT Services

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the Agenda, as presented, with noted change(s). Motion carried unanimously.

Consent Agenda

The Board **approved** the Consent Agenda, as presented:

Approval of Minutes

Regular MeetingJuly 06, 2015

Regular MeetingJuly 16, 2015

Request for Payment Approval

Mills Engineering Company

2015014, W/R GCR334A, Oct 2015 \$1,198.75
 2015029, Repair Push Wall/Safety Improvement at Transfer Station \$1,425.00
 2015013, W/R GCR334, Oct 2015 \$1,347.25

SHIP

Reimbursement for Owner occupied Rehab Client \$9,209.24

Tax Collector

Postage reimbursement for 2015 Tax Statements\$5,354.34

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

- Ms. Jean Wonser, County Resident, spoke to the Commission regarding protecting our Silviculture Lands, as well as other resources such as “water”.

Constitutional Officers: None noted.

County Administrator’s Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- Safety Upgrades for SR 47/232: Mr. Crosby, County Administrator, reported Mills Engineering has been working on the upgrades for SR 47 and CR 232; DOT funding is available to fund these repairs. Mr. Andrew Carswell, Mills Engineering, explained the safety updates.

Ms. Wonser, Concerned Citizen, stated that it would be good if the trees could be trimmed for visibility.

Mr. Rauscher, Concerned Citizen, is opposed to spending any money on these intersections. He has travelled both of these roads and the accidents that he’s seen have been because people do not stop for the stop signs.

Commissioner Poitevint asked about putting a traffic light there.

Commissioner Gray said the DOT will be the entity to decide.

Mr. Carswell said they will put larger rumble strips there to help.

Mr. Richard Esseck, Rock Bluff asked if there were any consideration on lowering the speed limit (also up to the state).

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the safety designs and moving forward with the bidding process for SR 47 & CR 232. Motion carried unanimously with a 4-0 vote.

- Art Walker Construction, Inc.: Mr. Crosby requested the Boards' approval of the contract with Art Walker Construction, for road projects CR 334 and CR 334-A. Mr. Duke Lang presented Resolution 2015-48, which is required as part of the FDOT Contract, and read the short title as follows:

RESOLUTION 2015-48

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, AUTHORIZING THE COUNTY TO ENTER INTO AN AGREEMENT WITH ART WALKER CONSTRUCTION, INC. FOR WORK GENERALLY DESCRIBED AS PAVING, WIDENING AND RESURFACING A PORTION OF GILCHRIST CR 334 AND CR 334A; AUTHORIZING THE CHAIR OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE SUCH AGREEMENT; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve the Resolution 2015-48 for paving, widening and resurfacing of CR334 and 334A, as well as the contract(s) with Art Walker Construction, for both road projects. Motion carried unanimously with a 4-0 vote.

- Southern Road & Bridge, LLC: Mr. Crosby requested approval of contract with Southern Road & Bridge, LLC for the Rock Bluff Bridge (CR 340 over the Suwannee River) Project.

Mr. Lang presented Resolution 2015-47, which is required as part of the FDOT Contract, and read the short title as follows:

RESOLUTION 2015-47

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, AUTHORIZING THE COUNTY TO ENTER INTO AN AGREEMENT WITH SOUTHERN ROAD & BRIDGE, LLC FOR WORK GENERALLY DESCRIBED AS BRIDGE REHABILITATION ON THE ROCK BLUFF BRIDGE ON CR 340 OVER THE SUWANNEE RIVER; AUTHORIZING THE CHAIR OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE SUCH AGREEMENT; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve the contract with Southern Road and Bridge, LLC, and Resolution 2015-47 for bridge rehab of Rock Bluff Bridge. Motion carried unanimously with a 4-0 vote.

- North Florida Professional Services: Mr. Crosby requested approval of a Task Order between North Florida Professional Services and Gilchrist County regarding road project CR 341, in the amount of \$200,352.00 for the consultant and \$2,275.00 for surveying and these are covered by FDOT grant fund.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve Task Order for engineering services on CR 341 for widening and resurfacing with North Florida Professional Services. Motion carried unanimously with a 4-0 vote.

- North Florida Professional Services: Mr. Crosby requested approval of a Task Order between North Florida Professional Services and Gilchrist County regarding road project SW 10th Street, in the amount of \$79,528.00 for the consultant and \$7,525.00 for surveying and these are covered by FDOT grant fund.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve Task Order for engineering services on SW 10th Street for reconstruction and resurfacing, with North Florida Professional Services. Motion carried unanimously with a 4-0 vote.

- Property Disposition Request: Mr. Crosby requested approval of a Property Disposition Request, for a 1991 Ford Ranger Truck, from Road Department to the Town of Bell. Chairman Gray mentioned this one is one that we are not using and is in need of repair.

Motion made by Commissioner Marion Poitevint, seconded by Commissioner Sharon A. Langford, to approve the Property Disposition of a 1991 Ford ranger, to the Town of Bell, from the Road Department, as presented. Motion carried unanimously with a 4-0 vote.

- Employee Replacement Request: Mr. Crosby requested approval to replace an employee who resigned from the Road Department. Mr. Cannon said he's down two positions and is needing personnel to replace them. Mr. Crosby reviewed the situation since the hiring freeze began and said that we've cut seven positions leaving us with no surplus to choose from and we are down to a bare minimum in each department and in most cases working with less than we use to have. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve replacing employee to fill vacant position at the Road Department. Motion carried unanimously with a 4-0 vote.

TDC

Mr. Crosby stated the following items were approved by the TDC Committee at the 11.9.2015 meeting and will be paid for out of the Bed Tax Monies, and requested the Boards' approval:

- Approval to pay the Chamber of Commerce \$50.00 per month for the use of the copier (that will cover, usage, toner and paper)
- Approval for overnight travel, Gilchrist Blueway Trail Presentation Panhandle Outdoor and Tourism Day in Tallahassee Capital Building;
**Donna will travel to Panama City on January 19 to give a presentation, then stay overnight and travel the following day onto Tallahassee for the Tourism Day. Estimated cost \$200.00
- Approval of ¼ page color ad for the Florida Fishing Guide 2016 in the amount of \$2,050.00
- Approval for the Gilchrist TDC to become members of the FADMO (Florida Association of Destination Marketing Organization). Membership fee is \$340.00 annually

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve the expenditures for the TDC as presented out of bed tax funds. Motion carried unanimously with a 4-0 vote.

TDC – FYI

- Donna Creamer to attend the Natural North Florida Meetings, December 19 (NFRPC Office) and January 21 (Alachua County)

10:30 a.m. Time Certain

- Public Hearing: Mr. Lang stated that this is a public hearing in reference to the closing a portion of southeast 97th terrace located west of southeast 25th avenue presented Resolution 2015-40, and read the short title as follows:

RESOLUTION 2015-40

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, VACATING, ABANDONING, DISCONTINUING, AND CLOSING A PORTION OF SOUTHEAST 97TH TERRACE LOCATED WEST OF SOUTHEAST 25TH AVENUE IN GILCHRIST COUNTY, FLORIDA

Mr. Lang stated that Mr. Cannon has indicated that the “TR” in the resolution references “Trail”, not “Terrace”. Chairman Gray said this will be corrected. Commissioner Thomas asked Mr. Lang if we don’t close and someone hits the cattle gap, who would be responsible? Mr. Lang responded that the County would bear some form of liability if the cattle would be going across a county road.

Ms. Karen Johnson, property owner, stated it’s not just the cows, vehicles have been coming over and shining their lights in the pastures which affects the cattle, helping themselves to pecan trees, they throw out their trash, they go out into the pastures and get the mushrooms out of the cow patties so it’s more than just cattle is why they want to close it off. There was discussion.

Mr. Cannon said they will need some way to turn their equipment around on that road for the grader, school buses, ambulances and fire trucks.

Motion made by Commissioner Marion Poitevint, seconded by Commissioner Kenrick Thomas, to approve Resolution 2015-40 to close SE 97th Trail; L.T. and Karen Johnson agreed to allow the County to turn around equipment/trucks on their property. Motion carried with a vote of 3-1, Commissioner Sharon A. Langford, opposed.

County Administrator's Report continues...

Community Development

- Fire Inspector Agreement: Mr. Crosby requested approval of agreement between Dixie/Gilchrist County for Fire Inspector services.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve agreement between Dixie/Gilchrist County's for Fire Inspector Services. Motion carried unanimously with a vote of 4-0.

Library Update

Mr. Crosby said the plans that Paul Stresing is doing that was brought up in the last meeting is where we were with the Library plans, those plans had to go to the State Library Board for review and approval. They have reviewed them and they have approved them. The Library Committee will get back together to move forward.

FYI

- Monthly Reports: Road Department, Library Reports, Animal Control
- EPA has approved to do additional work at the Colt Station site

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Interlocal Agreement: Mr. Lang requested approval of Interlocal Agreement with the City of Fanning Springs for Animal Control Services. Mr. Crosby explained the current situation and what Fanning Springs is asking to be done.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve the Interlocal Agreement with Fanning Springs for Animal Control services. Motion carried unanimously with a vote of 4-0.

Miscellaneous: Correspondence received concerning Claim of Erroneous Special Assessment in Rolling Oaks, by Karen Cutler. Mr. Lang will prepare a letter in response explaining the opportunity was given but was passed by.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Budget Recap: Mr. Newton presented a Budget Recap for Fiscal Year 2015, for the Period Ending September 15, 2015. He reported some good news, we ended with a positive balance in the General Revenue Fund of \$173,740.00. Part of that was due to higher revenues from the State.

Proposal for 2015 OPEB Evaluation: Mr. Newton requested approval to use Mr. Blichar for the 2015 OPEB valuation, at a cost of \$4,100.00. The advantage in using him is he already has the information, and to do it elsewhere would be about \$8,000.00. He requested that the Chairman be authorized to sign the Engagement Letter from Richard Blichar, ASA for performing GASB 45 Consulting Services.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve using Richard Blichar for 2015 OPEB Valuation, at a cost of \$4,100.00. Motion carried unanimously with a vote of 4-0.

Request for use of the Boardroom: Mr. Newton presented a request from The Florida Fish and Wildlife Conservation Commission for use of the boardroom to hold Public Hearing. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve Florida Fish and Wildlife's request to use the boardroom on March 10, 2016, from 3:30 p.m. until 9:30 p.m., for a public hearing. Motion carried unanimously with a vote of 4-0.

January 2016 Mid-Month meeting: Mr. Newton stated that the mid-month meeting in January falls on a county holiday and proposed change of meeting date to Thursday, January 21st at 4:00 p.m., due to MLK Holiday.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve changing mid-month meeting in January to Thursday, January 21, 2016, at 4:00 p.m. due to holiday on January 18th. Motion carried unanimously with a vote of 4-0.

Agenda Change: Mr. Newton requested approval for an Interlocal Agreement with Levy County Clerk for temporary IT Services. They are actively looking for person to fill this position. They will be paying Gilchrist County, for these services.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve an Interlocal Agreement with Levy County Clerk, for temporary and emergency IT Services. Motion carried unanimously with a vote of 4-0.

Commissioners Reports

- Commissioner Kenrick Thomas... requested to start with December with no events to be able to get the arena ready for events. Mr. Jones will furnish insurance coverage before he begins. The events would not start until it is approved.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve allowing Jason Jones Productions, to begin maintenance and improvements as soon as he provides liability insurance; no events will be scheduled until contract is approved. Motion carried unanimously with a vote of 4-0.

Old Business: None noted.

New Business: Election of Chair and Vice Chair tabled until next meeting; December 7th.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to table the Election of Chair and Vice Chair until the next meeting on December 7th. Motion carried unanimously with a vote of 4-0.

Public Participation

Ray Rauscher, Rock Bluff, said the TDC's money is growing in the account and would like the monies put into the general fund to distribute to the TDC. Mr. Newton stated that it is regulated by statute.

Adjourn

With there being no further business... a *Motion was made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to adjourn. Motion carried unanimously.* Chairman Gray adjourned the meeting at **11:09 a.m.**

Attest:

Todd Newton, Clerk of Court

*Board of County Commissioners
Gilchrist County, Florida*

Approved:

Todd Gray, Chairman