

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD DECEMBER 7, 2015

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, December 7, 2015**, at **2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; Carrie Mizell, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Lt. Jeff Manning, GCSO; Chief Mitch Harrell, Fire Chief, Sheriff Bobby Schultz, GCSO; David Peaton, Emergency Management Director; Marvin Weaver and Jessica Cooper, Extension Office; Diane Clifton, GCEDAC; Richard and Leslie Esseck; Chaille Wilson, Marty, Tara and Brantley Adkins; Karen, Justus and Carson Jones; J. S. Daniel, NFPS Engineers; Becky Williams, North Gilchrist Beacon; Rob Davis, Preble-Rush Inc.; Justin Jones, Hunter Langford and Austin Herrington, Jones & Son Fire; Adam Elliott; Scott Guthrie; Katherine LaBarca; L.T. and Karen Johnson; Buryl and Mary Johnson; Larry Rogers; Jared Douglas; Louise Moseley; Harriet Durden; and Brother David Jones, Fanning Springs Community Church.

Call to Order

Chairman Todd Gray called the meeting to order at 2:00 p.m. Brother David Jones, Fanning Springs Community Church, delivered the invocation and Commissioner D. Ray Harrison, Jr. led the pledge of allegiance.

Election of Chair and Vice Chair

Chairman Todd Gray relinquished the gavel to Mr. Todd Newton, Clerk of Courts. Mr. Newton performed the process of election for Chair and Vice Chair, taking nominations for the calendar year 2015/2016. Commissioner Thomas nominated Commissioner Todd Gray for Chairman. Commissioner Harrison nominated Commissioner Kenrick Thomas for Vice Chairman.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to Elect Commissioner Todd Gray as Chairman for the next calendar year 2015/2016, Motion carried unanimously.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to Elect Commissioner Kenrick Thomas as Vice-Chairman for the next calendar year 2015/2015, Motion carried unanimously.

Agenda Changes

Chairman Gray called for any agenda changes; there were **no** changes presented.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the Agenda, as presented, with no changes. Motion carried unanimously.

Consent Agenda

The Board **approved** the Consent Agenda, as presented:

Approval of Minutes

Budget Workshop July 13, 2015

Request for Payment Approval

SHIP

Down payment/closing cost assistance for Rhonda Leigh Hartzog ...\$29,000.00

Tax Collector

Postage reimbursement for 2015 Installment Tax Statements
(December bills)\$426.32

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to approve the Consent Agenda, as presented. Motion carried unanimously.

Constitutional Officers

- Sheriff Bobby Schultz and Chief Mitch Harrell presented recognition to Karen Jones, Carson Jones, Justus Jones, Austin Herrington and Hunter Langford, of Jones & Son’s, for assisting with an accident that occurred on September 21st that helped save a life.

Public Participation

- Marvin Weaver, Extension Service introduced the new 4H Agent, Jessica Cooper.

2:15 p.m. Time Certain; Public Hearing

Resolution 2015-19: Mr. David Lang, County Attorney stated this is the beginning of establishing a Special Assessment District to pave the roadway for SW 82nd Lane, a portion of Ayers Meadows subdivision, Ayers Meadows 1st Addition subdivision and Ayers Meadows (unrecorded) portion that is not included in the plat. The notice has been published, created a resolution and is now time for the public to step forward and let us know whether they want the Board to proceed. If they do, he will ask the Board to adopt the resolution and ask to authorize staff to prepare an ordinance to create the Special Assessment District, as well as a resolution that will allow the collection of assessments, by a uniform method. He then presented Resolution 2015-49, reading the short title, as follows, for the record:

RESOLUTION NO. 2015-49

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; DIRECTING COUNTY STAFF TO PROCEED WITH PREPARING AN ORDINANCE CREATING A SPECIAL ASSESSMENT DISTRICT FOR ROAD IMPROVEMENTS, FOR SW 82nd LANE, WITHIN AYERS MEADOWS SUBDIVISION; AYERS MEADOWS 1ST ADDITION SUBDIVISION; AND AYERS MEADOWS UNRECORDED-NOT INCLUDED IN SUBDIVISION PLAT; DIRECTING COUNTY STAFF TO PROCEED WITH PREPARING A RESOLUTION CONCERNING THE INTENT, OF THE BOARD, TO USE THE UNIFORM METHOD FOR THE LEVY, COLLECTION, AND ENFORCEMENT, OF NON-AD VALOREM ASSESSMENTS, WITHIN THE SPECIAL ASSESSMENT DISTRICT CREATED; AUTHORIZING THE PROPER ADVERTISEMENTS AND NOTICE OF THE SAME; AND PROVIDING FOR AN EFFECTIVE DATE.

Chairman Gray called for Public Participation. None. *Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Resolution 2015-49. Motion carried unanimously.*

County Administrator's Report continues...

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- Southern Road & Bridge: Mr. Crosby presented a request, from Southern Road & Bridge, asking permission to work on Sundays to work on the 340/Rock Bluff Bridge project on Sundays. He explained the request. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to DENY the request to work on Sundays for the Rock Bluff Bridge project. Motion carried unanimously.

- Rock Bluff Boat Ramp: Mr. Crosby presented a request seeking permission to close the Rock Bluff Boat Ramp during construction; there is 245 days allowed for construction. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the request to close the Rock Bluff Boat Ramp for the duration of construction/repairs of Rock Bluff Bridge. Motion carried unanimously.

Communications

- 340 Tower: Mr. Crosby requested the Boards' approval of structural repairs, in the amount of, \$13,485.00, to the 340 Tower. He recommended that repairs be done and the bid process be waived; costs will be paid from Fund 192 (Communications). Discussion took place.

Motion made by Commissioner D. Ray Harrison, seconded by Commissioner Sharon A. Langford, to approve repairs to 340 Tower, at a cost of \$13,485.00, with Common Ground Electronics LLC, dba The Tower Firm; to be paid from Fund 192 Communications and waiving the bidding requirement due to the fact this is an emergency (costs will NOT affect General Fund). Motion carried unanimously.

Parks & Recreation

- RFQ for Water Craft Rentals & Concessions: Mr. Crosby stated that he only received one RFQ and that was from Anderson's Outdoor Adventures, LLC.

Mr. Crosby suggested that a committee of himself, the County Attorney, the Clerk, the Finance Director and the Park Manager meet with Mr. Stiller, for review and consideration of the RFQ received and bring back recommendations.

It was consensus of the Board to allow the committee of Mr. Crosby, Mr. Lang, Mr. Romans, Mr. Newton and Mr. Gentry to review the proposal, for watercraft rentals & concessions and bring back recommendation.

General Government

- Bid Results: Mr. Crosby presented the bids received, for the repairs to the BOCC meeting facility, as follows:

BID TABULATION FOR BOCC MEETING ROOM ROOFING PROJECT

COMPANY	Hoffman Const.	O'Neal Const.
Base BID	\$91,880.00	\$81,879.00
Alternate 1 – Front Porch Repair	\$2,800.00	\$6,449.00

Alternate 2 – Gutter & Downspout	\$7,100.00	\$9,435.00
Alternate 3 – Interior Plaster/Wood Repair	\$4,200.00	\$6,519.00
Total –	\$105,980.00	\$104,282.00
Voluntary Alternate B – Performance and Payment Bond	(\$2,000.00)	(\$2,043.00)
Total	\$103,980.00	\$102,239.00
Paul Stresing & Associates	\$6,500.00	\$6,500.00
Total	\$110,480.00	\$108,739.00
Budget – (Other Buildings – 1930)	\$50,000.00	\$50,000.00
Funds from Insurance (from Veteran Service Building)	\$47,390.84	\$47,390.84
Additional Funds Needed	\$13,089.16	\$11,348.16

Mr. Crosby reviewed the bid tabulations, as presented; discussion took place. It was his recommendation and request for the Board to approve and accept O’Neal Construction’s bid.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to accept and award the bid to O’Neal Construction, in the amount of, \$110,782.00, for the BOCC Meeting Facility project, as presented (this included the performance bond). Motion carried unanimously.

FYI; Emergency Management

- Mr. Crosby announced that David Peaton’s last day would be **December 31, 2015**. He stated that he has done a great job and extended a word of praise and thanks.

County Attorney’s Report

Mr. Lang stated that the one item on his report was resolved during the 2:15 p.m. Time Certain; which was a Public Hearing, concerning SW 82nd Lane resolution to proceed with creation of a Special Assessment District and Uniform Method for Levy, Collection, and Enforcement of Non-Ad Valorem Assessments. **BOCC approved Resolution 2015-49, as presented.**

Moving on...

Clerk’s Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Budget Recap – FY 2015: Mr. Newton presented the Budget Recap for Fiscal Year 2015, Period Ending September 15, 2015. He reported that nothing has changed since the last meeting other than the receipt of additional revenues in grant funds, increasing General Revenue an additional \$40,000.00. He stated that the expenditures for last year were \$12,371,026.00 and revenues came in at \$12,582,295.00.

Budget Recap – FY 2016: Mr. Newton said that so far this year we have seen expenditures of \$2,179,586.00 and revenues of \$1,007,376.00. Mr. Newton stated that everything is pretty much on track.

Bid Results – Escheated Properties: Mr. Newton reported on the sealed bids received. Three of the parcels had bids, but two of them did not. He requested approval of high bids on the properties and requested we put out for bid and ratified bidding on parcels 27-09-10-0000-0005-0007 and 27-09-16-0000-0005-0006.

As an FYI, Mr. Newton stated this generated just over \$12,000.00, which goes back into the General Revenue Fund, and these properties will be going back on tax rolls. Discussion took place.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to accept the bid amount on properties put out for bid and ratified bidding 27-09-10-0000-0005-0007 and 27-09-16-0000-0005-0006. Motion carried unanimously.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve advertising of the remaining parcels for bid. Motion carried unanimously.

2:45 p.m. Time Certain

- CPA 01-15: Mr. Crosby stated Ms. Dedenbach could not be here due to an emergency. He made the recommendation to continue the Comp Plan Evaluation and Appraisal Review until the next regular scheduled meeting on January 4, 2016 with a time certain of 2:30 p.m.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to continue CPA 01-15 to January 4, 2016 at a time certain of 2:30 p.m. Motion carried unanimously.

3:00 p.m. Time Certain

- Discussion on reconsideration of closing a portion of SE 97th Trail: Mr. Lang stated that the process of closing the road does not take effect until the *Notice of Enactment* resolution has been published, then a certified copy of the resolution has been recorded in official records, in the Clerk's office; that process has to be completed within 30 days.

It was requested that the resolution be put back on the agenda for today at time certain for today for reconsideration for closing a portion of SE 97th Trail. Discussion took place.

Public Participation

Chaille Wilson, resident, asked for the reasoning for closing the road. Chairman Gray explained. There was discussion.

Jerry Quincey, resident, has property leased for cattle.

Mr. L.T. Johnson, resident/property owner, commented on the gates that will be installed.

Larry Rogers, resident, owns 225 acres in the area that joins the property. He stated that the school bus and mail carrier does not use the road anymore. There are two other options to go around on Hwy 26 and through Judson. He is in favor of closing the road.

Ms. Wilson submitted a petition to keep the road open. She is not in favor of electric gates or gated fence, but will abide by the county's decision.

Greg Douglas, resident, expressed concern by all of the shooting and shining lights and the safety.

Commissioner Harrison asked about the liabilities.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve rescinding the action taken on November 23, 2015, to approve Resolution 2015-40 to close SE 97th Trail, and road closure procedures will start over and be heard during a public hearing at the January 4, 2016 meeting. Motion carried with a 4-1 vote, Todd Gray voting NO.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve refunding the \$500 application fee to L.T. and Karen Johnson. Motion carried unanimously.

3:30 p.m. Time Certain

- Budget Hearing – Resolution 2015-50 and BE 16-001:

RESOLUTION 2015- 50

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE CAPITAL TRAFFIC SURCHARGE FUND BUDGET

Mr. Romans reviewed the resolution for a total of \$52,588.00.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2015-50 and BE 16-001 to amend and establish budget for Fund 192 Capital Traffic Surcharge Fund. Motion carried unanimously.

Commissioners Reports

- Commissioner Langford... requested an update on SE 79th Lane. Discussion took place. **The BOCC asked Mr. Lang to send formal letter to CHW regarding road issues.**
- Commissioner Todd Gray asked the Clerk to bring back next year's holiday conflicts. He also mentioned that he will be appointing Committee Assignments on January 4, 2016
- Commissioner Harrison nominated Adam Elliot who has expressed a desire to serve on the Economic Advisory Committee. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford., to appoint Adam Elliot to the Economic Advisory Committee. Motion carried unanimously.

Old Business: Reminder, NO mid-month meeting in December.

New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... *Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to adjourn. Motion carried unanimously.* Chairman Gray adjourned the meeting at **3:51 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Todd Newton, Clerk of Court

Approved:

Todd Gray, Chairman