

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD MARCH 7, 2016

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, March 7, 2016**, at **2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; Carrie Mizell, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Deputy Chief Jeff Manning, GCSO; Chief Mitch Harrell, Fire/Rescue; Katherine LaBarca; Richard & Leslie Esseck; Geneva & Carl Cornwell, Don Lunsford, GC Character Council; Becky Williams, N GC Beacon; Charles Anders, Anderson's Outdoor Adventures; and J.S. Daniel, NFPS.

Call to Order

Chairman Todd Gray called the meeting to order at 2:00 p.m. Pastor Robin Thomas delivered the invocation and Commissioner Marion Poitevint led the pledge of allegiance.

Agenda

Mr. Todd Newton, Clerk of Courts, presented the following Agenda Change(s):

1. Remove: **2:15 p.m. Time Certain**; Public Hearing – Budget Amendments

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Agenda, as presented, with noted change(s). Motion carried unanimously.

Consent Agenda

The Board **approved** the Consent Agenda, as presented:

Approval of Minutes

Budget Workshop	July 16, 2015
Regular Meeting	July 16, 2015

Approval of Pay Requests

Tax Collector	
Postage reimbursement	\$418.56
North Florida Professional Services, Inc.	
Inv#14805, Project CR341	\$47,088.00
O'Neal Roofing Company, Inc.	
Inv#16328, Pay request #2, BOCC Facility	\$62,747.82
Hoffman Construction, Inc.	
Pay Application #2, Library Project	\$106,974.31

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

- Ms. Geneva Cornwell presented a plaque to the BOCC for their support 2003-2015 and informed them of a program called *Engage* that is used in the school system to educate on bullying.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- Anderson Columbia Contract: Mr. Crosby presented for the Boards' approval a contract with Anderson Columbia, for CR 232 & CR 340 crossings on SR 47, in the amount of \$194,999.99. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the contract with Anderson Columbia for CR 232 and CR 340 crossings on SR 47, in the amount of \$194,999.99; and County Attorney requested original bid be included with contract. Motion carried unanimously.

Point of Information

- Track-Hoe Repair: Mr. Crosby informed the Board about additional expenses needed to repair the track hoe, at approximately \$13,000.00. Richard Romans, Finance Director, gave a quick overview of the repair/maintenance budget.

Parks & Recreation

- Anderson Outdoor Adventures: Mr. Crosby presented the contract with Anderson Outdoor Adventures. Mr. Duke Lang reviewed the outcome of the meeting and review of the contract with a hold harmless agreement. Mr. Charles Anderson, Anderson Outdoor Adventures, explained their plans.

It was consensus of the Board for Staff to move forward.

Solid Waste

- Overnight Travel Request: Mr. Crosby requested approval of overnight travel for Bobby Rush to attend the Florida Recycling Markets Workshop in Orlando, FL.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevin, to approve overnight travel for Bobby Rush to attend the Florida Recycling Markets Workshop, in Orlando, Florida. Motion carried unanimously.

General Government

- RFP Request for Sinkhole: Mr. Crosby requested approval of the advertising for the RFP regarding the sinkhole remediation and for permission to move forward.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve RFP for sinkhole remediation. Motion carried unanimously.

Point(s) of Information

- Mr. Crosby stated he spoke with Chief Harrell, who coaches high school baseball, regarding his schedule. It will be Monday through Friday from 7:00 AM to 4:00 PM, noting that he is always on call as needed. If he has to take off for games or any reason, he will use his own personal leave time.
- Mr. Crosby stated the building is not quite finished and still has a little repair to do, as well as some masonry work.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Miscellaneous

- Satisfaction of Mortgage: Mr. Lang presented the Satisfaction of Mortgage from Gilchrist County to Donna J. Tooke satisfying lien of SHIP Mortgage filed November 17, 2005, and recorded as Instrument #2005006871, public records of Gilchrist County, Florida. He requested the Boards' approval of the Satisfaction of Mortgage as presented.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Satisfaction of Mortgage for Donna J. Tooke. Motion carried unanimously.

For information only

- Meeting with Walpole, Coleman, and Staff concerning SE 79th and 71st was held March 3, 2016; a report will be provided by the County Administrator or the County Attorney.
- The required Notice of Intention to Impose Special Assessment for Road Improvements for SW 82nd Lane has been sent to the Clerk for Recording in the Gilchrist County Official Records. Next steps in the SW 82nd Lane Special Assessment District Paving Project are to secure bids for the project, obtain financing, and design a contract for construction, assuming the bids come in at or below the total estimated cost. When the improvements are completed, and the total assessable cost is determined, BOCC shall then adopt the Special Assessment Roll at a public hearing as set forth in Florida Statutes 797.3632.

Mr. Crosby stated that the advertisement for bids is out. We will be opening the bids on the 17th and presenting them to the Board on the 21st.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

- Budget Recap: Mr. Newton presented a Budget Recap for Fiscal Year 2016, for the period ending March 4, 2016, for the Boards' information.
- Career Source Florida Crown: Mr. Newton stated that we have received a letter from Career Source Florida Crown requesting that Commissioner Sharon Langford, be reappointed as the Chief Elected Official, for Local Workforce Development Board 7.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Sharon Langford as BOCC representative for Career Source Florida Crown. Motion carried unanimously.

- GCSO: Mr. Newton stated that there has been a request for approval of a couple of purchases from the Sheriff's office; purchase of six (6) Motorola Radios and reimbursement for Training Registration. This will be from the Fine & Forfeiture Fund 120. Both items meet the Florida Statute for use of funds.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to approve the purchase of six (6) Motorola Radios, at a cost of \$3,945 and reimbursement for training at a cost of \$795.00, to be funded from Fine & Forfeiture – Fund 120; purchases met F.S. Motion carried unanimously.

Commissioner Thomas asked if our Deputies had body cameras. Chief Manning answered yes, we do. They have received a grant for the cameras, which required policy to be in place regarding

the use of the cameras. The policy has been written, it has been approved by the Sheriff and through our attorneys. We are now waiting for the policy and training to be put in place so the cameras can be issued to the Deputy's. Hopefully within a month all of our Deputy's will have body worn cameras.

Commissioners Reports

- Commissioner Poitevint – expressed appreciation to Chief Harrell for the lights at the Fire Station.
- Commissioner Poitevint asked about a rope swing at the 2Way Boat Ramp...County Park. It is in bad shape. Mr. Cannon stated they could not get there with the bucket truck to get it down. He stated he would do the best he can to get it down. He will contact the state to see what can be done about it.
- Commissioner Langford thanked Billy Cannon for fixing the lime rock issue at the SE Solid Waste recycling site.
- Commissioner Harrison asked about a mailbox issue, and cleaning of the cemetery entrance.
- Commissioner Harrison asked for clarification of policy for local vendors and first preference for projects if they are with 5% of the winning bid. Mr. Lang responded. Mr. Crosby stated that for any Federal monies used, we are not allowed to use any local preference at all. Mr. Crosby stated if it is any local project, we do try to use local vendors.

Old Business: None

New Business: None

Public Participation: None

Adjourn

With there being no further business... a ***Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.*** Chairman Gray adjourned the meeting at **2:56 p.m.**

Attest:

Todd Newton, Clerk of Court

***Board of County Commissioners
Gilchrist County, Florida
Approved:***

Todd Gray, Chairman