

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD MAY 2, 2016

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, May 2, 2016**, at **2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Donna Creamer, Administrative Assistant; Carrie Mizell, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Deputy Chief Jeff Manning, GCSO; Chief Mitch Harrell, Fire/Rescue; Laura Dedenbach, County Planner; Ericka Hudson, Animal Control Official; Tom Singleton and Leslie Ames, SRWMD; Buanita Buckmire; Jonathon Schaefer, PACE Program Manager; Danielle Judd, PACE Applicant; Jonah Brock, Ag Pro; Jim Pitman, NFPS, Inc.; Luke Glisson, Ring Power; Becky Williams, North Gilchrist Beacon; Richard & Leslie Esseck; Jason Jones, Double J; and Pastor Ron Black, Pricilla Baptist Church.

Call to Order

Chairman Todd Gray called the meeting to order at 2:00 p.m. Pastor Ron Black, Priscilla Baptist Church delivered the invocation. Commissioner Kenrick Thomas led the pledge of allegiance.

Agenda Changes

Mr. Bobby Crosby, County Administrator, presented the following Agenda Change(s):

1. Addition: **General Government**; Handout regarding the bid for Sinkhole Mitigation.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Agenda, as presented, with noted changes. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting	September 21, 2015
Regular Meeting	October 05, 2015
Regular Meeting	October 19, 2015
Regular Meeting	November 02, 2015
Regular Meeting	November 23, 2016

Approval of Bills

On file in Clerk's Office April 2015

Approval of Pay Request

Paul Stresing Associates, Inc.

BOCC Meeting Facility Repairs \$1,300.00

Art Walker Construction

Pay Estimate #3, March 2016, GCR 334 \$200,656.01

Pay Estimate #3, March 2016, GCR 334A \$20,967.14

Motion made by Commissioner Marion Poitevint, seconded by Commissioner D. Ray Harrison, Jr., to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

Buanita Buckmire, Citizen, addressed the Board with a complaint. She stated that she had requested a maintenance schedule, from Billy Cannon, Road Department Superintendent, because she was treated disrespectfully by the maintenance crew and the Sheriff's office. Discussion took place.

Chief Deputy Jeff Manning stated some issues are still being looked into. No further action taken at this time.

Ms. Buckmire's issue was directed to the County Administrator.

Constitutional Officers

Gilchrist County Sheriff's Office: Chief Deputy Manning requested the Boards' approval to utilize \$1,750.00 from Fund 120 (seizure fund) to purchase external storage units, for the equipment used for body worn cameras.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve \$1,750.00, from Fund 120 (seizure fund), as requested to purchase external storage units. Motion carried unanimously.

He also gave an update on the status of the Body Worn Cameras.

2:15 p.m. Time Certain

SRWMD – SWIM Plan: Ms. Leslie Ames, Suwannee River Water Management District, spoke on Planning Initiatives. Mr. Tom Singleton gave a presentation on the Surface Water Improvement Management (SWIM) Plan. He stated that the District Strategic Plan is to identify and guide priority projects funded cooperatively and in partnership with local, state, federal, and public and private entities. Discussion took place; no action required.

2:30 p.m. Time Certain

PACE Program: Jonathan Schaefer, Program Manager Florida PACE Funding Agency, described what PACE (Property Assessed Clean Energy) means. It is a voluntary option for property owners that live in Gilchrist County to take advantage of making smart improvements in their homes or businesses. Mr. Schaefer presented a power point video overview. These are permanent improvements that stay with the property. Qualifications are statutory, i.e. you have to be the record owner of the property, you can't have any missed or late property taxes in the past three years, current on your mortgage, no liens on the property, property cannot have any property based debt delinquency that would include foreclosure, loan modification in the past, etc. The program is not for irresponsible property owners. Discussion took place.

Ms. Danielle Judd, property owner, is interested in the PACE program. She introduced the program to the County Administrator as a property owner, requesting they consider this is a valuable program and move forward. It is gaining in strength.

Mr. Lang stated this would have to be on an agenda in the form of a resolution, stating that it still has steps to go through before the Board could act on it.

Mr. Richard Esseck, concerned citizen, said his concern is that because of the administrative costs, the Tax Collector would have to take the money, collect it, then physically send it in. He also has a concern about property being foreclosed on.

This will be addressed when the County Administrator, and others have a meeting.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Extension Office: Mr. Crosby requested approval for Marvin Weaver and Jessica Cooper to attend "2016 Administrative and Professional Conference", September 26-30, 2016, in Daytona Beach; cost, in the amount of \$1,875.00, plus per-diem. This is a budgeted item.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the "2016 Administrative and Professional Conference" in the amount of \$1,875.00, plus per-diem. Motion carried unanimously.

Animal Control

- **Overnight Travel Request – Euthanasia Certification:** Mr. Crosby requested the Boards' approval for Brandon Butler to attend the Euthanasia Certification, May 16-17, 2016, in Jacksonville. Approximate cost not to exceed \$600.00, plus per-diem. Funds are budgeted and certification is required by Florida State Statue 828.058 & Florida Administrative Code 61G18- 16.005.

- Overnight Travel Request – Chemical Immobilization Certification: Mr. Crosby requested the Boards' approval for Brandon Butler to attend the Chemical Immobilization Certification, May 24-25, 2016, in Brevard County. Approximate cost not to exceed \$700.00, plus per-diem. Funds are budgeted and certification is required by Florida State Statue 828.27.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, for Brandon Butler to attend the Euthanasia Certification Course May 16-17, 2016 in Jacksonville, approximate cost not to exceed \$600.00 plus per-diem and the Chemical Immobilization Certification course May 24-25, 2016 in Brevard County, approximate cost not to exceed \$700.00 plus per-diem. Motion carried unanimously.

Commissioner Thomas requested approval for Ericka Hudson and Brandon Butler to be able to drive the truck home for after-hours and weekend calls for Animal Control. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve and allow Ericka Hudson and Brandon Butler to drive truck home for after-hours and weekend calls, for Animal Control. Motion carried unanimously.

EMS

- Request to Paint Interior Of Ambulance Remount: Mr. Crosby requested the Boards' approval to paint interior of patient department on the ambulance remount at ETR; funds are budgeted. He presented a quote from ETR, LLC in the amount of \$5,110.74, for the remount. Chief Mitch Harrell, Fire Rescue, explained what is being done with the ambulance. It is coming in less than what was budgeted. It should be finished in June.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the request for the paint quote, in the amount of \$5,110.74, for the chassis remount, as requested. Motion carried with a 3-2 vote; Commissioners Langford and Poitevint voting NO.

Gilchrist County Agriculture Education Facility: Mr. Crosby stated that Jason Jones requested to address the Board of County Commissioners, regarding the lease on the Gilchrist County Agriculture Complex (Rodeo Arena). Mr. Jones stated that they'd already had seven events which has brought in a total income of \$2,400.00. Everything turned in will be completely invested back into the facility. He also stated that, up to date, there have been 2,800 contestants run through that arena and about 3,000 people have come to it.

In those months, the County has benefited from the agri-tourism that came from the activities. The rest of the year has seven more events tentatively scheduled.

Mr. Jones gave an update on the Gilchrist County Ag Complex. He addressed several issues and was concerned about the way the contract read. His goal and plan was to create a really good facility so that we could have events here, in the North Florida Region. Discussion took place.

Mr. Jones thanked the Board for giving him the opportunity to address these concerns. He offered three (3) options for the Board's consideration: 1) give responsibilities back to the County; 2) allow the arena to go 100% private, with no stipulations or obligations to the County; or 3) an Ag Complex Management Coalition with the County to assume all liabilities, marketing, scheduling, maintenance, etc.

Chairman Gray clarified that Mr. Jones is not interested in terminating the agreement, but looking to make some modifications that works better for him and hopefully the County. Discussion took place.

The Board agreed to have the County Administrator, County Attorney and the Clerk meet and address option three then bring back for consideration of the Board.

Agenda Change; General Government – Sinkhole

- Mr. Cosby updated the Board on the Sink Hole Mediation and Stabilization at the old Veteran's Office. Three bids were received. The lowest bid came from Foundation Professionals at \$45,725.00. The insurance will cover, whether it comes back a little less or a little more, due to the nature of sink holes. Discussion took place.

Mr. Crosby recommended to accept the bid from Foundation Professionals at \$45,725.00.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the firm of Foundation Professionals, for the sink hole renovations at the old Veteran's Office at \$45,725.00 plus/minus based upon the material it will take to be covered by the insurance carrier. Motion carried unanimously.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Resolution 2016-17: Mr. Lang presented Resolution 2016-17, for the Boards' approval and read the short title as follows, for the record:

RESOLUTION 2016-17

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA ACCEPTING A LOAN FROM DRUMMOND COMMUNITY BANK AND AUTHORIZING THE VICE- CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE A PROMISSORY NOTE FOR \$89,700.00 TO DRUMMOND COMMUNITY BANK IN ORDER TO FINANCE ROAD IMPROVEMENTS AND PAVING OF SW 82ND LANE WITHIN THE SPECIAL ASSESSMENT DISTRICT KNOWN AS SW 82ND LANE SPECIAL ASSESSMENT DISTRICT.

Chairman Gray stated he will abstain from participation of conversation and voting on this issue, due to his affiliation with Drummond Bank; a Memorandum of Conflict of Interest* will be filed.

Mr. Lang reviewed the Promissory Note of the loan with the principal sum of \$89,700.00, together with interest on the unpaid principal balance at the fixed rate of 2.94% per annum.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Sharon A. Langford, to approve Resolution 2016-17, for promissory note in the amount of \$89,700.00 to Drummond Community Bank in order to finance road improvements and paving of SW 82nd Lane within a Special Assessment District. Motion carried with a vote of 4-0, with Chairman Gray abstaining from vote.

Proclamation: Mr. Lang presented a proclamation regarding the “*Child Welfare Professionals Recognition Day*”. He read the proclamation for the record and requested the Boards’ approval.

Motion made by Commissioner Kenrick Thomas, seconded by Sharon A. Langford, to approve the Proclamation Recognizing May 9, 2016 as “CHILD WELFARE PROFESSIONALS RECOGNITION DAY” as presented. Motion carried unanimously.

Clerk’s Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Budget Recap: Mr. Newton presented a Budget Recap, for the Boards’ information, for Fiscal year 2016, period ending April 29, 2106. He stated that General Revenue reflects YTD Expenditures at \$7,849,831 and YTD Revenues at \$8,985,442. Reported nothing of major concern right now.

Cost/Warranty Comparison for New Mowing Tractor: Mr. Newton stated that he did a comparison between the two tractors regarding the pricing and warranties. He stated that the John Deere 6120R, with the 5-year PowerGuard Protection, came in at \$90,491.73, that would put the annual payment at \$18,098.35. The total of the payments would be the same at \$90,491.75. They are currently offering a zero percent interest for five (5) years.

After the two (2) year period, the standard warranty or repairs would have a \$250.00 deductible per event. They also indicated there would be no charge for a loaner if we are in need of repair.

On the Challenger MT465D with the 5-year warranty is \$84,791.00, we would actually have to go out and obtain a loan for this one, estimating the market rate at 2.25%, the loan payment would be \$18,119.85.

Mr. Newton stated that the total cost for each unit would be about the same. The primary difference is after the first year of the Challenger we would be subject to trip charges and mileage, which was indicated at \$280.00. After the one year, the loaner would be 50% of the rental rate of \$1,313.00 per month. Mr. Newton explained the differences between leasing and purchasing.

Mr. Newton recommended to go with the John Deere.

Discussion took place.

Mr. Billy Cannon, Road Superintendent, requested he be involved in the purchases.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Kenrick Thomas, to approve the Ring Power CAT Challenger MT465D, with the 5-year Comprehensive Warranty; due to AgPro's equipment not being available until October; and subject to Ring Power providing a copy of the warranty. Motion carried unanimously.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Marion Poitevint to approve advertising for loans for the CAT Challenger MT465D mower. Motion carried unanimously.

Commissioners Reports

- **Commissioner Poitevint**: Received a letter from Pine Grove Baptist Church inviting everyone to the National Day of Prayer event on Thursday, May 5th at 7:00 p.m.
- **Commissioner Langford**: In regards to 79th Lane CDBG grant project, there are places where the grass is still not performing. The warranty expires in June and asked if Billy Cannon to get with the County Administrator and have the County Attorney draft a letter putting the contractor on notice, before the warranty expires
- **Commissioner Harrison**: He stated that Desoto County passed a proclamation to approve the National Day of Prayer May 5th and would like to see a proclamation for Gilchrist County as well

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Marion Poitevint to approve the proclamation for the National Day of Prayer being May 5th, and be published. Motion carried unanimously.

- **Commissioner Thomas**: Reported that the son of Lafayette County Commissioner Byrd was killed and notified them of the services scheduled
- **Commissioner Harrison**: Requested that the Board (Commissioners) to please keep a copy of any and all correspondence regarding road construction (CR 334 and CR 334A) and all of the problems people have been having, so in the future, when drastic actions are taken, we'll know why.

Old Business: None

New Business: None

Public Participation: None

Adjourn

With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.* Chairman Gray adjourned the meeting at **4:51 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

Todd Gray, Chairman

The remainder of this page has been intentionally left blank. Although there is a separate document/form attached as required to be incorporated as part of these official minutes; FORM 8B Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers