

**MINUTES OF A BUDGET WORKSHOP OF THE GILCHRIST COUNTY
BOARD OF COUNTY COMMISSIONERS HELD AUGUST 1, 2016**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Budget Workshop** on **Monday, August 1, 2016 at 1:00 p.m.** in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following member's present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Director of Finance; Patty McCagh, Deputy Clerk/Board Secretary; Sarah Eastman, Deputy Clerk/Finance; Bobby Crosby, County Administrator; Donna Creamer, Administrative Assistant; David Lang, Jr., County Attorney; Billy Cannon, Road Department Superintendent; John Ayers, Gilchrist County Journal; Chief Mitch Harrell, GC EMS/Fire Rescue; Ralph Smith, EM Director; James Campbell; Charlie Perez; GCSO Chief Deputy Jeff Manning, Sheriff Bobby Schultz, Deputy Sheryl Brown and Kieran Bryan, 911 Coordinator.

Call to Order

Chairman Todd Gray called the Budget Workshop to order at 1:02 p.m. Commissioner D. Ray Harrison, Jr. delivered the invocation and the Chairman led the pledge of allegiance.

Chairman Gray welcomed everyone and turned the floor over to the Clerk who will lead this budget workshop.

Mr. Todd Newton, Clerk, proceeded with any changes since the last budget workshop and discussion on proposed millage rates.

Changes after 07/21/16 Budget Workshop

Mr. Newton, Clerk of Court, presented and reviewed the *Changes After 07/26/2016 Budget Workshop*, as follows:

Fund	Description	Amount
001	Meridian reduced request to continuation budget	\$ 2,692
001	Reduce transfer to Road Dept. for Capital Outlay	\$ 120,000
001	Reduce SOE by delaying purchase of voting equip	\$ 47,000
001	Sheriff Law Enforcement Budget Correction for Oper Exp	\$ 15,000
001	Reduce Rodeo Arena Expenditures	\$ 5,000
001	Removing Sheriff 4% Raise	\$ 99,799
140	Shift Exp for truck and tractor for Road Dept	\$ 120,000
140	Reduce transfer from General Fund to Road Dept.	<u>\$(120,000)</u>
Total		\$ 289,491

Change(s) in the Fund:

General Fund	\$289,491
Transportation	\$ -
	\$289,491

Budget Workshop

The purpose of this workshop is to discuss the FY16/17 Proposed Budgets, for the following subjects. All recommendations will be considered during the budgeting process; all changes will be presented at future workshops, for the Boards' further consideration.

Continued Discussion on Proposed Millage for 2017
Any Other Departments/Subjects

Road & Street Facilities - 4110

Mr. Newton presented the projected expenditures to the budget for Road & Street Facilities – 4110 with the proposed budget of \$1,693,276 and the Annual Projection of \$1,565,273 with the Variance to Budget of \$128,000. The expenditure total reflected an Annual Projection of \$1,685,273 which included the purchase of a \$40,000 Pickup and a \$80,000 Tractor creating a Variance to the Budget in the amount of \$8,003. Mr. Newton stated that if the purchase of the pickup and tractor are made during the current fiscal year, there is sufficient budget to cover the purchases. If purchases are shifted to current year, then the 2016-2017 budget is reduced by \$120,000 from Capital Outlay. Discussion took place.

Mr. Newton stated that final direction/approval of the Board will be considered at the regular Board meeting later today.

Supervisor of Elections

Mr. Newton stated that at the last budget workshop the Supervisor of Elections had presented a request to purchase new voting machines. A *Memorandum of Agreement* was presented in regards to the purchasing and financing of this equipment. Mr. Newton stated that we are still trying to get a confirmation on the money that's being received for this fiscal year. We did receive the check this past week but we have not gotten any confirmation on whether or not we are going to be able to retain those funds. He stated that he does believe after looking at the MOA there is a possibility that we are going to be able to retain the funds until we expend them as long as the item is expended by the end of the five (5) year grant period. We are still trying to get confirmation with the State Office of Supervisor of Elections and at this point they have not been able to give us confirmation of that. Discussion took place.

Mr. Newton stated that based on that, the Supervisor of Elections was in agreeance to reduce her budget by the amount needed for those machines and to look at purchasing them in the following budget year.

Sheriff - Raises

Mr. Newton addressed the issue of removing the 4% raises for the Sheriff's Office. He stated that there has been lots of discussion on raises in general. It was his indication that the Board wanted to look at other alternatives. He presented a *Raise Analysis for County*. The analysis provided numbers for a 1%, 2%, 3% and 4% raise by fund for all departments.

Mr. Newton presented and reviewed a *General Revenue Fund Balance Analysis* which included a Change in Fund Balance reflecting numbers with 1%, 2%, 3% and 4% raise. Discussion took place.

Billy Cannon, Road Superintendent, Bobby Crosby and Sheriff Bobby Schultz addressed the Board with their concerns. The Commissioners expressed their concerns as well.

There was no decision made on raises at this time. Mr. Newton stated that final direction/approval of the Board will be considered at the regular Board meeting later today.

Truck for EMS/Fire

Mr. Newton requested clarification on the purchase of a new truck for the Fire/Rescue Chief. Whether to purchase out of this years budget or next fiscal year. Discussion took place.

Mr. Newton stated that final direction/approval of the Board will be considered at the regular Board meeting later today.

Proposed Millage Rate

Mr. Newton addressed the issue of the proposed millage rates. He requested clarification that it was in agreeance that the Millage Rate is being proposed at 9.5 mills with the Roll Back Rate of 9.5649 and the MSTU Millage is being proposed at 1.0996 with the Roll Back Rate of 1.1048. The Board agreed.

Budget Workshop Dates

Mr. Newton stated that the next budget workshop is set for August 15, 2016, at 1:00 p.m. and our regular meeting is at 4:00 p.m.

The Tentative Budget Hearing is set for Thursday, September 8, 2016 at 5:15 p.m.

Adjourn

With there being no further business Chairman Gray adjourned the budget workshop at **2:48 p.m.**

Attest:

Gilchrist County
Board of County Commissioners

Todd Newton, Clerk of Court

Todd Gray, Chairman