

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD AUGUST 1, 2016

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, August 1, 2016, at 2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; Sarah Eastman, Deputy Clerk/Finance; David Lang, County Attorney; Bobby Crosby, County Administrator; Donna Creamer, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Charlie Perez; Richard & Leslie Esseck; Ray & Jane Rauscher; Lindsey Lander, Human Resource Attorney; Deputy Chief Jeff Manning; Tammy Moore, Human Resource Manager; Chief Mitch Harrell, GC Fire/Rescue; Ralph Smith, EM Director; GC Sheriff Bobby Schultz; James Campbell; Katherine LaBarca; Greg Bailey, NFPS, Inc.; and Katelyn N. Vilardell.

Call to Order

Chairman Todd Gray called the meeting to order at 2:03 p.m. Pastor Kent Zimmerman, Turning point Church, delivered the invocation and Commissioner Kenrick Thomas led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator presented the following change(s):

1. Addition: **Budget Items**; Discussion on Raises, Truck and Tractor for Road Department, Truck for EMS/Fire and Millage Rates

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Agenda, as presented, with noted change(s). Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting	February 22, 2016
Regular Meeting	March 7, 2016
Regular Meeting	March 21, 2016
Regular Meeting	April 4, 2016

Approval of Bills

On file in Clerk's Office July 2016

Approval of Pay Request

SHIP/SREC

Dorman Rogers, SHIP Repairs \$26,068.35

North Florida Professional Services, Inc.

(Professional Services Rendered)

Inv#15072, 06/20/2016, SW 10th Street \$35,264.00

Inv#15094, 06/29/2016, CR340, Rock Bluff Bridge \$13,474.80

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

Mr. Richard Esseck addressed the Board with concerns on Public Safety. His main concern at this time was to bring the issue of finding additional funding to improve and maintain the roads in our County from other sources than just FDOT. The Board thanked him for his input and concerns.

Mr. Billy Cannon, Road Superintendent addressed the Board stating that if it wasn't for the FDOT grants, the roads in Gilchrist County wouldn't be in as good of shape as they are.

County Administrator's Report

Mr. Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Human Resources

- Personal Policy; Article #7: Mr. Bobby Crosby addressed the proposed changes to the Personal Policy, Article #7 as amended by Staff. Discussion took place.

Mr. Crosby stated that a hard copy of the policy changes would be provided to the Commissioners for their review and consideration and that this issue would be addressed at the August 15th meeting for the Boards' approval.

Road Department

- Dewberry | Preble-Rish Task Order: Mr. Crosby requested to remove the Dewberry | Preble-Rish Task Order #16-001, for the Santa Fe Park Loop project, in the amount of \$36,000.00, from the agenda. He stated that further review is needed and will be brought back at a later meeting. **The Board accepted his request to remove this item from agenda.**

EMS/Fire

- Letter of Resignation: Mr. Crosby presented Chief Mitch Harrell's *Letter of Resignation*. He stated that the effective date would be September 5, 2016.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to accept the Letter of Resignation (reluctantly) as submitted by Chief Mitch Harrell, Fire/Rescue, effective September 5, 2016. Motion carried unanimously.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, had NO documents/issues to present or discuss at this time.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

- Health Insurance Discussion: Mr. Newton stated that we had a 8.2% increase on health insurance and that we were fortunate to get continuation on dental & life insurance. He requested ratification of acceptance of using existing health insurance plans and moving forward.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to ratify the health insurance changes and use existing health insurance plans and moving forward. Motion carried unanimously.

- Proposed Millage Rate for General and MSTU: Mr. Newton stated that the proposed millage rates for General Fund and MSTU need to be set as addressed during the budget workshop.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the millage rate for General Fund – Ad Valorem at 9.5 mills (for the TRIM notices). Motion carried unanimously.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the millage rate for MSTU at 1.0996 mills. motion carried unanimously.

Mr. Newton requested that the Board confirm the date and time for Tentative Budget Hearing. It was recommended during the budget workshop to set the hearing for Thursday, September 8, 2016, at 5:15 p.m.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve the request as recommended to set the Tentative Budget Hearing for Thursday, September 8, 2016, at 5:15 p.m. Motion carried unanimously.

Mr. Newton stated for the record that the Final Budget hearing has been set for Monday, September 19, 2016 at 5:15 p.m. during the regular meeting starting at 4:00 p.m.

Agenda Change's (*Items addressed during budget workshop*)

Raises: Mr. Crosby addressed the issue of raises for all County employees.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve a 3% raise for ALL County employees. Chairman called for any discussion.

Commissioner Harrison asked if this affects the **FUND** balance. He was told yes. That's all he needed to know.

Commissioner Thomas would like to see a 2% instead of a 3% raise. Discussion took place.

Chairman Gray also commented that he cant go for 3% but willing to look at something.

Chairman Gray then called for a vote on the motion... ***Motion failed with a 2-3 vote with Commissioners Harrison, Thomas and Gray voting against.***

Motion made by Commissioner Kenrick Thomas to approve a 2% pay raise... Chairman Gray called for a second.

Chairman Gray passed the gavel to Vice Chairman Kenrick Thomas. ***Commissioner Todd Gray seconded the motion.*** The gavel was passed back to Chairman Gray. Chairman Gray called for a vote on the motion for a 2% pay increase.

Commissioners made comments on this issue. Chairman called for a vote. ***Motion carried 4-1 with Commissioner Harrison voting NO.***

Purchase of a Tractor for Road Department: Mr. Crosby stated that the recommendation was to go ahead and make the purchase of a new tractor out of this years budget.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the purchase of a new tractor for the Road Department, which is off State Contract, and to take delivery by end of this Fiscal Year, same price as last unit purchased. Motion carried unanimously.

Purchase of a Truck for the Road Department: Mr. Crosby stated that is was discussed during the budget workshop for the request to purchase a ½ ton truck for the Road Department.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the purchase of a ½ ton truck for the Road Department, out of this years budget, taking possession by end of this Fiscal Year, to be purchased under State Contract, with the purchase price limited to \$40,000.00, or if no availability, by low bid waiving sealed bid requirements. Motion carried 4-1 with Commissioner Langford voting NO.

Purchase of a Truck for Fire/EMS: Mr. Crosby stated that is was discussed during the budget workshop for the request to purchase a ½ ton truck for EMS/Fire.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve purchasing a ½ ton pickup truck for Fire & EMS, funded by 50/50, taking possession by end of this Fiscal Year, and to be purchased under State Contract, with the purchase price limited to \$40,000.00, or if no availability by lowest bid, waiving seal bid requirements. Motion carried 4-1 with Commissioner Langford voting NO.

Commissioners Reports

- Commissioner Harrison asked about storage shed at the Library. Mr. Crosby to find out whom the shed belongs to and bring back info at a later meeting. Meanwhile he is to contact Ms. Carlisle informing her of the shed situation

Old Business: None

New Business: None

Public Participation: None

Adjourn

With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.* Chairman Gray adjourned the meeting at **2:51 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

Todd Gray, Chairman