

**MINUTES OF A BUDGET WORKSHOP OF THE GILCHRIST COUNTY
BOARD OF COUNTY COMMISSIONERS HELD AUGUST 15, 2016**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Budget Workshop** on **Monday, August 15, 2016** at **3:00 p.m.** in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following member's present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Director of Finance; Patty McCagh, Deputy Clerk/Board Secretary; Bobby Crosby, County Administrator; Donna Creamer, Administrative Assistant; David Lang, Jr., County Attorney; Billy Cannon, Road Department Superintendent; James Campbell; GCSO Chief Deputy Jeff Manning and Sheriff Bobby Schultz.

Call to Order

Chairman Todd Gray called the Budget Workshop to order at 3:01 p.m. Chairman Gray delivered the invocation and Commissioner Kenrick Thomas led the pledge of allegiance.

Chairman Gray welcomed everyone and turned the floor over to the Clerk who will lead this budget workshop.

Mr. Todd Newton, Clerk, proceeded with any changes since the last budget workshop and discussion on proposed millage rates.

Changes after 08/01/16 Budget Workshop

Mr. Newton, Clerk of Court, presented and reviewed the *Changes After 08/01/2016 Budget Workshop*, as follows:

Fund	Description	Amount
001	Soil & Water Conservation Salary	\$ (10,222)
001	Soil & Water Reimbursement for Salary	\$ 10,222
001	2% Salary Increase	\$ (79,873)
001	Santa Fe Boat Ramp Grant	\$ 339,882
122	Fire Fund Debt Proceeds Increase	\$ 40,633
140	2% Salary Increase for Transportation	\$ (12,410)
140	Adjust Transportation Fuel & Lube to cover Raise	\$ 12,410
410	2% Salary Increase for EMS	\$ (20,541)
434	2% Salary Increase for Solid Waste	<u>\$ (5,737)</u>
Total		\$ (68,244)

Change(s) in the Fund:

General Fund	\$(79,873)
Fire	\$ 37,907
Transportation	\$ -
EMS	\$(20,541)
Solid Waste	<u>\$(5,737)</u>
	\$(68,244)

Budget Workshop

The purpose of this workshop is to discuss the FY16/17 Proposed Budgets. All recommendations will be considered during the budgeting process; all changes will be presented at future workshops, for the Boards' further consideration.

Library - 7110

Mr. Newton questioned, for budgeting purposes, do we increase the book budget for the library by \$5,000? Discussion took place.

Mr. Newton stated that final direction/approval of the Board will be considered at the regular Board meeting later today.

General Revenue Fund Balance Analysis

Mr. Newton and Mr. Romans reviewed and discussed the General Revenue Fund Balance Analysis as follows:

	2012	2013	2014	2015	2016 (Est)	2017
Revenues / Transfers In	\$9,789,456	\$10,180,736	\$11,943,736	\$12,636,637	\$17,941,866	\$20,089,690
Expenditures / Transfers Out	\$10,191,720	\$11,472,190	\$12,467,868	\$12,453,319	\$17,705,087	\$20,162,887
Fund Balance	\$6,947,951	\$5,656,497	\$5,132,365	\$5,315,683	\$5,552,462	\$5,479,265
Change in Fund Balance		\$(1,291,454)	\$(524,132)	\$183,318	\$236,779	\$(73,197)

Note: 2017 includes transfer to Transportation Fund of \$316,030

Discussion took place.

County Attorney's Salary

Mr. Crosby addressed the issue of salary comparisons for the County Attorney. It will be considered to increase the salary of the County Attorney regarding the cost of clerical expenses. Discussion took place.

A final direction/approval of the Board will be considered at the regular Board meeting later today.

Gilchrist County Position/Salary Ranges

Mr. Crosby stated that discussion has taken place and information has been gathered over the past year regarding the comparison of salaries with other counties. He made some suggestions for the Boards consideration which will be addressed at a regular meeting where an approval can be considered.

Reserve

Mr. Newton requested direction on the amount to be set for the *Reserve* fund. He stated that historically its been set at \$500,000.00 but due to cut backs last year it was set for \$250,000.00. Mr. Newton recommended staying with the \$250,000.00.

A final direction/approval of the Board will be considered at the regular Board meeting later today.

Mr. Newton reminded the board that our Tentative Budget Hearing is set for Thursday, September 8, 2016 at 5:15 p.m.

Adjourn

With there being no further business Chairman Gray adjourned the budget workshop at **3:52 p.m.**

Attest:

Gilchrist County
Board of County Commissioners

Todd Newton, Clerk of Court

Todd Gray, Chairman