

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD OCTOBER 3, 2016

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, October 3, 2016**, at **2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Donna Creamer, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Ralph Smith, EM Director; Chief Deputy Jeff Manning, GCSO; Myra Hope, EMS Deputy Chief; Lowell Chesborough; Jim and James Campbell; Tammy Moore, HR Manager; Patrick Gulliano, Senator Atwater's Rep; Ms. Marihelen Wheeler, Candidate FL House 21; Richard & Leslie Esseek; Katherine LaBarca; Greg Bailey, NFPS, Inc.; and Lindsey Lander, Labor Law Attorney.

Call to Order

Chairman Todd Gray called the meeting to order at 2:02 p.m. Pastor John Inkstrom, New Prospects Baptist Church, delivered the invocation and Commissioner D. Ray Harrison, Jr. led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator presented the following change(s):

1. Addition: **Emergency Operations**; Presentation of the Operations Chief
2. Addition: **Road Department**; Contract with Anderson Columbia, for SW 10th Street, for CR 341 to SR 49

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve the Agenda, as presented, with noted change(s). Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting June 13, 2016

Approval of Bills

On file in Clerk's Office September 2016

Request for Payment Approval

North Florida Professional Services, Inc.

Invoice 15114, Mediation and Stabilization for Sinkhole \$11,164.50

Invoice 15143, CR 340 Rock Bluff Bridge \$17,099.20

V.E. Whitehurst

Pay Estimate #2, SW 82nd Lane, 8/1-31/2016, **FINAL** \$7,814.39

Anderson Columbia Company, Inc.

Pay Est#2, C-340/C-232 Intersection Improvements, **FINAL** \$70,125.61

Kisinger Campo & Associates

Invoice #3, CR340/Rock Bluff Bridge, 7/1 – 8/1/2016 \$7,257.57

Hoffman Construction, Inc.

Pay Estimate #5, 9/21/2016, Library Project \$12,374.32

SREC/SHIP

Connie Wheeler, SHIP Home Emergency Repair \$5,800.00

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

Chesborough's Corner First Addition: Mr. Lowell Chesborough addressed the Board and requested that a final inspection be performed to determine if the roads within the subdivision meet the criteria of being County maintained roads.

Mr. David Lang, County Attorney, explained what procedures are to be followed regarding Mr. Chesborough's request. Discussion took place.

Mr. Lang also informed that Mr. Chesborough has to meet County Specifications before the project will be approved by the County Inspector/Engineer.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford to approve having the County Engineer determine if roads are up to specifications per the request made by Mr. Lowell Chesborough regarding the BOCC's approval for the County to proceed with accepting the roads in Chesborough's Corner 1st Addition. Motion carried unanimously.

Marihelen Wheeler: State Senate Candidate Marihelen Wheeler stop by to introduce herself to the Board and shared her concerns and interest to seek election of State Senator.

2:15 p.m. Time Certain

- Ordinance 2016-08: Mr. Lang presented Ordinance 2016-08, Amendment to Ordinance 2016-01 for the Annual Assessment/Payment for Lane Road Improvement Project

ORDINANCE NO. 2016-08

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, AMENDING ORDINANCE NO. 2016-01 AND CHAPTER 70, ARTICLE V, SECTION 70-119 (a), OF THE GILCHRIST COUNTY CODE, BY REDUCING THE AMORTIZED ANNUAL ASSESSMENT RATE FROM \$559.14 PER PARCEL TO \$461.22 PER PARCEL WITHIN THE SW 82ND LANE SPECIAL ASSESSMENT DISTRICT IN UNINCORPORATED GILCHRIST COUNTY; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE

Mr. Lang explained the purpose of this ordinance. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Ordinance 2016-08, as presented. Chairman Gray called for any public comments, none noted. He then called for a vote. motion carried unanimously.

2:30 p.m. Time Certain – Public Hearing

- Resolution 2016-48 & BE16-013: Mr. Richard Romans, Finance Director, presented Resolution 2016-48 & BE16-013, for the Boards' approval. He read the short title as follows, for the record.

RESOLUTION 2016-48

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE GENERAL FUND BUDGET. THIS AMENDMENT IS FOR UNANTICIPATED FUNDS DUE TO A REIMBURSEMENT OF PRIOR YEAR EXPENDITURES OF THE GILCHRIST COUNTY SHERIFF OFFICE; AND PROVIDING AN EFFECTIVE DATE

This resolution reflected that an unanticipated amount of \$9,000.00 has been received from a vendor as a reimbursement of expenditures of the Gilchrist County Sheriff's Office from a prior year; and that these revenues shall be expended as a transfer to the Gilchrist County Sheriff Law Enforcement appropriation. The General Fund (001) is hereby amended with an increased amount of \$9,000.00.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Marion Poitevint, to approve Resolution 2016-48 and BE16-013, as presented. Motion carried unanimously.

Constitutional Officers: None

County Administrator's Report

Mr. Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- **SW 10th Street SCOP Agreement:** Mr. Crosby presented, for the Boards' approval, the FDOT modified Small County Outreach Program Agreement (SCOP), which added funds in the amount of \$385,393.00, for SW 10th Street project. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the FDOT modified Small County Outreach Program Agreement (SCOP), for SW 10th Street project, adding funds in the amount of \$385,393.00. Motion carried unanimously.

- Projects recommendations for Small County Outreach Programs (SCOP) & Small County Road Assistance Program (SCRAP). Mr. Crosby reminded the Board of what type of projects qualify for SCOP and SCRAP projects as follows:

SCOP: Repairing or rehabilitating county bridges, paving unpaved roads, drainage improvements, resurfacing or reconstruction county roads or safety improvements.
SCRAP: Resurfacing and reconstruction of roads.

**** Board Members were asked to submit road suggestions for SCOP & SCRAP projects; Mr. Bailey, Engineer with NFPS indicated to get the list to him as soon as possible for them to do cost estimates. List must be submitted to FDOT by December 30th***

EMS/Fire

- **Resolution 2016-47:** Mr. Crosby presented for the Boards' approval Resolution 2016-47, as part of a grant application, in the amount of \$1,607.00, from Florida Department of Health, EMS Grant Program. These grant funds shall be used to improve and expand the county pre-hospital EMS system and will not be used to supplant current levels of county expenditures.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve Resolution 2016-47, in the amount of \$1,607.00, from Florida Department of Health, EMS Grant Program. Motion carried unanimously.

General

- **Guardian Ad Litem Agreement:** Mr. Crosby presented, for the Boards' approval, the agreement between Gilchrist County BOCC and Levy County BOCC, for shared costs for Guardian Ad Litem Services. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the agreement between Gilchrist County BOCC and Levy County BOCC, for shared costs for Guardian Ad Litem Services and to allow the County Administrator to sign it. Motion carried unanimously.

FYI

- For the Boards' information, Mr. Crosby informed them of the grant payment received for the Public Library Construction Grant, in the amount of \$300,000.00.

Agenda Change; Road Department

- Anderson Columbia Company, Inc. Contract: Mr. Crosby stated that he is in receipt of the Anderson Columbia Contract for the SW 10th Street project, as of today, and requested that the Board approve subject to the review and approval of contract by the County Attorney, in order to expedite getting the project started. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the Anderson Columbia Contract for the SW 10th Street project from CR 341 to SR 49, subject to the review and approval by the County Attorney, in order to expedite getting the project started; and ratification by the board at the next meeting. Motion carried unanimously.

Agenda Change; Emergency Operations

- Presentation of the Emergency Operations Chief: Mr. Crosby reviewed the hiring process and the hours and salary for the considering of a new Emergency Operations Chief. Mr. Crosby stated that Mr. James Campbell had been selected to serve as the new EMO Chief for Gilchrist County. Mr. Campbell was present for discussion.

Mr. Crosby informed that the position was advertised for \$55,000 and that Mr. Campbell had requested a salary of \$65,000.

Mr. Campbell explained why he requested a salary above what was advertised.

Commissioner Marion Poitevint expressed that she was not in favor of a starting salary for more than what was advertised.

Discussion took place with Mr. Campbell expressing his intentions and concerns as performing the duties of Chief of the Gilchrist County Emergency Operations.

Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the recommendation to hire James Campbell as the new Emergency Operations Chief, with a salary of \$63,900.00. Motion carried 4-1, with Commissioner Poitevint voting NO.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

- Amendment to Board Attorney Contract: Mr. Lang presented an amendment to his contract for Employment and Authority to Represent Gilchrist County reflecting changes that were considered during the budgeting process.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford to approve the amendment to the County Attorneys contract for Employment and Authority to Represent Gilchrist County reflecting changes that were considered during the budgeting process. Motion carried 4-1 with Commissioners Gray and Harrison voting NO.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

County Owned Certificates: Mr. Newton presented eleven Tax Deed Applications for the Boards' consideration. The Tax Deed File Numbers are as follows: eleven (11) parcels (actually there were ONLY 10) 16-0012TD, 16-0013-TD, 16-0014-TD, 16-0016-TD, 16-0017-TD, 16-0018-TD, 16-0019-TD, 16-0020-TD, 16-0021-TD, and 16-0022-TD.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the ten (10) tax Deed Applications, as presented. Motion carried unanimously.

Reminders: Mr. Newton presented the following information to the Board.

- VAB Organizational Meeting has been scheduled for Wednesday, October 5th at 10:00 a.m., in the Boardroom
- Flu Shots will be available from 10:00a.m.-Noon, in the Boardroom Foyer

Mr. Newton and Mr. Richard Romans, Finance Director, distributed the Annual Audit Reports for their review. A representative from CRI will be present at the next meeting to review the report.

Commissioners Reports: None

Old Business: None

New Business: None

Public Participation: None

Adjourn

With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.* Chairman Gray adjourned the meeting at **3:32 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

Todd Gray, Chairman