

## **MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD DECEMBER 5, 2016**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, December 5, 2016**, at **2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas, Vice Chairman</i>

### **Others in Attendance**

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Donna Creamer, Administrative Assistant; John Ayers, Gilchrist County Journal; Lou Leone, Road Department Superintendent; Ralph Smith, EM Director; Chief James Campbell, Fire Rescue/EMS; Chief Deputy Jeff Manning, GCSO; Greg Bailey, NFPS, Inc.; Mark Litherland, Beard Equipment Company; Ray & Jane Rauscher; and Katherine LaBarca.

### **Call to Order**

Chairman D. Ray Harrison, Jr. called the meeting to order at 2:05 p.m. Mr. Bobby Crosby, County Administrator, delivered the invocation and Commissioner Kenrick Thomas led the pledge of allegiance.

Commissioner Harrison made note that Commissioner Todd Gray is not present at this time.

### **Swearing In of Commissioners**

Mr. David M. Lang, County Attorney, swore in the newly re-elected Commissioners Kenrick Thomas and Sharon A. Langford, for the new term of 2016-2020, as Commissioners of Gilchrist County.

### **Agenda**

The Agenda was presented for the Boards' approval, with NO changes.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve the Agenda, as presented, with NO changes. Motion carried 4-0.***

## **Consent Agenda**

### **Approval of Minutes**

Budget Workshop ..... August 15, 2016  
 Regular Meeting ..... August 15, 2016

### **Approval of Bills**

On file in Clerk's Office ..... November 2016

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve the Consent Agenda, as presented. Motion carried 4-0.*

## **Constitutional Officers**

### **Gilchrist County Sheriff's Office**

- Chief Deputy Jeff Manning informed the Board that Senator Bill Nelson would like to meet with Staff to discuss possible funding for a new jail; Chief Manning to move forward with pursuing a meeting date.

## **County Administrator's Report**

Mr. Crosby, County Administrator, presented/addressed Department Head Reports and the following documents and/or issues:

### **Road Department**

- **Delivery Confirmation:** Mr. Crosby addressed the issue of the delivery status for the new John Deere Grader.

Mr. Mark Litherland with Beard Equipment Company explained that Beard Equipment Company is offering a loaner grader during the time from when the Volvo grader is returned and the John Deere is delivered, at NO cost to the County, including delivery and pickup (other than fuel, lube or any damage by the County) from January 10, 2017 until they can deliver the new John Deere Grader in March. Beard will be responsible for any repairs and maintenance during this time at no cost to the County.

**The Board thanked him for their commitment to the County.**

- **Superintendent Recommendation:** Mr. Crosby recommended Mr. Lou Leone as Supervisor of the Road Department, at \$17.78 hourly w/45 hours a week. Mr. Leone is currently interim Supervisor and served as second in charge prior to. Discussion took place on hourly compared to salary, including consideration of overtime, and the current minimum salary range \$36,982.00. Mr. Leone was present for discussion.

***Motion made by Commissioner Kenrick Thomas to pay Mr. Lou Leone, Road Department Supervisor, mid-range salary of \$44,387.20.*** Chairman Harrison called for a second...

Chairman Harrison yielded the gavel to Commissioner Sharon A. Langford (*Vice Chairman Commissioner Todd Gray was present at this time*) in order to second the motion, for purpose of discussion. Discussion took place.

Commissioner Harrison suggested that a workshop be set to discuss salary ranges for supervisors. Commissioner Langford called for any further discussion; none noted. Commissioner Langford clarified the motion.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to hire Lou Leone as Road Department Supervisor on a salary basis as an exempt employee at \$44,387.20.*** Commissioner Langford called for a vote by roll call... ***Commissioner Marion Poitevint, YES; Commissioner D. Ray Harrison, Jr., YES; Commissioner Kenrick Thomas, YES; and She, Commissioner Sharon A. Langford voted NO. Motion carried 3-1.***

Commissioner Sharon A. Langford yielded the gavel back to Chairman Harrison.

- **Purchase Request:** Mr. Crosby discussed the Boards prior approval of sending the two (2) old Challenger tractors to Week's Auction and requested to cancel the sale at Week's auction due to a possible trade-in for the purchase of two (2) new mower's from Land Pride. Mr. Crosby stated that Road Superintendent Lou Leone contacted Challenger to see what we could get as trade-in on the two (2) old Challengers. Challenger agreed to take as trade-ins towards the purchase of two (2) Land Pride 5616 Mowers, at a cost of \$17,615 each, and trading the old Challenger Tractors, at \$13,000 each; net cost \$4,615 each. These mowers are on State Contract. Discussion took place.

Mr. Lang, County Attorney, thought it to be necessary that the motion to send to auction be rescinded.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to rescind motion to send two (2) Challenger Tractors to Week's Auction. Motion carried 4-0.***

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve the purchase of two (2) Land Pride 5616 Mowers, at a cost of \$17,615 each, and trading the old Challenger Tractors, at \$13,000 each; net cost \$4,615 each, from Challenger, as presented. Motion carried 4-0.***

#### Library

- **Additional Remodeling:** Mr. Crosby addressed the issue of using \$25,000.00 of the Capital Impact Fees Fund to complete additional remodeling of the Library. (This fund does not affect the General Revenue account). Discussion took place.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve using up to \$25,000 out of Capital Impact Fee Funds to complete the remodeling of the library; all expenditures will need to be allowable expenditures. Motion carried 4-0.*

#### EM

- Debris Monitoring: Mr. Crosby stated that three (3) Debris Monitoring RFP's were received. They were from Landfall Strategies, Tetra Tech and Rostan Solutions. he stated that after review by the committee, it was their recommendation to move forward with Landfall Strategies. The Committee Members were Ralph Smith, Todd Newton, Richard Romans and Bobby Crosby.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve contracting with Landfall Strategies, for Debris Monitoring, subject to Attorney review and approval of contract. Motion carried 4-0.*

- Burn Ban: Mr. Crosby addressed the issue of the Burn Bans that had been placed due to fire out breaks in Gilchrist County. At this time, Proclamation & Extension of the Local State of Emergency Gilchrist County Burn Ban will expire on Wednesday, December 7, 2016. informational purposes only, NO Board Action needed, at this time.

#### General

- NFEDP: Mr. Crosby addressed the request by NFEDP for the County's need to appoint a County Representatives to the North Florida Economic Development Partnership (NFEDP) Board of Directors. He stated that this is done annually and that the current representative is Commissioner Todd Gray and the alternate is himself.

*Motion made by Commissioner Marion Poitevint, seconded by Commissioner Kenrick Thomas to appoint Commissioner Todd Gray as NFEDC Representative and Bobby Crosby, County Administrator as Alternate. Motion carried 4-0.*

#### Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented/addressed the following documents and/or issues:

Resolution Number 2016-52: Mr. Lang presented Resolution 2016-52 authorizing and approving the SCOP Grant Agreement for SE 70<sup>th</sup> / SE 110<sup>th</sup> Avenue from end of pavement to SE 90<sup>th</sup> Avenue, in the amount of \$1,140,000.00. he read the short title as follows:

#### **RESOLUTION 2016-52**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, AUTHORIZING THE COUNTY TO ENTER INTO THE SMALL**

**COUNTY OUTREACH PROGRAM OF THE STATE OF FLORIDA, WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR FUNDS FOR ROAD RECONSTRUCTION OF SE 70<sup>TH</sup> / SE 110<sup>TH</sup> AVENUE FROM END OF PAVEMENT TO SE 90<sup>TH</sup> AVENUE IN GILCHRIST COUNTY, FLORIDA; AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE SUCH AGREEMENT; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE**

Mr. Lang requested the Boards' approval of Resolution 2016-52 approving the SCOP Agreement, as presented.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to approve Resolution 2016-52, for SCOP Agreement, funds for SE 70<sup>th</sup> / SE 110<sup>th</sup> Avenue from end of pavement to SE 90<sup>th</sup> Avenue, in the amount of \$1,140,000.00. Motion carried 4-0.*

Mr. Lang presented copies of deeds in relation to the properties where the EMS – Trenton and the EOC in Bell are housed/located. The following deeds were presented for the Boards' information.

*Copy of deed from Piedmont farms, Inc., to Gilchrist County for property for EMS station near Trenton Fire Tower, with attachments. (See right of reversion language therein)*

*Copy of deed from Shelton "Perk" Thomas and Audrey Thomas, husband and wife, to Gilchrist County for property adjoining the Emergency Management Center north of Bell, Florida, with attachments. (See right of reversion language therein)*

Discussion took place on the Property and EMS Housing, for the Trenton Station.

*...Commissioner Todd Gray arrived to the meeting.*

**At this time, Chairman Harrison temporarily stopped discussion and asked that the County Attorney swear in Commissioner Todd Gray. Commissioner Todd Gray was sworn in for the new term of 2016-2020, as a re-elected Commissioner, for Gilchrist County.**

*Moving on...*

Discussion continued on the Property and EMS Housing, for the Trenton Station.

Mr. Crosby stated that consideration for the purchase of a new home at the Trenton Station has been in the works and in consideration for the past couple of years. At this time, he is requesting that the Board approve and accept the bid from Wayne Frier, in the amount of \$63,850.00 and that the total cost of the project not to exceed \$90,000.00. Currently, there is \$100,000.00 in the budget for this project. Mr. Crosby explained that includes the purchase of the new mobile, moving out the old home and any other costs that may occur. He stated that with the numbers provided to him it should be around \$80,000.00.

*Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve the bid for Wayne Frier, and moving forward with the purchase of a new mobile home to house Trenton EMS Employees, in the amount of \$63,850.00, project NOT to exceed \$90,000.00. Motion carried unanimously.*

### **Clerk's Report**

Mr. Todd Newton, Clerk of Court, presented/addressed the following documents and/or issues:

Supervisor of Elections – Quote from Dominion Voting: Mr. Newton presented a quote from Dominion Voting for new voting equipment. He stated that the Supervisor of Elections, Ms. Connie Sanchez, brought in a grant from the State where they will supply the County with an annual payment of approximately \$10,800.00. In order to take advantage of these funds and not lose them, a quote was obtained from Dominion Voting, for an ICE Tabulator, in the amount of \$10,845.00. Discussion took place.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve the purchase of an ICE Tabulator, from Dominion Voting, in the amount of \$10,845.00, utilizing grant funds. Motion carried unanimously.*

### **Commissioners Reports**

- Commissioner Kenrick Thomas requested information on having a local Ethics Class

**Old Business:** None

**New Business:** None

**Public Participation:** None

### **Adjourn**

With there being no further business... a *Motion was made by Commissioner Marion Poitevint, seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.* Chairman Harrison adjourned the meeting at **3:23 p.m.**

*Board of County Commissioners  
Gilchrist County, Florida*

*Attest:*

*Approved:*

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*Todd Newton, Clerk of Court*

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*D. Ray Harrison, Jr., Chairman*