



Gilchrist County Building Department
209 South East First Street Trenton, FL 32693
Phone: (352) 463-3173 Fax: (352) 354-9113

Electrical Service Application

Owners doing their own work must provide proof of ownership

Property Owner's Name	
Property 911 Address	
Parcel #	
Contact Telephone #	
Email Address	
Contractor Name	
Contractor License #	
Power Company	
Purpose of electric permit (be specific)	
What is intended use of structure if applicable	

Type of structures on property?

<input type="checkbox"/> Single Family on Property	<input type="checkbox"/> Mobile Home
<input type="checkbox"/> Metal Storage Shed	<input type="checkbox"/> Other
<input type="checkbox"/> Enclosed Pole Barn	<input type="checkbox"/> Vacant
<input type="checkbox"/> Open Pole Barn	
<input type="checkbox"/> Garage	

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work shall be compiled with whether specified herein or not. **I understand that once the permit has been issued that it is non-refundable.**

Signature of Contractor or Owner

Date

Office Use Only

Need to submit: _____

Application approved for _____ amp service

Release Power to Power Company ~ Power Company _____ Meter # _____

Building Official

Date



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Electrical Power or Reconnection Requirements

1. General:

An approved 911 sign must be posted at the driveway entrance.

A sign with a minimum of 3" letters with ½" stroke with a contrasting background. Signs are available from the Building Department. If an address is not assigned to the property a sign with the last name of the property owner must be posted at the entrance. If gated and locked the gate must be left unlocked the day of the inspection. If the inspector cannot locate the property because it has not been accurately posted or identified a re-inspection fee of \$65.00 will be imposed.

2. Inspection Request:

- **The electrical inspection must be called into the Inspection Request Line (352-463-4171) the day prior to needing inspection.**

3. Requirements:

- The electrical service must be the type and amperage that has been approved, i.e. 60-amp service is #6 AWG with 60-amp breaker. A larger service will not be approved.
- One 115-volt GFCI receptacle must be installed.
- Two ground rods must be placed 6 feet apart with #4 AWG copper for all permanent installed electrical services.
- The ground wire must be installed in the meter base grounding terminal.
- Bonding bushings must be installed and grounded if required by code.
- The electrical service must be complete prior to inspection, incomplete services and branch services will not be approved and a \$65.00 re-inspection will be required.

4. Damaged, Unapproved, Unsafe Electrical Equipment and Conductors:

- Electrical panels and conductors must be in good condition and installed in accordance NFPA 70 National Electric Code.
- Openings in panel boxes and covers must be closed with an approved device.
- Panel covers must be onsite.
- Breakers must be sized for the conductor they are connected to.
- The use of unapproved electrical equipment will not be approved, i.e. water supply pipe and fittings used instead of approved electrical conduit, fittings and devices.
- Flood damaged breakers must be replaced prior to authorization for reconnection.

5. Denial:

- Permits obtained with false information.
- Property or structures that have nonconforming uses.
- Unsafe electrical installations or structures.
- Other violations deemed inappropriate.

6. Re-inspections:

A \$65.00 re-inspection fee will be imposed and must be paid prior to the next inspection.

All permits are NON-REFUNDABLE

Owner Builder Affidavit

Florida Statutes are quoted here in part for your information to indicate the authority for exemptions for homeowners from qualifying as contractors and to express any applicable restrictions and responsibilities.

OWNERS MUST PERSONALLY APPEAR AT THE BUILDING DIVISION TO SIGN THIS DOCUMENT

BY SIGNING THIS STATEMENT, I ATTEST THAT: *(Initial to the left of each statement)*

	I understand that state law requires construction to be done by a licensed contractor and have applied for an owner-builder permit under an exemption from the law. The exemption specifies that I, as the owner of the property listed, may act as my own contractor with certain restrictions even though I do not have a license.
	I understand that building permits are not required to be signed by a property owner unless he or she is responsible for the construction and is not hiring a licensed contractor to assume responsibility.
	I understand that, as an owner-builder, I am the responsible party of record on a permit. I understand that I may protect myself from potential financial risk by hiring a licensed contractor and having the permit filed in his or her name instead of my own name. I also understand that a contractor is required by law to be licensed in Florida and to list his or her license numbers on all permits and contracts.
	I Understand that I may build or improve a one-family or two-family residence or a farm outbuilding. I may also build or improve a commercial building if the costs do not exceed \$75,000. The building or residence must be for my own use or occupancy. It may not be built or substantially improved for sale or lease. If a building or residence that I have built or substantially improved myself is sold or leased within in 1 year after the construction is complete, the law will presume that I built or substantially improved it for sale or lease, which violates this exemption.
	I understand that, as the owner-builder, I must provide direct, onsite supervision of the construction.
	I understand that I may not hire an unlicensed individual person to act as my contractor or to supervise persons working on my building or residence. It is my responsibility to ensure that the persons whom I employ have the licenses required by law and by county ordinance.
	I understand that it is a frequent practice of unlicensed persons to have the property owner obtain an owner-builder permit that erroneously implies that the property owner is providing his or her own labor and materials. I, as an owner-builder, may be held liable and subjected to serious financial risk for any injuries sustained by an unlicensed person or his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an owner-builder and am aware of the limits of my insurance coverage for injuries to workers on my property.
	I understand that I may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. <u>Any person working on my building who is not licensed must work under my direct supervision and must be employed by me, which means that I must comply with laws requiring the withholding of federal income tax and social security contributions under the Federal Insurance Contributions Act (FICA) and must provide workers' compensation for the employee.</u> I understand that my failure to follow these laws may subject me to serious financial risk.
	I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern owner-builders as well as employers. I also understand that the construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.
	I am aware of construction practices and I have access to the Florida Building Code.
	I understand that I may obtain more information regarding my obligations as an employer from the Internal Revenue Service, the United States Small Business Administration, the Florida Department of Financial Services, and the Florida Department of Revenue. I also understand that I may contact the Florida Construction Industry Licensing Board at 1-850-487-1395 or at www.myflorida.com/dbpr/pro/cilb/ for more information about licensed contractors.
	I agree to notify the building department immediately of any additions, deletions, or changes to any of the information that I have provided on this disclosure or in the permit application package.
	Licensed contractors are regulated by laws designed to protect the public. If you contract with a person who does not have a license, the Construction Industry Licensing Board, the Department of

Business and Professional Regulation and the building department may be unable to assist you with any financial loss that you sustain as a result of a complaint. Your only remedy against an unlicensed contractor may be in civil court. It is also important for you to understand that, if an unlicensed contractor or employee of an individual or firm is injured while working on your property, you may be held liable for damages. If you obtain an owner-builder permit and wish to hire a licensed contractor, you will be responsible for verifying whether the contractor is properly licensed and the status of the contractor's workers' compensation coverage.

Property Address: _____

I, _____, do hereby state that I am qualified and capable of performing the requested construction involved with the permit application filed and agree to the conditions specified above.

Signature of Owner-Builder

Date

A violation of this exemption is a misdemeanor of the first degree punishable by a term of imprisonment not exceeding 1 year and a \$1,000.00 fine in addition to any civil penalties. In addition, the local permitting jurisdiction shall withhold final approval, revoke the permit, or pursue any action or remedy for unlicensed activity against the owner and any person performing work that requires licensure under the permit issued.

Personally Known

Form of ID: _____

Notary Signature

Notary Stamp: