

## **MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JANUARY 5, 2017**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Thursday, January 5, 2017**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

### *Others in Attendance*

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Donna Creamer, Administrative Assistant; John Ayers, Gilchrist County Journal; Lou Leone, Road Department Superintendent; Sheriff Bobby Schultz, Chief Deputy Jeff Manning and Sgt. Chris Haile, GCSO; Damon Leggett, Property Appraiser; Barbara Merritt, Tax Collector; Judge Sherree Lancaster; Connie Sanchez, Supervisor of Elections; Greg Bailey, NFPS, Inc.; Rob Davis, Dewberry | Preble-Rish; Kathy Arrington; Steve Meador; and Katherine LaBarca.

### *Call to Order*

Chairman D. Ray Harrison, Jr., called the meeting to order at 4:00 p.m. Sheriff Bobby Schultz, GCSO, delivered the invocation and Commissioner Todd Gray led the pledge of allegiance.

### *Agenda*

Mr. Bobby Crosby, County Administrator presented the following change(s):

1. Addition: **Road Department**; Restriping of center and edge lines of CR 232 from SR 129 to the Gilchrist / Alachua County Line
2. Addition: **Library**; Approval to use Hoffman Construction for remaining remodel of the library
3. Addition: **Tourist Development**; Re-appointment of Commissioner Harrison to the TDC

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the Agenda, as presented, with noted change(s). Motion carried unanimously.***

### *Consent Agenda*

#### **Approval of Bills**

On file in Clerk's Office ..... December 2016

**Approval Request**

Satisfaction of Mortgage ..... Vernola Smith

**Request for Payment Approval**

SREC, Inc./SHIP

Down Payment &amp; Closing Costs for Diego Lomeli ..... \$16,575.00

Small County Coalition

Invoice for FY 2016-2017 Participation Fees ..... \$4,043.90

Dewberry | Preble-Rish

Inv#1373852, SW 10<sup>th</sup> Street ..... \$3,313.83

Inv#1373853, County Road 341 ..... \$5,668.70

Inv#1373840, Santa Fe Park Loop ..... \$6,000.00.

Anderson Columbia Co., Inc.

Inv#71865, County Road 341 ..... \$177,541.96

Inv#71866, SW 10<sup>th</sup> Street ..... \$17,612.38

Barbara Merritt, Tax Collector, Reimbursement Requests

Mailing of 2016 Year Tax Statements ..... \$4,039.99

Mailing 2016 Year Installment Tax Statements (December) ..... \$308.66

***Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve the Consent Agenda, as presented. Motion carried unanimously.***

**Constitutional Officers****Gilchrist County Sheriff's Office**

- The Board was informed by Gilchrist County Sheriff Bobby Schultz that he offered to take City of Trenton Police Department for 24 hour Service, at a cost of \$210,000. Discussion took place, NO Board Action needed at this time.

**Courthouse Security**

- Discussion took place on getting quotes for the cost to close the west-end doors of the Courthouse. The Clerk will contact the County Administrator regarding recommendations on door changes.

***Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve closing the west-end door of the courthouse and that cost and recommendations be brought back for approval. Motion carried 3-2 with Commissioner Harrison and Commissioner Thomas voting against.***

## **County Administrator's Report**

Mr. Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

### **Agenda Change: Road Department**

- Mr. Crosby addressed the issue the restriping of center and edge lines on CR 232 from SR 129 to the Gilchrist / Alachua County Line; discussion took place.

***It was the consensus of the Board to direct the County Administrator to move forward with bid package for striping.***

### **Courthouse Security**

- Discussion of Court House Security as recommended by Judge Roundtree (Will be discussed during Constitutional Officers)

### **Solid Waste**

1. **Push Wall**: Mr. Crosby presented the two (2) bids that were received for a new Push Wall, at the Solid Waste Facility, in Bell. The bid results were as follows: BH Builders \$49,670.00, and Plumb Level \$33,332.01. Mr. Crosby recommended Plumb Level in the amount of \$33,332.01. He stated that these funds are available in the budget to cover costs.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve and award bid to Plumb Level, for Push Wall at a cost of \$33,332.01; subject to County Attorney's approval of contract. Motion carried unanimously.***

Mr. Crosby informed the Board that the new Push Wall was designed with a steel plate on the concrete this time so as the plate wears down, the plate will be able to be changed out keeping from having to replace the wall.

- **Travel Request**: Mr. Crosby requested the Boards' approval, to allow Bobby Rush to attend the Florida Mosquito Control Association's 2017 Dodd Short Courses being held January 30 – February 3, 2017, in Altamonte Springs. He stated that the approximate cost is not to exceed \$1,500.00, and that the funds are budgeted; classes are required for Mosquito Control.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve the over night travel request for Bobby Rush, to attend the Florida Mosquito Control Association's 2017 Dodd Short Courses, from Jan 30<sup>th</sup> – Feb 3<sup>rd</sup> at a cost NOT to exceed \$1,500.00, funds have been budgeted. Motion carried unanimously.***

### Parks

- Mr. Crosby informed the Board that the Unique Abilities FRDAP Grants were awarded to Hart Springs in the amount of \$183,000.00 and Otter Springs in the amount of \$252,500.00. He explained what projects would take place with this funding. No action needed.

### Animal Control

- Travel Request: Mr. Crosby requested the Boards' approval, to allow Ericka Hudson and Brandon Butler to attend the Florida Animal Control Association 2017 Educational Conference being held February 10-12, 2017, in Orlando, Florida; approximate cost not to exceed \$1,500.00. He stated that funds are budgeted and it is required for Certified Animal Control Officers to earn CEU Credits, for continuing education.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve Ericka Hudson and Brandon Butler to attend the Florida Animal Control Association 2017 Educational Conference being held February 10-12, 2017, in Orlando, Florida; approximate cost not to exceed \$1,500.00. He stated that funds are budgeted***

### Tourist Development Council

- Travel Request: Mr. Crosby presented the following request approved by the TDC Committee at their December 12, 2016 meeting, for the Boards' consideration and approval:
  - i. Permission for Donna Creamer to travel to Toronto and attend the Toronto Outdoor Adventure Show February 22-27, 2017 to promote Gilchrist County; *Toronto, Canada Travel Expenses will be reimbursed by Natural North Florida & VISIT FL*

***Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve Donna Creamer's travel to Toronto and attend the Toronto Outdoor Adventure Show February 22-27, 2017 to promote Gilchrist County; travel expenses will be reimbursed by Natural North Florida & VISIT FL. Motion carried unanimously.***

### Agenda Change: Library

- Remodeling: Mr. Crosby recommended using Hoffman Construction for the remaining remodel of the library, due to the fact that they did the previous construction and has familiarity of under lying construction. He stated that the remodeling and the installation of a sound barrier wall between the new and old meeting rooms would be a cost of \$6,600.00. Discussion took place.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Todd Gray to approve Hoffman Construction for the remaining remodel of the library, due to the fact that they did the previous construction and knows the familiarity of under lying construction and the installation of sound barrier wall, at a cost to NOT exceed \$7,500.00. Motion carried unanimously.***

Mr. Newton informed the Board that the cost of \$6,600.00 is for Hoffman's services and *does not* include the cost of the curtain. Board acknowledged.

Agenda Change: TDC

- Mr. Crosby addressed the need to re-appoint Commissioner Harrison to serve on the Tourist Development Council and to serve as chairman as well.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to appoint Commissioner D. Ray Harrison, Jr., to serve on the TDC and to hold the position of TDC Chairman. Motion carried unanimously.***

**Attorney's Report**

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Proclamation: Mr. Lang stated that he was asked to prepare a proclamation recognizing *January 22-28, 2017 as Gilchrist County School Choice Week*. He presented the prepared proclamation for the Board's consideration and approval.

***Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas to approve the proclamation recognizing January 22-28, 2017 as Gilchrist County School Choice Week, as presented. Motion carried unanimously.***

Mr. Lang stated that a copy of he executed proclamation needs to be sent to [noelledelaney@schoolchoiceweek.com](mailto:noelledelaney@schoolchoiceweek.com).

Compassionate Use Act Regulation-Gilchrist County: Mr. Lang presented and discussed an e-mail correspondence and letter dated December 12, 2016 from the law firm of Clark Partington on the issue of "whether local governments should delay enactment of local ordinances pending action by the legislature on Amendment 2", for the Board's information. No action needed at this time.

**Clerk's Report**

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

*NO items/issues, at this time.*

**Commissioners Reports**

- Commissioner Sharon A. Langford asked about prices for another salary survey
- Commissioner D. Ray Harrison, Jr., with consensus of the Board, reappointed each Commissioner to the same committees as last year

- Commissioner D. Ray Harrison, Jr. asked if contact information for Senator Bradley and Representative Clemons could be sent to Commissioners

**Old Business:** None

**New Business:** None

**Public Participation**

- Steve Meador, County Resident, informed the Board that he had a signature sheet from residents of Water's Lake complaining about loud music. Discussion took place.

**County Attorney will review Noise Ordinance regarding 10:00 p.m. time and bring back recommendations to the Board. The Sheriff will also be notified of this complaint.**

**Adjourn**

With there being no further business... a *Motion was made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.* Chairman Harrison adjourned the meeting at **5:07 p.m.**

*Board of County Commissioners  
Gilchrist County, Florida*

*Attest:*

*Approved:*

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*Todd Newton, Clerk of Court*

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*D. Ray Harrison, Jr., Chairman*