

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JANUARY 19, 2017

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Thursday, January 19, 2017**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Tammy Moore, Human Resource Manager; John Ayers, Gilchrist County Journal; Lou Leone, Road Department Superintendent; Sheriff Bobby Schultz, GCSO; Greg Bailey and Wes Cross, NFPS, Inc.; Ray & Jane Rauscher; Richard & Leslie Esseck; Mark Mann and John Duncan, Ring Power; and Katherine LaBarca.

Call to Order

Chairman D. Ray Harrison, Jr., called the meeting to order at 4:00 p.m. Mr. Todd Newton, Clerk of Court delivered the invocation and Commissioner Marion Poitevint led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator presented the following change(s):

1. Omit: **Road Department**; Remove Item 1(b) Volvo Loader
2. Addition: **General**; Permission to move forward with advertising of Public Hearing for the Paving of SW 62nd Court as Special Assessment District
3. Addition: **Approval of Pay Request**; Bills in reference to paving, as follows:

Dewberry | PREBLE-RISH
 Invoice #1383290, \$5,614.71, SW 10th St.
 Invoice #1383291, \$10,148.26, CR341
 Invoice #1383280, \$4,000.00, Santa Fe Park Loop
 Invoice #1383281, \$900.00, SE 64th St

Anderson Columbia
Invoice #72050, \$103,054.75, SW 10th St
Invoice #72049, \$278,736.87, CR341

North Florida Professional Services, Inc.
Invoice #15220, \$12,000.00, CR341
Invoice #15221, \$9,000.00, SW 10th St

- 4. Addition: **Approval of Pay Request**; Task Order with North Florida Professional Service, Inc. for the engineering of SE 70th and SE 110th
- 5. Addition: (a) SE 90th Sabal Trail Pipeline; (b) SE 77th Price Gregory

Mr. Todd Newton, Clerk of Courts, presented the following agenda change(s):

- 1. Addition: Mid-Month Meeting Date in February
- 2. Addition: Tax Collector; Request for a Resolution

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the Agenda, as presented, with noted change(s). Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting	September 08, 2016
Regular Meeting	September 19, 2016
Regular Meeting	October 03, 2016

Request for Payment Approval

SREC, Inc./SHIP
 Down Payment & Closing Costs for Adam Brooks \$29,000.00

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

Ms. Teresa Cross, *All Out Bail Bonds*, addressed the Board due to her belief that they were to be on the agenda today regarding a Site Plan approval. Discussion took place.

The Board informed Ms. Cross that Ms. Laura Dedenbach, County Planner, will be contacted regarding and potentially setting a special meeting to address Site Plan.

Constitutional Officers

Gilchrist County Sheriff Bobby Schultz updated the Board on the issue of the GCSO taking over the City of Trenton Police Department; At this time, discussion is still taking place and he will keep them informed.

Commissioner Reports

- Commissioner Marion Poitevint asked about having the flag pole light at the North Gilchrist Fire Station looked at
- Commissioner Marion Poitevint got a good report on County Building Official, Tim Powell, that he is very courteous

County Administrator/Department Head Reports

Mr. Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- **Ring Power Motor Grader:** Mr. Crosby presented, for the Boards' approval, the request to lease a new grader to replace the current Volvo grader utilized by the Road Department. The proposed lease is with Ring Power, for two (2) years, for a 120M Grader, at an annual cost of \$37,124.00, which includes FULL warranty and maintenance, for two (2) years and 4000 hours, under Sheriff's Contract. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the two (2) year lease with Ring Power for a 120M Grader, at an annual cost of \$37,124.00, which includes FULL Warranty and Maintenance, for two (2) years and 4000 hours, under Sheriff's Contract; subject to review and approval of contract by County Attorney and Finance Department. Motion carried unanimously.

Agenda Change(s) #5 a & b

- **SE 90th Avenue – Sabal Trail Pipeline:** Mr. Crosby informed the Board about the issue of SE 90th Avenue (*Mr. Roy Langford's Road*) having a major dip in it due to pipeline. He stated that Mr. Greg Bailey, Engineer with NFPS, Inc., will draw up specifications and that Sabal trails has agreed to correct this issue and pay for ALL costs involved including engineering fees. Discussion took place. Informational purposes only; no Board Action needed, at this time.
- **SE 77th Place – Sabal Trail Pipeline:** Mr. Crosby addressed the issue SE 77th Place being permitted for jack & bore. When put on the plans it was marked as open-cut. At this time, Sabal Trail has already laid the pipe in the hole. So in order to jack & bore they will have

to completely pull the pipe back out of the hole, dig the holes out, bring back equipment and then jack & bore. Sabal Trail has requested approval to open-cut as opposed to jack & bore and will cover ALL costs to repair, including engineering fees. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray to approve allowing Sabal Trails to open-cut SE 77th Place, as opposed to jack & bore, with ALL costs to repair covered by Sabal Trails, including engineering fees; ALL work to be completed within 48hrs and approved by engineer. Motion carried unanimously.

Fire/EMS

- Mobile Home Trade-In: Mr. Crosby stated that he has spoken with the Wayne Frier Mobile Home dealer and they are offering a \$500 trade-in and ALL costs to remove old mobile home, at the current EMS Station, in Trenton. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve trade-in of old EMS living quarters, at a price of \$500; and ALL costs of removal to be covered by Wayne Frier Super Center. Motion carried unanimously.

FYI

- Monthly Reports: For the Boards' information, Mr. Crosby presented the monthly Animal Control, Library, Road Department and Solid Waste Reports, as submitted by the Department Heads. No action needed.

Agenda Change: General

- Public Hearing Request: Mr. Crosby requested permission to move forward with the advertising of Public Hearing for the Paving of SW 62nd Court, as Special Assessment District. Discussion took place.

It was the consensus of the Board to expedite public hearing process for SW 62nd Court Special Assessment District.

Agenda Change – Approval of Pay Request: Mr. Crosby presented the following invoices for the Boards' approval:

- Dewberry | PREBLE-RISH
Invoice #1383290, \$5,614.71, SW 10th St.
Invoice #1383291, \$10,148.26, CR341
Invoice #1383280, \$4,000.00, Santa Fe Park Loop
Invoice #1383281, \$900.00, SE 64th St

- Anderson Columbia
Invoice #72050, \$103,054.75, SW 10th St
Invoice #72049, \$278,736.87, CR341
- North Florida Professional Services, Inc.
Invoice #15220, \$12,000.00, CR341
Invoice #15221, \$9,000.00, SW 10th St

Mr. Newton stated that he sees no problem approving these invoices as presented. Basically all invoices presented are typically approved and signed off on by the County Administrator and then presented on our Consent Agenda.

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve the payment of bills for Dewberry | Preble-Rish, Anderson Columbia Company, Inc., and North Florida Professional Services, Inc., based on schedule list, as presented. Motion carried unanimously.

Agenda Change: Approval of Pay Request

- NFPS, Inc. – Task Order: Mr. Crosby presented a Task Order from North Florida Professional Service, Inc. for the engineering of SE 70th and SE 110th, for the Boards' approval. Discussion took place.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Todd Gray, to approve Task Order with North Florida Professional Services, Inc., for engineering services on SE 70th Avenue and SE 110th Street, to include adding Proof-of-Publication to Task Order and complete road names. Motion carried unanimously.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Resolution 2017-01: Mr. Lang presented Resolution 2017-01, requesting FDEP and SRWMD to reduce permit fees for Fiscal Year 2016-2017. He read the short title as follows, for the record:

RESOLUTION 2017-01

A RESOLUTION BY THB GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS REQUESTING THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT TO REDUCE PERMIT FEES FOR FISCAL YEAR 2016-2017

Mr. Lang explained the purpose of this resolution.

Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve Resolution 2017-01, as presented. Motion carried unanimously.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Budget Recap: For the Boards' information, Mr. Newton presented a Budget Recap for FY 2017, Period Ending January 13, 2017. Discussion took place. No Board Action needed.

GCSO

- **Purchase Request:** Mr. Newton presented a request made by the Gilchrist County Sheriff's Office for DARE Materials and Dial 911 Marketing materials to be purchased from Crime Prevention funds, in the amount of \$3,215.50 and \$6,153.82. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve the GCSO request, as presented, to purchase DARE and Dial 911 materials. Motion carried unanimously.

Gilchrist County Courthouse

- **Cam Connections, Inc.:** Mr. Newton presented an emergency purchase through Cam Connections, Inc., which would replace DVR's and camera at the Courthouse. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve replacing DVR's and Cameras at Courthouse purchasing through Cam Connections, Inc., as an emergency purchase, waiving bid requirements and included annual maintenance agreement, at a monthly cost of \$125.00; subject to contract approval. Motion carried unanimously.

Tax Deed Auctions Results: Mr. Newton presented the unsold County Owned Certificates and requested approval to process and put them on the *List of Lands for Sale* and to pay the required fees to record.

Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to waive purchase option on the unsold County Owned Certificates and allow moving forwarding with the process of putting them on the List of Lands for Sale and the required fees to record. Motion carried unanimously.

Approval to sell parcels that didn't sale at Tax Deed Auction: Mr. Newton requested the Boards' approval to wave the 90 day hold period on purchasing of parcels that didn't sell at auction. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve selling parcels that did not sell at Tax Deed Auction, waiving the 90 day hold period. Motion carried unanimously.

FYI: For the Boards' information, Mr. Newton provided a Fuels Cost report for the last quarter of 2016. No action needed.

Agenda Changes

- Mid-Month Meeting Date in February: Mr. Newton address the issue of rescheduling the mid-month meeting date in February due to it falling on President's Day, a County observed holiday. Discussion took place.

It was the consensus of the Board to change the mid-month meeting in February from Monday, February 20th to Thursday, February 23rd at 4:00 p.m., due to holiday; President's Day.

- Tax Collector – Request for a Resolution: Mr. Newton presented a request made by the Tax Collector, for a resolution establishing the tax Collector's Office as a Budget Office. He presented and read Resolution 2017-02 for the Boards' approval, as follows:

RESOLUTION 2017-02

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONER AND THE GILCHRIST COUNTY TAX COLLECTOR'S OFFICE

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve resolution 2017-02, as presented. Motion carried unanimously.

Old Business: None

New Business: None

Public Participation: None

Adjourn

With there being no further business... a *Motion was made by Commissioner Sharon A. Langford, seconded by Commissioner Todd Gray, to adjourn. Motion carried unanimously.* Chairman Harrison adjourned the meeting at **5:30 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

D. Ray Harrison, Jr., Chairman