

## **MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD MARCH 6, 2017**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, March 6, 2017**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

### **Others in Attendance**

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Tammy Moore, Human Resource Manager; John Ayers, Gilchrist County Journal; Lou Leone, Road Department Superintendent; Ralph Smith, EM Director; Laura Dedenbach, County Planner; Chief Deputy Jeff Manning, GCSO; Mitchell Gentry, Hart Springs Manager; Greg Bailey, NFPS, Inc.; Ericka Hudson and Brandon Butler, GC Animal Control; Katherine LaBarca; Ray & Jane Rauscher; Nick Anagnostou; Cheryl Stearns; Charlie Pergross; Judy Benton; Sandy Sweeney; Debra Foster; and Mike Nobles.

### **Call to Order**

Chairman D. Ray Harrison, Jr., called the meeting to order at 4:02 p.m. Mr. Todd Newton, Clerk of Court, delivered the invocation and Commissioner Sharon A. Langford led the pledge of allegiance.

### **Agenda**

The Agenda was presented with NO changes.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the Agenda, as presented, with NO change(s). Motion carried unanimously.*

### **Consent Agenda**

#### **Approval of Minutes**

Regular Meeting .....	November 21, 2016
Regular Meeting .....	December 5, 2016

#### **Approval of Bills**

On file in Clerk's Office .....	February 2017
---------------------------------	---------------

*Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to approve the Consent Agenda, as presented. Motion carried unanimously.*

### **County Administrator's Report**

Mr. Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

#### **Road Department**

- **Bid Results for SW 85<sup>th</sup> Lane Wooden Bridge:** Mr. Crosby presented the quotes that he received for the request of a cost for culvert, in linear feet. He stated that Allen's Culvert quoted \$241.39 per linear foot and ConTech quoted \$325.00 per linear foot. Discussion took place.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve quote for culvert, from Allen's Culvert, in the amount of \$241.39 per linear foot, for the SW 85<sup>th</sup> Lane Wooden Bridge project. Motion carried unanimously.*

- **Bid Results for Striping CR 232 from SR 129 to the Alachua County Line:** Mr. Crosby presented the bid results for the CR 232 striping project as follows:

Oglesby Construction, Inc.	\$21,955.55
Amroad, LLC	\$71,856.50
Jenkins Painting, Inc.	\$17,000.00

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve and award low bid to Jenkins Painting, Inc., in the amount of \$17,000.00, for the CR 232 striping project. Chairman Harrison called for any discussion.*

Commissioner Kenrick Thomas questioned double striping at SR 47 to where the pipeline crossed CR 232. Mr. Crosby clarified the area and stated that it was considered during discussion with Commissioner Thomas that double striping might help eliminate passing issues in that area. Mr. Greg Bailey, PE, NFPS, Inc., was also present during the discussion on double striping. Discussion continued.

At this time, Chairman Harrison called for a vote on the motion. *Motion carried unanimously.*

Chairman Harrison asked if we can have Mr. Bailey check on the standards for double striping. Mr. Crosby asked if it would be the consensus of the Board that if the standards are met can we move forward with having Jenkins Painting double striping while they're already on the said project.

**It was the consensus of the Board to move forward with double striping if standards are met upon Mr. Bailey's findings.**

## Animal Control

- After Hours Protocol: Mr. Crosby addressed the issue of protocol for afterhours call-outs. Ms. Ericka Hudson and Mr. Brandon Butler, Animal Control Officials, were present for discussion. Mr. Crosby presented the following for the Boards' information:

### ***Animal Control***

Hours of Operation: Monday thru Friday 8:00 am to 4:00 pm. Please transfer after hour non-emergency calls to 352-463-4084 for the caller to leave a message. Message(s) will be monitored by Animal Control Staff.

### ***Call out Emergencies***

Animal Bites: Un-owned stray, domestic animals only

Animal Attacks: Call only if Victim can identify the animal and know where the animal is located

Emergency Health: If emergency personnel or an officer needs assists to gain entry due to an animal

Arrest: If someone is arrested and has an animal that needs to be taken care of they should first try to contact a family member or friend to care for animal before contacting Animal Control.

Animals Hit on Road Way: Animal(s) that have been hit by a car and are non mobile can be shot by a deputy or animal control can be called to euthanize the animal. If the animal is mobile and running away or deceased there is no need to call.

Animal Cruelty: Animal cruelty is to be decided by a deputy. If there is intent and the deputy is going to charge the suspect then animal control can be called to remove the animal(s) and file a report. If someone shoots someone else's animal this is also criminal and a deputy would decide if there is criminal negligence

Mr. Crosby also addressed the issue of Large Animals. Discussion took place.

***Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas to approve and accept the new protocol procedures for Animal Control, for after hour call outs, as presented. Motion carried unanimously.***

## Hart Springs

- Pavilion Rates and Park Hours: Mr. Crosby brought back for the Boards' consideration, the proposed pavilion rates and park hours, as follows:

*Pavilion A **or** B \$75.00 a day and Pavilion A **and** B \$125.00 a day. The cost of conditioned space and cleaning after each use is reason for increase. The pavilions are air conditioned and require for Hart Springs Staff to clean thoroughly after each rental.*

*Close the Park to day users at 6:30 p.m., and no grills started after 5:30 p.m. By closing at 6:30 p.m. this will allow time for day guest to pack up and be out by 7:00 p.m. This will also allow for park staff to prepare the park for the next day's visitors. This is being done at other parks and has had no effect on the daily traffic. Campers will still have access to the park after 6:30 p.m., as same as the current procedure. Close the park at 8:30 p.m. and do not allow guest in after 7:00 p.m., adjust schedule to allow for coverage until 9 p.m. each night.*

*Place cameras in walk way between store and restrooms.*

Mr. Mitchell Gentry, Hart Springs Manager, was present for discussion. Discussion took place.

***Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve NO grills started after 6:30 p.m. and to CLOSE the park at 7:30 p.m. Motion carried 4-1, with Commissioner Sharon A. Langford voting NO.***

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve changes in charges of Pavilion A or B to \$75/day and Pavilion A and B at \$125/day, as presented. Motion carried unanimously.***

### **4:30 p.m. Time Certain**

**PUBLIC HEARING:** Ordinance 2017-01, Creating a Special Assessment District for Road Improvements for SW 62<sup>nd</sup> Court **AND** Resolution 2017-03, Electing to Use the Uniform Method for the Levy, Collection, and Enforcement of a Non-Ad Valorem Special Assessment to be levied on certain lots with frontage on and/or deriving access from SW 62<sup>nd</sup> Court.

Mr. David Lang, County Attorney, explained that the required procedures for creating a Special Assessment District have been followed and completed. He then presented and read the short title to Ordinance 2017-01, as follows:

### **ORDINANCE 2017-01**

**AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, CREATING A SPECIAL ASSESSMENT DISTRICT FOR ROAD IMPROVEMENTS FOR SW 62<sup>ND</sup> COURT, IN UNINCORPORATED GILCHRIST**

**COUNTY; PROVIDING DEFINITIONS; IMPOSING A SPECIAL ASSESSMENT ON CERTAIN PARCELS WITHIN THE DISTRICT (THOSE FRONTING ON AND/OR DERIVING ACCESS FROM SW 62<sup>ND</sup> COURT); PROVIDING FOR USE OF REVENUES; PROVIDING FOR HARDSHIP WAIVERS; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Lang also added that in Section 70-125 we are required to give an estimate of what the assessment cost would be, presently, based upon the total amount of the improvements that Mr. Crosby came up with, looks like the estimated principal amount would be \$7,323.00, which could be amortized over twenty years, at estimated annual assessment of \$370.00 principal, plus interest thereon, commencing on October 1, 2018. The final per parcel assessable cost shall be subsequently established and determined by Resolution of the Board when the road improvements are completed and the total assessable cost finally determined and established on the Final Special Assessment Roll.

At this time, Chairman Harrison called for public comment. Residents expressed the concerns and are in favor of this special assessment district.

With there being no more public participation, Chairman Harrison called for a motion.

*Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve Ordinance 2017-01, creating a Special Assessment District for road improvements for SW 62<sup>nd</sup> Court, in unincorporated Gilchrist County. Motion carried unanimously.*

Moving on, Mr. Lang presented Resolution 2017-03, and read the short title as follows, for the record:

**RESOLUTION 2017-03**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ELECTING TO USE THE UNIFORM METHOD FOR THE LEVY, COLLECTION, AND ENFORCEMENT OF A NON-AD VALOREM SPECIAL ASSESSMENT TO BE LEVIED ON CERTAIN LOTS WITH FRONTAGE ON AND/OR DERIVING ACCESS FROM SW 62<sup>ND</sup> COURT; STATING A NEED FOR SUCH LEVY; PROVIDING FOR THE MAILING OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.**

Chairman Harrison called for any public comment, none noted. He then called for a motion.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve Resolution 2017-03 approving uniform method for levy collection and enforcement of a non-ad valorem special assessment on certain lots with frontage from SW 62<sup>nd</sup> Court. Motion carried unanimously.*

Mr. Lang stated that this concludes the Public Hearing for Creating a Special Assessment District for Road Improvements for SW 62<sup>nd</sup> Court. We will now file a notice of intention in the official records and Mr. Crosby will proceed with getting bids on the project.

## **County Administrator's Report continues...**

### General

- **Verizon Lease Amendment:** Mr. Crosby presented the Verizon Lease Amendment to the SE 70<sup>th</sup> Tower Site. He stated that Verizon has one other piece of equipment that they need to add, the amendment has been reviewed by the County Attorney and that they will be paying an additional \$2,400.00/year and rent. Discussion took place.

***Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve the First Amendment to the Verizon Tower Lease to the SE 70<sup>th</sup> Tower Site, as presented. Motion carried unanimously.***

### **4:45 p.m. Time Certain**

**Laura Dedenbach, County Planner: Final Plat for Ida Mae Acres Subdivision:** Ms. Laura Dedenbach, County Planner, presented the Final Plat for Ida Mae Acres Subdivision, for signature. She stated that this subdivision has come before the Board once in 2013 to clarify that the plat could be submitted as just a Final Plat because this was a subdivision of some family land into seven (7) different lots but none of those lots needed access off of any thing other than the County road that was there. She stated that the Board approved that request to consider this as a minor subdivision and submit by Final Plat only. And then in September 2014, the Board approved the Final Plat subject to various legal and technical conditions being addressed, those have now been addressed and we are presenting the Final Plat for signature this evening.

Chairman Harrison called for any public comments or further discussion...none noted. He entertained a motion at this time.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Todd Gray, to approve the Final Plat for Ida Mae Acres Subdivision, as presented. Motion carried unanimously.***

## **County Administrator's Report continues...**

### General

- **Enterprise Florida, Inc. Grant:** Mr. Crosby presented a Enterprise Florida, Inc. Grant, for the Economic Advisor Committee, in the amount of \$10,000.00. He stated that this grant requires a 10% match although a request has been made for the consideration for an in-kind to offset the match. Mr. Crosby explained that there is currently a website being updated that qualifies for the in-kind. Discussion took place.

***Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve and accept the grant from Enterprise, Florida, Inc., in the amount of \$10,000.00, for the Economic Advisory Committee.***

- Haven Hospice / CON: Mr. Crosby presented a request for a letter in favor of CON (Certificate of Need) for Haven Hospice. Discussion took place.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve a letter to Senator Bradley regarding Certificate of Need, (CON) in SB676 and asked that Haven Hospice be sent a copy of the letter. Motion carried unanimously.*

#### Emergency Management

- Vehicle Transfer: Mr. Crosby requested the transfer of a Ford Explorer from Emergency Management to the Sheriff's Department, at a cost of \$4,500.00. Discussion took place.

Chief Deputy Jeff Manning, GCSO, stated that the cost of \$4,500.00 would be funded out of the Seizure Fund.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve transfer of EM Ford Explorer to Sheriff's Department, at a cost of \$4,500.00. Motion carried unanimously.*

#### Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Resolution 2017-05: Mr. Lang presented Resolution 2017-05, and read the short title as follows:

#### **RESOLUTION 2017-05**

**A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA REQUESTING THE PROTECTION OF THE HISTORIC SUWANNEE RIVER IN NORTH FLORIDA.**

He explained the purpose of this resolution. Discussion took place.

*Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to approve Resolution 2017-05, requesting protection of the Suwannee River in North Florida. Motion carried unanimously.*

**The Board requested that State and Federal Representatives be copied with this resolution.**

#### Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Budget Recap: For the Boards' information, Mr. Newton presented and reviewed a Budget Recap for Fiscal Year 2017, Period Ending March 3, 2017. Discussion took place; no action needed.

### **Commissioners Reports**

- Commissioner Todd Gray asked for a resolution in support of Enterprise Florida, Inc., be brought back to next meeting
- Commissioner Marion Poitevint confirmed that she has rolled off of SREC Board
- Commissioner Kenrick Thomas asked about space constraints at Tax Collectors Office; Chairman Harrison suggested that a committee be formed with the County Administrator and Constitutional Officers to address Courthouse Space
- Commissioner Todd Gray addressed the issue of the second meeting in June being considered for another date; discussion took place.

*Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint to approve suspending the second meeting in June 2017, unless an Emergency shall rise, due to conflicts. Motion carried unanimously.*

**Old Business**: None

**New Business**: None

**Public Participation**: None

### **Adjourn**

With there being no further business... a *Motion was made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.* Chairman Harrison adjourned the meeting at **5:35 p.m.**

*Board of County Commissioners  
Gilchrist County, Florida*

**Attest:**

**Approved:**

\_\_\_\_\_  
*Todd Newton, Clerk of Court*

\_\_\_\_\_  
*D. Ray Harrison, Jr., Chairman*