

## **MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD APRIL 3, 2017**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, April 3, 2017**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

### **Others in Attendance**

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Tammy Moore, Human Resource Manager; John Ayers, Gilchrist County Journal; Lou Leone, Road Department Superintendent; Chief Deputy Jeff Manning, GCSO; Sheriff Bobby Schultz, GCSO; Chief James Campbell, GC Fire/EMS; Mitchell Gentry, Hart Springs Manager; Greg Bailey, NFPS, Inc.; Richard & Leslie Esseck; and Katherine LaBarca.

### **Call to Order**

Chairman D. Ray Harrison, Jr., called the meeting to order at 4:00 p.m. Pastor Chris Ruggles, New Beginning Baptist Church, delivered the invocation and Chairman Harrison led the pledge of allegiance.

### **Agenda**

NO Agenda Changes presented.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the Agenda, as presented, with NO change(s). Motion carried unanimously.*

### **Consent Agenda**

#### **Approval of Bills**

On file in Clerk's Office ..... March 2017

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve the Consent Agenda, as presented. Motion carried unanimously.*

## Constitutional Officers

### Sheriff's Office

- The Sheriff requested to use funding from the Crime Prevention Fund to purchase trinkets (bracelets and pencils) for the elementary school supporting Red Ribbon Week this year, in the amount of \$1,748.14.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Todd Gray, to approve the Sheriff's request to use funding from the Crime Prevention Fund to purchase trinkets (bracelets and pencils) for the elementary school supporting Red Ribbon Week this year, in the amount of \$1,748.14. Motion carried unanimously.***

- Sheriff Schultz informed the Board that the daily housing cost for inmates at the DCSO jail has increased to \$42.00 a day from \$37.50
- Sheriff Schultz also informed the Board that there is a tentative meeting set for April 12<sup>th</sup> with Senator Nelson to discuss funding for a new jail; time to be determined

### **4:15 p.m. PUBLIC HEARING:** Richard Romans, Finance Director – Budget Amendment

Resolution 2017-14 & BE17-007: Mr. Richard Romans, Finance Director, presented Resolution 2017-14. He read the short title as follows:

#### **RESOLUTION 2017-07**

**A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE GENERAL FUND BUDGET. THIS AMENDMENT INCREASES THE BUDGET FOR ADDITIONAL EXPENDITURES ASSOCIATED WITH THE HART SPRINGS PHASE I PROJECT FOR THE SPLASH PARK; AND ESTABLISHING ANI EFFECTIVE DATE.**

The resolution reflected that the Gilchrist Board of County Commissioners has approved obtaining debt to fund these expenditures; the amount of expenditures and long term debt proceeds to add to the budget is \$30,000; that the General Fund (001) is hereby amended with an increased amount of \$30,000.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford to approve Resolution 2017-14 & BE17-007, for Hart Springs Splash Park. motion carried unanimously.***

### **County Administrator's Report**

Mr. Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

### Hart Springs

- Splash Park: Mr. Crosby stated that through the search for *Spray Park Features* there are very limited suppliers and no suppliers on any State Contract Bids. Due to limited suppliers and limited time for construction, it was his request is to waive the sealed bid process and accept the bids that have been received, for the equipment. The bids are as follows:

Aquatix, Minnesota	\$52,344.00
Rain Deck, California	\$25,186.20
See Spray, Texas	\$19,450.00

It was Mr. Crosby's recommendation to go with See Spray, Texas, for \$19,450.00.

Mr. Lang, County Attorney, explained the acceptance of the bid process as presented and stated that it is reflected in the County policy as acceptable. Discussion took place.

Mr. Mitchell Gentry, Hart Springs Manager, explained and confirmed the structures that would be purchased.

Finance was asked on their position with this purchase. Mr. Romans stated that he would provide a progress report on expenditures, as the project goes along.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the purchase of Splash Park equipment, in the amount of \$19,450.00, from See Spray LLC, waiving bid requirement, due to time constraints for grant and construction time and requirement that payment will be sent when items are received. Motion carried 4-1, Commissioner Todd Gray vote NO.***

Mr. Newton stated that he will need copies of the other two bids; they will need to be attached to the purchase order for the record.

### Road Department

- Lease of Cat Road Grader from Ring Power: Mr. Crosby stated that he is asking for permission to move forward with the lease on the Cat Road Grader, from Ring power. He stated that it is to be delivered in September 2017. Discussion took place.

***Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve the lease with Ring Power for Grader with scaifirer, at a cost of \$39,495 a year, for two (2) years/4000hrs, to be delivered in September 2017.***

### EMS/Fire

- Fees for Scheduled Special Events and Unscheduled Standby: Mr. Crosby addressed the

issue of Fees for Scheduled Special Events and Unscheduled Standby. Chief Campbell presented and reviewed the following, for the Boards' consideration:

***Scheduled Special Event –***

*This will require the requestor to schedule the event no later than (2) two weeks before the event. Employees are paid for a minimum of (4) four hours for each call in. GCFR would require a (4) four-hour minimum on these events. Any cancellation must be received by the on-duty Captain or Administrative Chief within 24 hours of the event. If an event is cancelled less than 24 hours before the event, a (2) two-hour charge will be incurred. A deposit equivalent to one-half of the requested standby time will be required prior to scheduling.*

*The hourly rate charged in the past has been **\$115.00 per hour** for an ALS Unit (1 Paramedic, 1 EMT). This cost must cover staffing (typically overtime for a full-time employee), fuel, basic supplies, and any wear/tear on the EMS unit. If no spare equipment is available, EMS equipment may need to be rented to provide the level of standby requested. I am requesting to raise this base hourly rate to **\$150.00 per hour** to better cover the cost to the County.*

*I would also like to add a charge for "Additional Personnel" at **\$60.00 hourly per person**. This will allow additional resources to be added to the ALS Unit for a lesser cost. GCFR can set up treatment centers at large event that can be staffed with EMS personnel and would not require an additional EMS Unit. This is useful when multiple patients needing minor treatment can be expected.*

***Unscheduled Standby –***

*These events have a large impact on daily operations of our EMS units. We currently provide this service at no charge to the receiving hospitals. Upon arrival of an ALS transport unit at the Emergency Department, we are frequently forced to wait for a bed assignment. This wait can be more than 3 hours, leaving Gilchrist County without one of the few resources needed to care for the sick and injured. EMS units must transfer patient care before they can return to the County. Once the patient is delivered to the Emergency Department, the receiving hospital is responsible for the care of this patient. Alachua County Fire Rescue utilizes a similar charge to help reduce wait times for their units. The intent of this charge is not to generate revenue but to make unit turnaround time a higher priority to the receiving facility.*

*The receiving hospital would be given (20) twenty minutes to place the patient and assume care. If the facility fails to meet this benchmark, they would be subject to the Unscheduled Standby charge. The initial charge would be **\$160.00** and then **\$75.00 for every (15) fifteen minutes following**. GCFR units report to our dispatch upon arrival at the destination hospital. A signature is also required once patient care is transferred. A signature from the receiving nurse would also indicate the time that care was transferred to bill accurately.*

*Other Unscheduled Events could also include requests received last minute. This type of request is anticipated to be very rare but would likely result in forced or mandatory overtime. Again, this charge is not intended to be a revenue source, but a deterrent to prevent poor scheduling.*

*The addition of these items to the fee schedule would allow GCFR to regulate the many requests received and provide consistent billing practices for all customers. This may also reduce the out of county time for our transporting EMS units resulting in quicker response times within Gilchrist County. Discussion took place.*

***Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve Special Event & Unscheduled Standby pricing as presented. Motion carried unanimously.***

- **Purchase of SCBA Breathing Apparatus:** Mr. Crosby addressed the issue of purchasing a SCBA Breathing Apparatus. Mr. Crosby stated that there was funds budgeted for a tanker in this years budget but Chief Campbell felt that it was more necessary to purchase the SCBA Breathing Apparatus. Chief Campbell had submitted the following recommendation for the Boards consideration:

*In order to equip all of our units with the minimum level of SCBA, it is my recommendation that we purchase 35 total SCBA packs, 70 air bottles and 50 facemasks. This gives each SCBA 2 air bottles and 1 mask with each pack along with allowing our career Firefighters their own mask (for hygiene reasons). The quote attached also includes all equipment needed for the accountability system. We have also added the quote for SCOTT SCBA for comparison. We have tested both units and feel the MSA system is the better choice for longevity and affordability.*

**MSA** = \$278,912 including accountability system 15-year warranty. After working directly with the manufacturer, they have offered a discount if we purchase this system. I have attached the **new quote** for **\$259,417**.

**Scott** = **\$293,190** without accountability system 15-year warranty. This was the lowest price offered even after contacting the manufacturer directly.

*I feel the purchase of these units is a higher priority to a Tanker unit. We have placed an older unit at Station 3 for coverage. We will eventually need to replace this much older apparatus but as of today, this unit will help to meet our water supply needs. I plan on exploring grant funding to assist with the purchase of a new Tanker apparatus next year. This is a process that can last for more than a year and I do not believe our SCBA can wait that long. With the acquisition of new SCBA, our department will take the biggest step to becoming compliant with the states regulations. The above pricing includes fit testing (required annually) for each department member.*

Discussion took place. Mr. Crosby stated that this purchase would piggy-back off of Lake County Contract #12-08-06-0.

***Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve the purchase of SCBA Packs from Ten8, at a cost of \$259,417.00, piggy backing on Lake County Contract #12-08-06-0, subject to Attorney review and in lieu of tanker purchase that was budgeted. Motion carried unanimously.***

- Purchase of Mower: Mr. Crosby presented a request to purchase a new mower for staff to mow at the EOC. Mr. Crosby stated that quote from Greens', \$4,352.40, was lower than that on State Contract, \$4,527.90. he recommended going with Greens'. Discussion took place.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve purchase of a Gravely ZT HD 60 Kawa 24 mower, at a cost of \$4,352.40, from Greens', which is below State Contract. Motion carried unanimously.***

### General

Mr. Crosby presented the following Task Orders for the Boards' approval:

- Dewberry | Preble Rish Task Order #17-50092112, NE 2<sup>nd</sup> Way, in the amount of \$75,000.00

***Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve Task Order #17-50092112, NE 2<sup>nd</sup> Way, in the amount of \$75,000.00, to Dewberry | Preble Rish. Motion carried unanimously.***

- Dewberry | Preble Rish Task Order #17-50092152, SW 62<sup>nd</sup> Court, in the amount of \$21,200.00

***Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve Task Order #17-50092152, SW 62<sup>nd</sup> Court, in the amount of \$21,200.00, to Dewberry | Preble Rish. Motion carried unanimously.***

- Update of Public Safety Radio System Testing: Mr. Crosby updated the Board on the Public safety Radio System Testing. He stated that a quote was received for converting to digital and replacing all handheld and mobile devices \$140,000.00. He Stated that he has been talking to Sabal Trail. They wanted to know if there was anything they could do to help the County. Mr. Crosby recently sent a letter to Sabal Trail requesting assistance for funding the cost of the new radio system. Mr. Crosby stated that he is 99.99% positive they will fund the cost. For ethical purposes, before acceptance of donation, County Attorney, will research confirming the County is in no violation by accepting.

**The Board requested that the County Attorney research the County's ability to accept money from Sabal Trail to fund upgrading Public Safety Radio System.**

### **Attorney's Report**

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

For informational purposes, Mr. Lang stated for the record, that a copy of Form 8B Memorandum of Voting Conflict for County, Municipal, and Other Public Officials filed with the Deputy Clerk on March 20, 2017 in regard to SHIP Subordination for Alexandra M. and Talon B. Rolling approved by the Board at March 20, 2017 meeting. (Distributed to Board Members for Information).

### **Clerk's Report**

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Budget Recap: Mr. Newton presented and discussed a Budget Recap for Fiscal Year 2017, Period Ending March 31, 2017, for the Boards' information.

Request to Purchase Property Not Sold At Auction: Mr. Newton requested the Boards' approval to accept offer for parcel that didn't sell at auction. He stated that Mock Land Group, LLC has offered to pay starting bid and interest on parcel #111046-05520008-0050, at a cost of \$2,089.22. Discussion took place.

***Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to sell parcel #111046-05520008-0050, at a cost of \$2,089.22 to Mock land Group, LLC. Motion carried unanimously.***

Result of ONLINE Tax Deed Sales: Mr. Newton stated that parcel #161015-0038000C-0210, NE Rowland Blvd., Trenton, didn't not sell and requested for it to be placed on the List of Lands.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to approve waiving 90 day wait and place parcel #161015-0038000C-0210, on List of Lands. Motion carried unanimously.***

DCSO Inmate Housing Agreement: Mr. Newton presented the new DCSO Inmate Housing Agreement between Dixie County and Gilchrist County. Requesting Boards' approval and Chairman's Signature.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve Inmate Housing Agreement between Dixie County Sheriff's Office and Gilchrist County Sheriff's Office, increasing daily rate to \$42/day, per inmate. Motion carried unanimously.***

FYI: For the Boards' information, Mr. Newton presented the quarterly Fuel\_Cost Report.

**Commissioners Reports**

- Commissioner Marion Poitevint informed the Board that Spring Ridge is in need of volunteers for Pancake Breakfast
- Commissioner Sharon A. Langford asked for price for new Stop Sign reflectors like ones at CR 341 and CR 232
- Commissioner D. Ray Harrison, Jr., mention CR 344 sign on CR 341 has faded; asked for that to be looked at
- Commissioner Todd Gray asked about EAC update meeting
- Commissioner Todd Gray asked about bidding for painting Courthouse stucco

**Old Business:** None

**New Business:** None

**Public Participation:** None

**Adjourn**

With there being no further business... a ***Motion was made by Commissioner Sharon A. Langford, seconded by Commissioner Todd Gray, to adjourn. Motion carried unanimously.*** Chairman Harrison adjourned the meeting at **6:04 p.m.**

***Board of County Commissioners  
Gilchrist County, Florida***

***Attest:***

***Approved:***

\_\_\_\_\_  
***Todd Newton, Clerk of Court***

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***D. Ray Harrison, Jr., Chairman***