

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY  
BOARD OF COUNTY COMMISSIONERS HELD APRIL 17, 2017**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, April 17, 2017**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

- District I*            *Commissioner Sharon A. Langford*
- District II*        *Commissioner D. Ray Harrison, Jr., Chairman*
- District III*       *Commissioner Todd Gray, Vice Chairman*
- District IV*       *Commissioner Marion Poitevint*
- District V*        *Commissioner Kenrick Thomas*

**Others in Attendance**

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Donna Creamer, Administrative Assistant; John Ayers, Gilchrist County Journal; Lou Leone, Road Department Superintendent; Ralph Smith, EM Director; Chief Deputy Jeff Manning, GCSO; Damon Leggett, GC Property Appraiser; Rob Davis, P.E., Dewberry | Preble-Rish; Greg Bailey, P.E., NFPS, Inc.; Richard & Leslie Esseck; Lisa Moore & Tom Lucas; Kevin & Cecilia Moyers; and Effie Herndon.

**Call to Order**

Chairman D. Ray Harrison, Jr., called the meeting to order at 4:00 p.m. Mr. Todd Newton, Clerk of Court, delivered the invocation and Commissioner Sharon A. Langford led the pledge of allegiance.

**Agenda**

NO Agenda Changes presented.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve the Agenda, as presented, with NO change(s). Motion carried unanimously.***

**Consent Agenda**

**Approval of Minutes**

Regular Meeting ..... January 19, 2016

**Approval of Pay Requests**

**North Florida Professional Services, Inc. CEI**  
Inv#15282, SE 70<sup>th</sup> – SE 110<sup>th</sup>, ..... \$34,482.00

Inv#15283, SW 85<sup>th</sup> Lane Bridge Replacement ..... \$11,543.75\*

**SREC, INC./SHIP**

Candice Moses, Down Payment & Closing Costs ..... \$40,000.00

*\*North Florida Professional Services, Inc., Invoice #15283, **changing amount to \$8,043.75, for CEI***

*Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve the Consent Agenda, as presented, with noted **change\***. Motion carried unanimously.*

**Constitutional Officers**

Sheriff's Office

- Chief Deputy Jeff Manning requested to use \$2,498.18, out of the Crime Prevention Fund, to purchase items for Prom Promise

*Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve the request to use \$2,498.18, out of the Crime Prevention Fund, to purchase items for Prom Promise. Motion carried unanimously.*

**County Administrator's Report**

Mr. Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- Cost of Stop Signs: Mr. Crosby stated that he was asked to bring back costs of Stop Signs and Reflector Panels. He presented the following and discussion took place:

Visibility Signs for Intersections; Price includes Sign, Post and Post Reflective Panel

Stop Signs 36"	High Visibility	Visible 300'	\$209.25
	Medium Visibility	Visible 250'	\$188.60
	Low Visibility	Visible 200'	\$153.55
Stop Signs 30"	High Visibility	Visible 300'	\$171.25
	Medium Visibility	Visible 250'	\$126.58
	Low Visibility	Visible 200'	\$115.80
Stop Ahead 30"	One Grade	Visible 250'	\$143.80
Stop Ahead 24"	One Grade	Visible 250'	\$129.25

**It was the consensus of the Board to accept the recommendation to form a committee to evaluate roads to change Stop Signs to high visibility sizes; Chairman Harrison appointed the committee members consisting of Commissioner Langford, Chief Campbell, Sheriff Schultz, Lou Leone Road Superintendent, County Administrator and Finance.**

- Closing of SE 97<sup>th</sup> Trail: Mr. Crosby presented a request from William & Stacy Myers asking that SE 97<sup>th</sup> Trail be closed. He stated that with the way the original resolution had been written, this road is already closed.

### General

- Mrs. Effie Herndon: Mr. Crosby stated that Mrs. Effie Herndon had requested to address the Board in reference to a tax situation.

Mrs. Herndon addressed the Board and explained her current situation in regards to a request for a tax refund. Discussion took place.

Gilchrist County Property Appraiser, Damon Leggett was present for discussion.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray to deny the request to refund taxes to Effie Herndon; Board advised Ms. Herndon to contact Tax Collector. Motion carried unanimously.***

Tourist Development Council: Mr. Crosby stated that the following item was approved by the TDC at the April 10, 2017 meeting. He is request Board approval at this time.

- Approval for Gilchrist County TDC to advertise in a full-page coop ad in the UK National Geographic Traveler in the amount of \$1,300.00

(\*) Note – The funds will come out of the Tourist Development Council Budget

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve advertising in the UK National Geographic Traveler, at a cost of \$1,300.00, with costs funded from Bed Tax Dollars; item approved by the TDC. Motion carried unanimously.***

### Parks and Recreation

- Eddins Park: Mr. Crosby addressed the issue of county owned property. At a TDC meeting Eddins Park, .4 acres, was discussed and was being consider whether or not the County would be interested in putting it for sale. Discussion took place.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to deny putting the County owned property of .4 acres known as Eddins Park up for sale. Motion carried unanimously.***

FYI

- Maddie’s Fund – Grant for Animal Control
- Duke Energy Herbicide Notification
- Thank you Letter from Marvin Weaver
- Monthly Reports; Animal Control, Library, Road Department

**Attorney’s Report**

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Discussion of proposed radio purchase by Sabal Trail Transmission, LLC: Mr. Lang stated that the general rule states that *“reflected in the laws and department interpretations to accept gifts of privates funds for proper state of purposes provided the same and are freely given and are uncontrolled by their donors and do not present conflicts of interest or further special interest.”*

Mr. Lang explained what that actually meant. Discussion took place on the letter that Mr. Crosby had sent to letter Sabal Trail.

**It was the consensus of the Board to have the County Attorney draft a second letter to be sent to Sabal Trails stating that *“despite my earlier letter and if you’re still interested in making a donation to the County, make it to the General Fund and that we would be happy to accept your generous donation”*.**

**Clerk’s Report**

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Escheated Properties for Sale: Mr. Newton presented the results from the Escheated Property Sale that was held. He requested direction from the Board whether to accept bids or put back out for bids hoping to get closer to assessed value. Discussion took place.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to accept the bid of \$1,006 for parcel #16-10-15-0038-00D-0070, NE Rowland Blvd and the bid of \$806 for parcel #21-10-14-0004-0000-0100, SW 70<sup>th</sup> Ave; and reject bids on ALL other parcels due to being to low. Motion carried unanimously.***

PRM Health Insurance Update: Mr. Newton updated the Board on the PRM Health Insurance Consortium he attended. He stated that claims show that there is a possible 5% increase but until the last quarterly report is received, we may see a better renewal.

**Commissioners Reports**

- Commissioner Todd Gray asked about 4-Way-Stop at 10<sup>th</sup> & 50<sup>th</sup>; the issue was referred to the Stop Sign Committee
- Commissioner D. Ray Harrison, Jr., asked if the Courthouse Committee would get back together to discuss courthouse space

**Old Business:** None

**New Business:** None

**Public Participation:** None

**Adjourn**

With there being no further business... a *Motion was made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.* Chairman Harrison adjourned the meeting at **5:09 p.m.**

*Board of County Commissioners  
Gilchrist County, Florida*

*Attest:*

*Approved:*

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*Todd Newton, Clerk of Court*

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*D. Ray Harrison, Jr., Chairman*