

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD MAY 1, 2017

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, May 1, 2017**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Donna Creamer, Administrative Assistant; John Ayers, Gilchrist County Journal; Lou Leone, Road Department Superintendent; Ralph Smith, EM Director; Chief Deputy Jeff Manning, Sheriff Bobby Schultz, and Captain Sheryl Brown, GCSO; Chief James Campbell, GC Fire Rescue/EMS; Rob Davis, P.E., Dewberry | Preble-Rish; Ray & Jane Rauscher; Bill Martin, BHS; Nina Sue Shepard; Katherine LaBarca; and Tori Humphries, NFPS, Inc.

Call to Order

Chairman D. Ray Harrison, Jr., called the meeting to order at 4:00 p.m.

Mr. Bobby Crosby, County Administrator delivered the invocation.

Commissioner Todd Gray led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator presented the following change(s):

1. Addition: **EM**; WeatherSTEM Units at THS and Fire Dept. Station 4

Mr. Todd Newton, Clerk of Courts presented the following change(s):

1. Addition: July Meeting Calendar

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the Agenda, as presented, with noted change(s). Motion carried unanimously.

Consent Agenda

Approval of Bills

On file in Clerk's Office April 2017

Approval of Pay Requests

ETR, L.L.C.

Ambulance Remount \$129,025.00

SmartCop

Software Installation \$24,173.63

Dewberry | Preble-Rish, CEI

Inv#1411079, SW 10th Street \$16,694.80

Inv#1411080, County Road 341 \$8,399.15

Anderson Columbia Co., Inc.

Inv#72516, SW 10th Street \$120,257.12

Inv#72514, GCR 341 \$20,538.76

Frier Super Center of Chiefland

Inv#17983, Trenton EMS Mobile Home \$34,680.00

Barbara Merritt, Tax Collector

Postage reimbursement for 2016 Reminder Tax Statements \$623.67

Dixie County Sheriff's Office

Inmate Housing for March 2017 \$33,041.00

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve the Consent Agenda, as presented. Motion carried unanimously.

Constitutional Officers

Sheriff's Office

- Sheriff Bobby Schultz complimented the response of the Fire Rescue Services for their performance at the Ayers Rehab Center
- Sheriff Schultz advised the Board that the GCSO is beginning to see overtime issues due to taking on the responsibilities of the City of Trenton Police Department
- Sheriff Schultz requested a workshop on the jail situation; the Board set workshop for May 15th at 3:00 p.m.

- Captain Sheryl Brown, GCSO, presented information/invitation to the Board regarding an upcoming event, *Community Walk... Building Trust between Law Enforcement and the Community We Serve*. Captain Brown stated that this event is focused on pulling together with Clergy & Community Leaders and Citizens. The event will take place on Saturday, May 6, 2017, at the Train Depot in Trenton, at 10:00 a.m. She stated that Sheriff Schultz will discuss concerns of the community and increase trust among law enforcement and the African-American community; Engage law enforcement and community leaders in devising new ways to reduce crime while building public trust; Increase safety and security of both police officers and their communities; It is the goal of Gilchrist County Sheriff's Office to harvest and maintain a positive, ethical image while earning the trust of the people we are sworn to protect and serve; Community trust is the key to effective policing, we encourage the participation in group discussion, training activities, and community events. Discussion took place; no Board action needed.

4:15 p.m. Time Certain

Resolution 2017-15: Mr. Lang presented Resolution 2017-15 and read the short title as follows:

RESOLUTION NO. 2017-15

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, VACATING, ABANDONING, DISCONTINUING, AND CLOSING A PUBLIC ROADWAY KNOWN AS N.W. 43rd CT., LYING SOUTH OF GILCHRIST COUNTY ROAD NUMBER 342, IN GILCHRIST COUNTY, FLORIDA, IN SECTION 35, TOWNSHIP 08 SOUTH, RANGE 14 EAST, GILCHRIST COUNTY, FLORIDA

Mr. Lang stated that the petition has been properly advertised for a public hearing.

Chairman Harrison called for any public comments, none noted. Chairman Harrison stated for the record that Mrs. Nina Sue Shepherd was present at this hearing and understood that the closing of this road means that the County is NO longer responsible for maintaining it. Mrs. Shepherd concurred by the nod of her head.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford to approve Resolution 2017-15, as presented. Motion carried unanimously.

Mr. Lang stated that staff will follow up with closing procedures.

County Administrator's Report

Mr. Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- Bid Award for SE 64th Street: Mr. Crosby requested the Boards approval of bid for SE 64th

Street Paving and to advertise for final hearing. He stated that John C. Hipp Construction was the lowest qualified, responsive bidder. The apparent lower, Wilks Site Prep, Inc., did not submit a complete bid package and therefore was disqualified per the term of the Invitation to Bid.

Mr. Crosby recommended that the Board award the contract to John C. Hipp Construction, in the amount of \$59,654.22 and Dewberry | Preble-Rish as Engineer, \$6,000.00, for Special Assessment Road Project, SE 64th Street. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A Langford, to approve bid in the amount of \$59,654.22 (with total estimate including engineering \$65,654.22) and awarded John C. Hipp Construction, for the SE 64th Street Special Assessment paving project; and approved advertising for Final Hearing. Motion carried unanimously.

- County Property Deed: Mr. Crosby was seeking direction of the Board, looking to satisfy the request from Alton & Martha Langford wanting to deed back property to the County for a road never used.

Mr. Lang, County Attorney explained. Discussion took place.

It was the consensus of the Board that Mr. Alton Langford work with Mr. McKoy at Gilchrist Title to move forward with the process of vacating the road.

- NW 7th and NW 73rd Way: Mr. Crosby presented a request to allow property owner to retain the property located at the corner of NW 7th and NW 73rd Way. He explained.

Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve that the owner of property at corner of NW 7th and NW 73rd Way can fence accordingly, by County Policy; and Road Department will modify their road maintenance. Motion carried unanimously.

- Santa Fe Park Project: Presentation by Rob Davis, P.E., Dewberry | PREBLE-RISH on the Santa Fe Park Project.

Mr. Davis described this project as being two (2) different plan sets and two (2) different parcels, north parcel 2.8 acres contains existing park and south parcel 3.87 acres. He referred to the existing park as the Boat Ramp and the south parcel as Park Circle. Mr. Davis presented the proposed plans for both parcels, for park improvements.

Mr. Crosby inquired, that after today's presentation, does the Board like the proposed designs, and if so, he requests approval for Staff to move forward with obtaining bids. Discussion took place.

Motion made by Commissioner Marion Poitevint, seconded by Commissioner Todd Gray, to approve proceeding with southern portion of Santa Fe Park project, as presented by Dewberry | PREBLE-RISH. Motion carried unanimously.

General

- STOP and STOP AHEAD Signs: Mr. Crosby brought back costs on Stop and Stop Ahead Signs as directed. He requested the Boards' approval to move forward with the purchase of STOP and STOP AHEAD signs; the requested budget is not to exceed \$20,000.00. Mr. Crosby stated that the funds for this purchase are available in the Road Department budget. Mr. Crosby stated that the Committee met and considered major roads for placement of new signs. Discussion took place.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Todd Gray, to approve up to \$20,000.00 for Stop and Stop Ahead signs; and to allow \$20,000.00 to be moved from Fuel & Lube, to cover costs. Motion carried unanimously.

- Public Safety Radio System: Mr. Crosby addressed the issue of the Public Safety Radio System, in regards to purchasing new radios, as previously presented. As of date, he stated that we are yet to receive notification from Sabal Trail on the donation of funds to the County. Discussion took place.

Motion made by Commissioner Sharon A Langford, seconded by Commissioner Kenrick Thomas, to approve funding for radios, \$53,500.00 from Fire/EMS and \$89,626.45 out of Fund Balance; with hopes of receiving donation from Sabal Trails to replace cost out of Fund Balance. Chairman Harrison called for a vote by roll call... Commissioner Marion Poitevint, NO; Commissioner Sharon A. Langford, YES; Commissioner Todd Gray, NO; Commissioner Kenrick Thomas, YES; and Chairman D. Ray Harrison, Jr., NO. Motion failed on a vote of 3-2.

It was the consensus of the Board voted to wait thirty (30) days (on the consideration of the purchase of the Public Radio System) to allow Sabal Trails to respond to whether they will be donating money to Gilchrist County.

- Senior Citizen Bus: Mr. Crosby requested to surplus the Senior Citizen Bus, ID#286690, and give back to the Gilchrist County School Board and accept a newer model bus, ID#375628, from the Gilchrist County School Board. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve surplus the Senior Citizens bus ID#286690, and giving back to GCSD; and to accept a newer model bus, ID#375628, from the School Board. Motion carried unanimously.

- Donation of Property 1.5 acres: Mr. Crosby presented a request for the Board to consider the acceptance of 1.5 acres being offered as a donation to Gilchrist County. The said property legal description is as follows:

S. 50 Feet of Government Lot 4 CONT
1.50 AC M/L 189/278 208/423
271/489 2000-1063-1065

Mr. Crosby stated that the County does not maintain this road. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to DENY/reject accepting parcel #04-08-14-0000-00008-0040, as presented. Motion carried unanimously.

Mr. Crosby will send letter of denial to property owner.

Emergency Management

- **Purchase Request for New Truck:** Mr. Crosby presented a request to purchase a new truck for Emergency Management, with Grant Funds. He stated that this purchase will not affect the General Revenue. Mr. Crosby presented quotes for a 2017 Chevrolet 1500 Silverado Work Truck, as follows:

Big Bend Chevrolet	\$32,969.66	(received new quote)
Sheriff's Contract	\$32,647.00	
Difference	\$322.66	

Mr. Crosby stated that he just received a new quote from Big Bend's, in the amount of \$32,719.66 and requested to waive bid requirements. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the request to purchase a new 2017 Chevrolet 1500 Silverado Work Truck for Emergency Management, with Grant Funds, in the amount of \$32,719.66, subject to price on Sheriff's Contract and waive bidding requirements. Chairman Harrison called for any discussion.

Commissioner Todd Gray stated that if we are going to waive bidding requirements, Big Bend Chevrolet should at least met the numbers on Sheriff's Contract. Discussion took place.

Commissioner Kenrick Thomas amended his motion to asking Big Bend Chevrolet to meet Sheriff's Contract numbers, \$32,647.00, seconded by Commissioner Todd Gray.

Commissioner Sharon A. Langford stated that she has received, on several occasions, new vehicle complaints. Is this not something that could be considered during the budgeting process? Discussion took place.

Chairman Harrison called for the pleasure of the Board. ***Motion carried 4-1 with Commissioner Sharon A. Langford voting against.***

Extension Office

- **Overnight Travel Request:** Mr. Crosby presented a travel request for Marvin Weaver to attend the National Conference and Professional Improvement Conference July 9-13, 2017,

in Salt Lake City, Utah. Funds are budgeted.

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve travel request for Marvin Weaver's to attend National Conference and Professional Improvement Conference, July 9-13, 2017, in Salt Lake City, Utah; cost not to exceed \$1,783.00.
Motion carried unanimously.

Agenda Change – Emergency Management

- **WeatherSTEM Units:** Ralph Smith, Director of Emergency Management, handed out and discussed information on WeatherSTEM. Mr. Smith explained that these new weather information units are being placed at Trenton High School and at Fire Department Station 4. He stated that the WeatherSTEM unit is an integration of weather sensors, the data gathered and stored by the sensors, and a dynamic display in a website that showcases the current weather, weather forecasts, data mining tools, lessons & activities, weather notifications, and more. There is also free WeatherSTEM apps for iPhone or Android. Informational purposes only, no Board action needed.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Proclamations: Mr. Lang presented, for the Boards' approval, a proclamation recognizing May 8, 2017 as "Child Welfare Professionals Recognition Day".

Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve Proclamation recognizing May 8, 2017 as "Child Welfare Professionals Recognition Day". Motion carried unanimously.

Resolution 2017-16: Mr. Lang presented Resolution 2017-16, and read the short title as follows:

RESOLUTION 2017-16

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, AUTHORIZING THE COUNTY TO ENTER INTO THE SMALL COUNTY ROAD ASSISTANCE AGREEMENT WITH THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION FOR FUNDS FOR ROAD RESURFACING OR RECONSTRUCTION OF NW CR 340 / NE CR 340 FROM U.S. 129 TO SR 47 IN GILCHRIST COUNTY, FLORIDA; AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE SUCH AGREEMENT; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve Resolution 2017-16, as presented. Motion carried unanimously.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

County Owned Property Sale: Mr. Newton presented a list of the properties that have been escheated to the County and requested the Boards permission to advertise for sealed bids on County Owned Properties.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve request to move forward and advertise for sealed bids on County Owned Properties. Motion carried unanimously.

Carr, Riggs & Ingram (CRI): Mr. Newton presented for the Boards' approval, the Audit Services Contract with Carr, Riggs, and Ingram, (CRI), continuing auditing services for the next three (3) years.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve the Audit Services Contract with Carr, Riggs, and Ingram, (CRI), continuing auditing services for the next three (3) years. motion carried unanimously.

Budget Recap: For the Boards' information, Mr. Newton presented and discussed the budget Recap for Fiscal Year 2017, Period Ending April 27, 2017.

Agenda Change – July Meeting Calendar: Mr. Newton address the issue of the meeting dates in July 2017. First meeting date fall on holiday. Discussion took place.

It was the consensus of the Board to change the meeting dates for July 2017 to the first meeting of the month being held on Thursday, July 6th at 4:00 p.m. and the mid-month meeting being held on Thursday, July 20th at 4:00 p.m.

Proposed Budget Requests: Mr. Newton requested direction from the Board on preparation of proposed budget requests, from Department Heads. Discussion took place.

It was the consensus of the Board that Department Heads and Constitutional Offers submit their budgets with the following:

- 1. No Budget Increase**
- 2. Health Insurance Flat**
- 3. No Raises for Budgeting Purposes**
- 4. FRS at State Rates**
- 5. Capital Outlay's Explained and Documented**

Mr. Crosby stated that he will report on the Step Plan at the next meeting.

Commissioners Reports: None

Old Business: None

New Business: None

Public Participation: None

Adjourn

With there being no further business... a *Motion was made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.* Chairman Harrison adjourned the meeting at **6:54 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

D. Ray Harrison, Jr., Chairman