

**MINUTES OF A BUDGET WORKSHOP OF THE GILCHRIST COUNTY
BOARD OF COUNTY COMMISSIONERS HELD AUGUST 3, 2017**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Budget Workshop** on **Thursday, August 3, 2017 at 3:00 p.m.** in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following member's present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Director of Finance; Patty McCagh, Deputy Clerk/Board Secretary; Shelbie Hutto, Deputy Clerk/Finance; Bobby Crosby, County Administrator; Donna Creamer, Administrative Assistant; David Lang, County Attorney; Mitchell Gentry, Hart Springs Manager; Everritt Heaton & Shannon Smith, Gilchrist Leagues; and Patricia Yates & Maggie Labarta, Meridian.

Budget Workshop

The purpose of this workshop was to discuss the FY 17/18 Proposed Budgets, for the following subjects: *(Department Heads were present for discussion)*

Hart Springs
Aid to Private Organizations
Fire Services
Fire Services (Fanning Springs/Trenton)
Ambulance/Rescue Services
Mental Health
Health Department
Other Departments/Subjects(Issues)

All proposed budget recommendations will be considered during the budgeting process and any changes addressed will be presented, for the Boards' further consideration, at future workshops.

Call to Order

Chairman D. Ray Harrison, Jr., called the budget workshop to order at 3:01 p.m. Mr. Bobby Crosby, County Administrator delivered the invocation and David M. Lang, Jr., County Attorney led the pledge of allegiance.

Chairman Harrison announced that the representative from Meridian, Ms. Maggie Labarta

will be late, held up by the train in Newbery. Mr. Crosby also announced that Chief James Campbell is also held up by that same train. Both will be in attendance as soon as possible.

Changes after 07/31/17 Budget Workshop: Mr. Newton presented one change since the last budget workshop which was from Meridian. He stated that there was a cost of living increase by \$1,346 added to their budget request. This issue will be addressed, for further discussion, when Ms. Labarta arrived.

General Revenue Fund Balance Analysis: Mr. Newton stated that there was no significant change since the last workshop, other than the increase to the General Fund for (\$1,346) as requested in Meridians budget. He stated that we are looking at a deficit as of right now, although we have several workshops to go.

Budget Recap for Major Funds: Mr. Newton presented the numbers for the Major Funds including General Revenue, Fire, Transportation, MSTU-EMS, and Solid Waste. All five (5) of these funds reflect a deficit, at this time, totaling (\$896,762); which does not include Reserve for Cash Carry Forward nor Balance Forward in Revenues.

Proposed Budget Presentations...

Mr. Todd Newton presented for discussion, the proposed budgets, for the following Departments. *If any changes were considered, with consensus of the Board, direction was given to the Clerk and Finance Director to move forward with correcting the proposed budget to reflect changes.*

Health Department – 6210: Mr. Newton presented the proposed budget request for the Gilchrist County Health Department. He stated that this is a continuation budget, with NO changes.

Aid to Private Organizations: Mr. Newton presented the proposed budgets requests, with NO increases other than that for North Central Florida Planning Council (Dues), increase of \$55 and a request from SREC Senior Advisory Board for an additional \$420. The proposed budgets, for the following organizations, were addressed: North Central Florida Planning Council (dues), Chamber of Commerce, Suwannee Leagues, Gilchrist County Historical Society, Bell Library, Senior Citizen Pantry, Bell FFA Alumni, Trenton FFA Alumni, Well Florida Council, and SREC Sr. Advisory Board.

Mr. Newton requested direction from the Board whether they accept the request for additional funds, in the amount \$420 to SREC Senior Advisory Board.

It was the consensus of the Board to increase the budget request for SREC Sr. Advisory Board by \$420, leaving all other requests as presented.

Hart Springs 7210 – Analysis: Mr. Newton reviewed the revenues and expenditures through 7/31/2017, for Hart Springs. He stated we are basically right in line with last year, just a slight decrease year to year. Discussion took place on the increase in Capital Outlay.

Mr. Crosby explained this increase of \$155,000 (8-10 additional hook-ups including water

and power at springs for primitive camping). Mr. Gentry was present for discussion.

Commissioner Todd Gray recommended earmarking the \$155,000 in the budget.

It was the consensus of the Board to include and earmark \$155,000 for an additional 8-10 hook-ups at the primitive camping site, including water and power.

Mental Health - 6310: Mr. Newton turned the floor over to Dr. Maggie Labarta, President/CEO, Meridian. Ms. Labarta addressed the Board and presented an Annual Report, for services across the region.

It was the consensus of the Board to accept the proposed budget request, in the amount of \$55,191, for Meridian.

Other Departments: Mr. Newton presented and discussed the proposed budgets for the following departments:

- 1310 Finance and Administrative

There were no changes addressed for this budget request.

At this time, Chief Campbell has arrived. Mr. Newton backed up to the Fire Services budget requests discussion.

Budget Revenues and Expenditure Analysis: Mr. Newton presented and discussed Fire and EMS numbers for Revenues and Expenditures for 2017-2018.

	Fire	EMS
Revenues/Transfers	628,296.00	1,870,207.00
Expenditures	<u>765,945.00</u>	<u>1,936,557.00</u>
	(137,649.00)	(66,350.00)

The above totals exclude the Balance Forward from revenues and the Reserve for Cash Forward from expenditures. The above numbers are the budgeted revenues and expenditures for the 2018 budget. The excess adds to or utilizes the fund balance to cover expenditures.

Fire Services Fund Balance Analysis: Mr. Newton stated that we are estimating taking some out of fund balance, somewhere around \$98,000, and then again this year based on budgeted expenditures and revenues. Mr. Crosby explained. No further discussion took place.

Fire Services – 2240 (Fund 122): Mr. Crosby presented and discussed the budget for Aid to Government Agencies, Fanning Springs Contract and Trenton Contract. The budget request for Fanning Springs has a decrease of \$18,206. Total for both agencies reflected an amount of \$63,948.

Ambulance/Rescue Services – 2620: Mr. Crosby presented the numbers for Ambulance/Rescue Services. It was noted the after a management review of the split between Fire and EMS, the decision was made to change the ratio from 85/15 to 70/30.

Back to Other Departments.

Other Departments: Mr. Newton presented and discussed the proposed budgets for the following Departments:

- 1320 Property Appraiser Adj Board
- 1340 County Audit
- 1410 Legal Counsel
- 1620 County Court
- 1621 Circuit Court
- 1622 Circuit Court (DJJ)
- 1623 Additional Court Cost (F.S. 939.185)
- 1683 Guardian Ad Litem
- 1910 Storm
- 2250 Forestry (Fire Control)
- 2930 Communications
- 3740 Aid to Other Govt (Forestry) FL AG
- 6420 County Healthcare Subsidy

There were no changes addressed for any of the noted departments.

Additional Workshop Dates: Mr. Newton proposed the following dates for additional workshops; Monday, August 14 and Thursday, August 17th. He requested that they bring their calendars to the next meeting so dates can be confirmed.

Discussion on Step-Plan Implementation: Mr. Newton presented numbers for the Cost Increases from Step Plan Implementation and Budget Differences from Prior Year. Discussion took place.

Adjourn

With there being no further business... a motion was made by Commissioner Sharon A. Langford, seconded by Commissioner Todd Gray. Chairman Harrison adjourned the budget workshop at **5:23 p.m.**

Gilchrist County
Board of County Commissioners

Attest:

Todd Newton, Clerk of Court

D. Ray Harrison, Jr., Chairman