

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD OCTOBER 2, 2017

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, October 2, 2017**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Donna Creamer, Administrative Assistant; Ralph Smith, EM Director; Sheriff Bobby Schultz, Chief Deputy Jeff Manning, GCSO; Chief James Campbell, GC Fire Rescue/EMS; Greg Bailey, P.E. NFPS; Lou Leone, road Department Superintendent; John Ayers, Gilchrist County Journal; Lindsey Lander, Human Resource Attorney; Ray & Jane Rauscher; and Katherine LaBarca.

Call to Order

Chairman D. Ray Harrison, Jr., called the meeting to order at 4:00 p.m. Mr. Todd Newton, Clerk of Court delivered the invocation and Commissioner Todd Gray led the pledge of allegiance.

Agenda

The Agenda was presented for approval, with NO changes.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the Agenda, as presented, with NO change(s). Motion carried unanimously.

Consent Agenda

Approval of Bills

On file in Clerk's Office September 2017

Approval of Pay Requests

Anderson Columbia Company, Inc.
Inv#73225, SW 10th St, Retainage \$114,596.89

Dewberry | Preble-Rish
 Inv#1461208, Santa Fe Loop Park – FDOT \$5,400.04
 Inv#1461220, CR 341, CEI \$2,452.80

North Florida Professional Services
 Inv#15405, CR 340 Surfacing, CEI \$36,175.50

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve the Consent Agenda, as presented. Motion carried unanimously.

Constitutional Officers

Sheriff's Office

Chief Deputy Jeff Manning addressed the Board and requested use of funds, from the Crime Prevention Fund, in the amount of \$2,610.06 to purchase items for Crime Prevention Week.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the purchase request of \$2,610.06 to purchase Crime Prevention items. Motion carried unanimously.

County Administrator's Report

Mr. Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- **SW 85th Lane Bridge Report**: For the Boards' information, Mr. Crosby presented pictures of the achievements of the bridge replacement at SW 85th Lane and updated them on the cost of the project. FDOT commended the Road Department on a job well done. He stated that the bid that was received, approved/accepted was actually less than the estimated cost to complete the project; costs were funded out of the Transportation Fund.
- **SW 62nd Court Cost & Contract**: Mr. Crosby addressed the issue of the Cost per Year, per Parcel, for 20 years, for the SW 62nd Court Special Assessment Paving Project has increased since the estimated cost provided to ALL landowners at the beginning of this project. Mr. Crosby stated that once the bids were received, and the numbers calculated, there was an annual difference of \$76.09, plus interest, for the Cost per Year, per Parcel, for 20 years. He stated that we are not obligated to inform the landowners, but requested direction from the Board. Discussion took place.

It was the consensus of the Board to notify ALL landowners involved in SW 62nd Court Special Assessment that the cost of the project is going to be more than the original estimate; and for Staff to move forward with project.

General

- **Social Media Policy**: Mr. Crosby stated that due to the increased use of Social Media in the workplace, he met with the Human Resource Manager and Human Resource Attorney and came to the conclusion that our current Social Media Policy should be updated before any issues should arise. Mr. Crosby requested approval from the Board to move forward with update.

Chief James Campbell, GC Fire/Rescue and Sheriff Bobby Schultz, GCSO expressed their opinion and concerns on the Social Media Policy.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve updating the Social Media Policy. Motion carried unanimously.

- **DEO Job Growth Grant**: Mr. Crosby stated that at our last meeting Commissioner Gray addressed the issue of the DEO Job Growth Grant and requested that Staff look into and bring back. Mr. Crosby stated that he has completed the grant application, for the Boards' consideration and approval and requested to move forward with submitting.

Mr. Lang, County Attorney stated that we need to add that we are a Rural Area of Economic Concern; to be added under Section K. He also stated that there are a few other clean up items as well and he will get with Mr. Crosby on those.

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas to approve DEO Grant application subject to review and changes by the County Attorney. Motion carried unanimously.

- **Legislative Delegation**: Mr. Crosby provided a list of options for the Board to consider, to present at the Legislation Delegation Meeting to be held on October 4th. Discussion took place. No action needed on this matter.

Tourist Development Council

- Mr. Crosby presented, for the Boards' approval, the following items that were approved by the TDC at their September 25, 2017 meeting, as follows:
 - i. Purchase a TDC backdrop to use at travel show. (Not to exceed \$600.00) Funds are budgeted.
 - ii. Allowing Pat Watson to manage the TDC Social Media Facebook page.

Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve the purchase of a backdrop for travel shows for TDC, at a cost not to exceed \$600.00, from the Bed Tax Funds; and to approve Ms. Pat Watson to manage the TDC Social Media – Facebook page, at NO cost to the County or TDC. Motion carried unanimously.

- iii. TDC FYI: Mr. Crosby informed the Board that local campground discounts and deals will be posted on the TDC Website Homepage.

FYI

- FDOT Public Hearing & Workshop Notices: Mr. Crosby provided for the Boards' information.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, had no documents or issues to address at this time.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Budget Recap: Mr. Newton presented and discussed the Budget recap for Fiscal Year 2017, for the period Ending September 29, 2017. Informational purposes only.

Sealed Bid Results on Escheated Properties: Mr. Newton presented the bid results for parcels on the Escheated Property List and recommended that the Board accept the six (6) bids that were received. Discussion took place.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve bids on County Owned Properties as a exception, due to hurricane. Motion carried unanimously.

Trunk or Treat: Mr. Newton presented a request from Pine Grove Baptist Church for use of SE 1st Avenue and SE 2nd Avenue for a *Trunk or Treat* Event on Tuesday, October 31st. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner Kenrick Thomas, to approve Pine Grove Baptist Church's request for use of SE 1st Avenue and SE 2nd Avenue, on Tuesday, October 31st for a Trunk or Treat Event. Motion carried unanimously.

FYI; Fuel Cost Report: For the Boards' information, Mr. Newton presented the Fuel Cost Report for the quarter ending September 2017.

Commissioners Reports: None

Old Business: None

New Business: None

Public Participation: None

Adjourn

With there being no further business... a *Motion was made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.* Chairman Harrison adjourned the meeting at **5:00 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

D. Ray Harrison, Jr., Chairman