

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD NOVEMBER 6, 2017

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, November 6, 2017**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray, Vice Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Donna Creamer, Administrative Assistant; John Ayers, Gilchrist County Journal; Sheriff Bobby Schultz, Chief Deputy Jeff Manning and Lt. Steven Cruze, GCSO; Chief James Campbell, GC Fire Rescue/EMS; Lou Leone, Road Department Superintendent; M.J. Rossi; Ms. Pat Watson; Daryle Gray, Dewberry; Rob Willis; Bill Martin; and Katherine LaBarca.

Call to Order

Chairman D. Ray Harrison, Jr., called the meeting to order at 4:00 p.m. Commissioner Todd Gray delivered the invocation and Commissioner Sharon A. Langford led the pledge of allegiance.

Agenda

The Agenda was presented with NO changes.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the Agenda, as presented, with NO changes. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Budget Workshop	August 07, 2017
Regular Meeting	August 07, 2017
Budget Workshop	August 17, 2017
Budget Workshop	August 21, 2017

Budget Entry

BE17-010, Fund VARIOUS, Line Item Adjustment	\$151,813.47
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Approval of Payment Request

Dewberry

Inv#1471853, NE 2nd Way, Roadway Improvement \$9,920.00

Inv#1471807, 7840 SE 64th Street \$500.00

Parrish Land Surveying

Inv#2017-285, Boundary Survey, SE 110th Street \$7,525.00

Approval of SHIP Documents

Satisfaction of Mortgage for Brittany McElroy Parcel #08-10-14-0000-0009-0000

Satisfaction of Mortgage for Tanya Paras Parcel #21-10-15-0059-0000-0160

Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve the Consent Agenda, as presented. Motion carried unanimously.

County Administrator's Report

Mr. Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- **SE/SW 105th Street Survey:** Mr. Crosby stated that he had a survey done, as directed by the Board, on SE/SW 105th Street (Levy/Gilchrist County Line Road). Upon receiving the survey it was found that the section of road between CR 319 and CR 339 is actually in Levy County. Mr. Crosby stated that he called Levy County Manager Wilbur Dean and was told that Mr. Dean would have his Road Department Superintendent contact him and as of today's date he has not heard from him. Mr. Crosby stated a copy of the survey will be provided to Levy County. Discussion took place.

It is the consensus of the Board that Gilchrist County Road Department will not be maintaining SE/SW 105th Street any longer.

- **FDOT Project Submittals:** Mr. Crosby presented a list of possible roads to submit for FDOT projects (3 projects total), for the Boards' consideration. Mr. Lou Leone, Road Department Superintendent was present for discussion. Discussion took place.

The Board agreed, at this time, on two of the three projects to submit to FDOT; #1) NE 30th Street (Dixie Highway), from SR 47 to CR 337, #2) SE 80th Avenue, SE 73rd Lane (Liquor Store Road), and #3) will be determined at the December 4th meeting.

4:15 p.m. Time Certain

Public Hearing / Budget Adjustments

- Resolution 2017-45 & BE17-008: Mr. Richard Romans, Finance Director presented Resolution 2017-45 & BE17-008, for the Boards' approval. He read the short title, for the record, as follows:

RESOLUTION 2017-45

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE GENERAL FUND BUDGET FOR UNANTICIPATED REVENUE SOURCES FROM SECURITY SERVICES, BODY ARMOR GRANT AND ADDITIONAL 911 FUNDING; AND ESTABLISHING AN EFFECTIVE DATE.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve Resolution 2017-45 & BE17-008, as presented. Motion carried unanimously.

- Resolution 2017-46 & BE17-009: Mr. Richard Romans, Finance Director presented Resolution 2017-46 & BE17-009, for the Boards' approval. He read the short title, for the record, as follows:

RESOLUTION 2017-46

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE SHIP FUND BUDGET FOR UNANTICIPATED REVENUE SOURCES FROM RECAPTURED PROGRAM FUNDS; AND ESTABLISHING AN EFFECTIVE DATE.

Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to approve Resolution 2017-46 & BE17-009, as presented. Motion carried unanimously.

County Administrator's Report continues...

EMS/Fire

- CREWSENSE Service Agreement: Mr. Crosby presented for the Boards' approval, the Service Agreement with "CREWSENSE" for EMS/Fire, call back program. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve contracting with CREWSENSE for staffing software, for three (3) years, at a cost of \$3.89/user/month. Motion carried unanimously.

General

- Colt Station Property: Mr. Crosby addressed the matter of what is to become of the Colt Station Property. He stated that Commissioner Harrison had asked him to bring before the Board and seek direction of having it appraised and put on the market to sell. Discussion took place.

The Board agreed to have Old Colt Station Property cleaned up, appraised and prepared to sell.

- Ratification of FEMA use agreement for Library: Mr. Crosby stated that FEMA had used the library. It is required by Homeland Security that FEMA have a *Licenses In Use Agreement* and in order to move forward with having agreement executed, since there were no meetings to take place, Mr. Crosby asked Mr. Lang, County Attorney to review agreement and had Chairman Harrison sign the document, due to time sensitivity, so services could be provided to citizens. Mr. Crosby requested the Board to ratify this agreement. Discussion took place.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Todd Gray, to approve FEMA Use Agreement for Library, nunc pro tunc. Motion carried unanimously.

- Solar Energy Abatement: Mr. Crosby addressed the issue of the SB#90, regarding Solar Energy Abatement. At the last meeting, he was asked to invite Ryan Gilchrist, Coronal Energy, to attend our meeting and he asked Mr. Crosby to put off putting the issue on the December 4th Agenda until they can consider the liability of continued development in Gilchrist County.

The Board requested, if the solar company is still interested, for them to propose a percentage tax abatement, for their consideration.

Commissioner Sharon A. Langford and Commissioner Kenrick Thomas both filed a Form 8B Memorandum of Voting Conflict on the issue of Coronal Energy's request, as presented. Both Commissioners have abstained from voting on this issue due to personal conflicts.

E911

- Recording System for 911 Dispatch: Mr. Crosby requested the Boards' approval to purchase a Recording System, for 911 Dispatch. Mr. Crosby explained that the Sheriff's Office obtained two quotes and costs would be purchased with 911 Grant Funds. Discussion took place.

Motion made by Commissioner Marion Poitevint, seconded by Commissioner Todd Gray, to approve contracting with DSS, for 911 recording Software, as the best bid due to a ten (10) year continued partnership with AK Associates, at a cost of \$26,250.00 to be funded out of E911. Motion carried unanimously.

Extension Office

- Overnight Travel Request: Mr. Crosby presented for the Boards' approval, an overnight travel request for Jessica Altum to attend the annual National 4-H Extension Agents meeting, November 11-17, 2017 in Indianapolis, Indiana. Cost not to exceed \$700.00. Funds are budgeted.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve overnight travel for Jessica Altum to attend National 4-H Extension Agent meeting, November 11-17, 2017; cost not to exceed \$700.00 and funds have been budgeted. Motion carried unanimously.

Jail Discussion: Mr. Crosby addressed the issue of the new jail project. Discussion took place on where the Governor stands on support our project, fee proposals, is there a continuing contract with Mr. Rutherford, etc.

The Board requested RFP information on architect, from original jail proposal, to be brought back at December meeting.

SE 64th Invoices: Mr. Crosby requested the Boards' approval to process payment on SE 64th subject to original contract amount, as invoices come in, due to no meeting again until December 4th.

Motion made by Commissioner Todd Gray, seconded by Commissioner Sharon A. Langford, to approve the County Administrators request to process payment on SE 64th subject to original contract amount. Motion carried unanimously.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Resolution Number 2017-47: Mr. Lang presented Resolution 2017-47, authorizing the County to enter into the Small County Outreach Program (SCOP) with Florida Department of Transportation for road widening and resurfacing of CR 236 from CR 341 to US 129. He read the short title for the record, as follows:

RESOLUTION 2017-47

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, AUTHORIZING THE COUNTY TO ENTER INTO THE SMALL COUNTY OUTREACH PROGRAM AGREEMENT (SCOP) WITH THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION FOR FUNDS FOR ROAD WIDENING AND RESURFACING OF CR 236 FROM CR 341 TO US 129 IN GILCHRIST COUNTY, FLORIDA; AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE SUCH AGREEMENT; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

Motion made by Commissioner Todd Gray, seconded by Commissioner Marion Poitevint, to approve Resolution 2017-47, as presented. Motion carried unanimously.

Election of Chair and Vice Chair: Mr. Lang advised that since there will be no second meeting in November, election of Board Chair and Vice-Chair shall be at the beginning of the first meeting in December.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Meridian Behavioral Healthcare, Inc.: Mr. Newton presented for the Boards' approval, the Funding Agreement for the Provision of Mental Health and Addiction Services, with Meridian Behavioral Healthcare, Inc., in the amount of \$55,191.00.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve Funding Agreement for the Provision of Mental Health and Addiction Services, with Meridian Behavioral Healthcare, Inc., in the amount of \$55,191.00. Motion carried unanimously.

Commissioners Reports

- Commissioners will meet at Capital City Bank, at 9:30 a.m. for Veteran's Parade line up
- Commissioner Todd Gray reported that he attended the Economic Development Meeting
- Commissioner Kenrick Thomas asked about naming NW 52nd Place *Cannon Road*; based on request from Mr. Spears. It will be placed on next meetings agenda
- Commissioner Kenrick Thomas recognized Mr. Jim Mash for a job well done
- Commissioner D. Ray Harrison, Jr., asked if Addy Jones road could be discussed at next meeting

5:15 p.m. Time Certain... FINAL Budget Hearing

Mr. Newton presented the following resolutions for the FINAL Budget hearing as follows:

- Resolution 2017-41 Final Millage: Mr. Newton read Resolution 2017-41, for the Boards' approval, as follows:

RESOLUTION 2017-41

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR GILCHRIST COUNTY FOR FISCAL YEAR 2017-2018; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, on November 6, 2017, adopted Fiscal Year Final Millage Rates following a public hearing, as required by Florida Statute 200.065.

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Gilchrist County has been certified by the County Property Appraiser to the Board of County Commissioners as \$642,494,902.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Gilchrist County, Florida that:

1. The FY 2017-2018 operating millage rate is 9.5 mills, which is greater than the rolled-back rate of 9.1754 mills by 3.54 %.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED, at a public hearing this 6th day of November, 2017.

Time Adopted PM

(SEAL)

**BOARD OF COUNTY COMMISSIONERS
GILCHRIST COUNTY, FLORIDA**

By: _____
D. Ray Harrison, Jr., Chairman

ATTEST:

Todd Newton, Clerk of Court

Chairman Harrison called for any questions or discussion...none noted.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve Resolution 2017-41 setting the FINAL Millage Rate at 9.5 mils, for Gilchrist County. Chairman Harrison called for the vote by roll call; Commissioner Kenrick Thomas, YES; Commissioner Sharon A. Langford, YES; Commissioner Marion Poitevint, YES; and Chairman Commissioner D. Ray Harrison, Jr., YES.

Chairman Harrison then called for any public comment...none noted. **Motion carried unanimously.**

Mr. Newton stated that Resolution 2017-41 was approved and passed at 5:18 p.m.

- **Resolution 2017-42 Final Budget:** Mr. Newton read Resolution 2017-42, for the Boards' approval, as follows:

RESOLUTION 2017-42

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2017-2018; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, on November 6, 2017, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2017-2018 in the amount of \$36,474,696.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gilchrist County, Florida that:

1. The FY 2017-2018 Final Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED, at a public hearing this 6th day of November, 2017.

Time Adopted _____PM

(SEAL)

**BOARD OF COUNTY COMMISSIONERS
GILCHRIST COUNTY, FLORIDA**

By: _____
D. Ray Harrison, Jr., Chairman

ATTEST:

Todd Newton, Clerk of Court

Chairman Harrison called for any questions or discussion...none noted.

Motion made by Commissioner Marion Poitevint, seconded by Commissioner Kenrick Thomas, to approve Resolution 2017-42 setting the FINAL Budget at \$36,474,696.00, for Gilchrist County. Chairman Harrison called for the vote by roll call; Commissioner Kenrick Thomas, YES; Commissioner Sharon A. Langford, YES; Commissioner Marion Poitevint, YES; and Chairman Commissioner D. Ray Harrison, Jr., YES.

Chairman Harrison then called for any public comment...none noted. **Motion carried unanimously.**

Mr. Newton stated that Resolution 2017-42 was approved and passed at 5:19 p.m.

- **Resolution 2017-43 Final MSTU Millage Rate:** Mr. Newton read Resolution 2017-43, for the Boards' approval, as follows:

RESOLUTION 2017-43

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR MUNICIPAL SERVICES TAXING UNIT (M.S.T.U) FOR EMERGENCY MEDICAL SERVICES FOR FISCAL YEAR 2017-2018; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, on November 6, 2017, adopted Fiscal Year Final Millage Rates following a public hearing as required by Florida Statute 200.065.

WHEREAS, the Board of County Commissioners of Gilchrist County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Gilchrist County has been certified by the County Property Appraiser to the Board of County Commissioners - Municipal Services Taxing Unit as \$649,016,213.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida that:

1. The FY 2017-2018 operating millage rate is 1.0624 mills, which is equal to the rolled-back rate.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED, at a public hearing this 6th day of November, 2017.

Time Adopted ___PM

(SEAL)

**BOARD OF COUNTY COMMISSIONERS
GILCHRIST COUNTY, FLORIDA**

By: _____
D. Ray Harrison, Jr., Chairman

ATTEST:

Todd Newton, Clerk of Court

Chairman Harrison called for any questions or discussion...none noted.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve Resolution 2017-43 setting the FINAL MSTU Millage Rate at 1.0624 mils which is the rollback rate, for EMS. Chairman Harrison called for the vote by roll call; Commissioner Kenrick Thomas, YES; Commissioner Sharon A. Langford, YES; Commissioner Marion Poitevint, YES; and Chairman Commissioner D. Ray Harrison, Jr., YES.

Chairman Harrison then called for any public comment...none noted. **Motion carried unanimously.**

Mr. Newton stated that Resolution 2017-43 was approved and passed at 5:20 p.m.

- Resolution 2017-44 Final MSTU Budget: Mr. Newton read Resolution 2017-44, for the Boards' approval, as follows:

RESOLUTION 2017-44

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS MUNICIPAL SERVICES TAXING UNIT OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2017-2018; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida, on November 6, 2017, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2017-2018, in the amount of \$2,420,697.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida that:

1. The FY 2017-2018 Final Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED, at a public hearing this 6th day of November, 2017.

Time Adopted ___PM

(SEAL)

**BOARD OF COUNTY COMMISSIONERS
GILCHRIST COUNTY, FLORIDA**

By: _____
D. Ray Harrison, Jr., Chairman

ATTTEST:

Todd Newton, Clerk of Court

Chairman Harrison called for any questions or discussion...none noted.

Motion made by Commissioner Marion Poitevint, seconded by Commissioner Kenrick Thomas, to approve Resolution 2017-44 setting the FINAL Budget for MSTU at \$2,420,697 for EMS. Chairman Harrison called for the vote by roll call; Commissioner Kenrick Thomas, YES; Commissioner Sharon A. Langford, YES; Commissioner Marion Poitevint, YES; and Chairman Commissioner D. Ray Harrison, Jr., YES.

Chairman Harrison then called for any public comment...none noted. ***Motion carried unanimously.***

Mr. Newton stated that Resolution 2017-44 was approved and passed at 5:22 p.m.

This concluded the FINAL Budget Hearing.

Old Business: None

New Business: None

Public Participation: None

Adjourn

With there being no further business... a ***Motion was made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to adjourn. Motion carried unanimously.*** Chairman Harrison adjourned the meeting at **5:23 p.m.**

***Board of County Commissioners
Gilchrist County, Florida***

Attest:

Approved:

Todd Newton, Clerk of Court

D. Ray Harrison, Jr., Chairman