

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD APRIL 8, 2019

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, April 8, 2019 at 3:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford, Vice Chairman</i>
<i>District II</i>	<i>Commissioner Bill Martin</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Donna Creamer, Administrative Assistance; John Ayers, Gilchrist County Journal; Chief Deputy Jeff Manning, GCSO; Sheriff Bobby Schultz, GCSO; Mitchell Gentry, Hart Springs Manager; Teresa Gentry; Damon Leggett, Property Appraiser; Greg Bailey, NFPS, Inc.; Katherine LaBarca; Tom Lucas; Pat Watson, City of Trenton; Bill Wilson, CFEC; Bob Zerbe; Pastor Chris Ruggles, New Beginning Baptist Church; Kieran Bryant, E911; Tammy Moore, HR; Tom Sturgeon, Ellie Ray's; Allison Hopkins, CFO Jimmy Patronis; Tommy Langford and Stoney Smith, Hudson Food Stores; Paul Spillers and Charles Anderson, Anderson Outdoor Adventures; Russell Fulmer; Ray & Jane Rauscher; Gene Parrish, Parrish Land Surveying; Scott Guthrie, DCB; Troy Fowler; Mike Roth, OSFR; Ann Almond; Jayne McLean; Patricia Knight, DCB; Lowell Chesborough; and Sandra Laneau.

Call to Order

Chairman Todd Gray called the meeting to order at 3:01 p.m. Pastor Chris Ruggles, New Beginning Baptist Church, delivered the invocation and Commissioner Marion Poitevint led the pledge of allegiance.

Agenda

The Agenda was presented for the Boards' approval with NO changes.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve the Agenda, as presented, with NO change(s). Motion carried unanimously.

Consent Agenda

The Consent Agenda was presented, as follows, for the Board's approval:

Approval of Minutes

Regular Meeting March 4, 2019

Approval of Payment**North Florida Professional Services**

Inv #15986, Otter Springs Park Improvement \$7,371.25

Inv #15987, Design Resurfacing CR 232 \$5,339.60

DewberryInv #1661312, NE 2nd Way Roadway Improvement \$1,950.00

Inv #1661313, Santa Fe Park – FBIP \$3,359.59

SREC, Inc./SHIP**SHIP Home Owner Occupied Rehab Reimbursement**

Ashley Ackart \$21,251.55

Danyelle Pollock \$28,998.50

Property Disposition Request**Emergency Management – EOC**

County ID#	Manufacturer	Model #	Serial #	Cost
3080	Sharp	LC-46D62U	E706823095	\$1,525
3002	Sharp	LC-13D62U	E706823095	\$1,525
3003	Sharp	LC-46D62U	E706821175	\$1,525
3004	Sharp	LC-46D62U	E706821171	\$1,525

Justification: TV's do not work properly; these TV's have already been replaced in the EOC.

Method of Disposition: Solid Waste

SHIP

Satisfaction of Mortgage for Jackie R. Gamble, Jr.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Bill Martin, to approve the Consent Agenda, as presented. Motion carried unanimously.

Constitutional Officers**GCSO**

- Sheriff Bobby Schultz informed the BOCC about a Memorial Event to be held on 4-19-2019 at 7:30 p.m., at the Courthouse; also on 4-28-2019 and 4-29-2019, Seminole County will be sending officers to cover the County while GCSO Officers go to Tallahassee for a recognition at the Capital.

Property Appraiser

- Damon Leggett, Property Appraiser, gave a presentation on possible change request for his CAMA System; recommendation to change to (GSA) Government Software Assurance, at a cost of \$205,000.00 with \$40,000.00 cost for hardware; annual maintenance will be \$34,000.00, which is less than current costs. Informational purposes only, no Board Action needed, at this time.

3:30 p.m. Time Certain

Stoney Smith, Hudson Food Stores; Request review of current County limitation on alcohol sales

Mr. Smith addressed the Board with a request from owners of small businesses, in Gilchrist County. He read a letter submitted to the Board, for their consideration, as follows:

As owners of small businesses in Gilchrist County, we are writing to respectfully request a review of the current county limitation on alcohol sales. We believe that a review and an amendment to allow Sunday Sales is warranted for the following reasons.

Over the last year the cities of Trenton and Chiefland have voted to extend the hours of alcohol sales to include Sunday. Additionally, the adjoining county of Suwannee allow Sunday sales. From all reports, these entities have not experienced any adverse effects from the extended hours.

As small businesses, we strive daily to compete and support Gilchrist County. Unfortunately, we are losing business to other counties and municipalities while our county is losing much needed tax revenue. Gilchrist County is one of only six counties that does not allow Sunday sales.

Our beautiful county tag line is “The Most Springs Anywhere In The World” and we thrive on Eco-Tourism. With summer approaching we will soon be blessed with many visitors from throughout Florida and beyond. We would very much like to take advantage of the sale and job creation that comes with these visitors.

We are simply asking for a fair discussion at an upcoming workshop or monthly meeting to express this important issue.

This letter was signed from business owners from Ma/Pa Grocery, Rock Bluff Grocery, Round marathon, Ellie Ray’s and Jiffy Foods.

Discussion took place.

Stoney Smith, Tommy Langford and Tom Sturgeon, business owners and managers, expressed their concerns on this issue. Mr. Ray Rauscher, county resident, expressed that he is not in favor of alcohol sales on Sunday.

It was the consensus of the Board to NOT RECONSIDER alcohol sales on Sundays, in Gilchrist County, as requested by local business owners.

3:45 p.m. Time Certain

Scott Koons, Executive Director NCFRPC; Presentation of Organization of 50 years and Proclamation

Mr. Scott Koons, Executive Director for North Central Florida Regional Planning Council, presented a power point on the organization's celebration of 50 years. Upon conclusion of his presentation, Mr. Koons asked for the Boards' consideration and approval of a proclamation declaring May 7, 2019, as *North Central Florida Regional Planning Council Day*.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Bill Martin to approve a proclamation declaring May 7, 2019 as North Central Florida Regional Planning Council Day. Motion carried unanimously.

4:00 p.m. Time Certain

David M. Lang, Jr., Interim County Planner; Final Plat Approval - Greenway Palms Subdivision

Commissioner Todd Gray, Chairman filed a Form 8B, Memorandum of Voting Conflict due to reason being that he serves on the Board of Directors at Drummond Community Bank. He will not participate in discussion or vote on this issue. Chairman Gray turned the gavel over to Vice Chairman Sharon A. Langford.

Mr. Lang brought the Board up to date on the status of the Final Plat Approval, for Greenway Palms Subdivision.

Mr. Gene Parrish, Parrish Land Surveying, addressed the Board and handed out a copy of the plat.

Mr. Lang stated that the plat that was handed out is a two page document. First page being an executory copy, it has the language on there that was required by, at least a portion of this Board, at that time. Mr. Parrish has added on there, a notice of all the streets, stormwater drainages, storm water structures, shall be owned by and privately maintained by the Greenway Palms Home Owners Association in accordance with the Declaration of Restrictions and Maintenance Covenants recorded in the Public Records of Gilchrist County, Florida.

Mr. Lang also stated, that noted on the plat, at the Boards request, that the public is advised and informed of the approval and acceptance of the Final Plat, that there has been sink hole activity reported on the property, covered by the plat. This is simply a disclosure for future purchasers of the property that there had been some issues in that area.

Discussion took place.

Vice Chair Sharon A. Langford called for any public comments on this issue, none noted. She then called for the pleasure of the Board.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Marion Poitevint, to approve Final Plat for Greenway Palms Subdivision, as presented. Motion carried 4-0, with Commissioner Todd Gray abstaining from voting.

Vice Chair Langford relinquished the gavel back to Chairman Gray.

County Administrator's Report

Mr. Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Community Development (Building Department)

- **Letter of Resignation:** Mr. Crosby presented Tim Powell, Building Official's Letter of Resignation, for the Boards' acceptance. Discussion took place.

Motion made by Commissioner Bill Martin, seconded by Commissioner Kenrick Thomas, to accept Letter of Resignation from Tim Powell, Building Official, effective 4-11-2019. Motion carried unanimously.

- **Recommendation for Building Official:** Mr. Crosby recommended Mr. Bob Zerbe, for Building Official. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint to approve recommendation of Bob Zerbe, for Building Official, at an annual salary of \$65,000.00. Motion carried unanimously.

Human Resources

- **Updated Position & Salary Ranges:** Mr. Crosby presented, for the Boards consideration and approval, an updated position & salary range request. Discussion took place.

The following **positions and ranges** were requested to be **updated**:

	Range	Min	Max	
Animal Control Assistant	7	\$10.91	\$15.89	Name Change only/Previously Animal Control Officer
Parks Worker	7	\$10.91	\$15.89	Name Change only/Previously Grounds Worker
Park Worker II	8	\$11.46	\$16.70	Name Change only/Previously Grounds Worker/Staff Asst II
Animal Control Officer (Certified)	12	\$13.93	\$20.29	New Position Classification
Lead Heavy Equipment Operator	12	\$13.93	\$20.29	New Position Classification

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve updated position and ranges list, as presented. Motion carried unanimously.

Hart Springs

- Placement of Plaque: Mr Crosby presented a request for the placement of a plaque, remembering Wes Skiles, at Hart Springs. Discussion took place.

Mitchell Gentry, Park Manager, explained the nature of the request.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve placement of plaque, for Wes Skiles, at Hart Springs. Motion carried unanimously.

- New Fulltime Position: Mr. Crosby stated that with the park becoming so busy, he is requesting permission for a new full time position at Hart Springs. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint to approve new full time position at Hart Springs, as requested. Motion carried unanimously.

Road Department

- Proposal for Professional Services: Mr. Crosby presented, for the Boards' consideration and approval, the CEI Agreement from Dewberry, for the NE 2nd Way project. Discussion took place.

Motion made by Commissioner Bill Martin, seconded by Commissioner Kenrick Thomas, to approve Dewberry for professional engineering & inspection services, for the NE 2nd Way improvement project. Motion carried unanimously.

- John Deere Lease Agreement: Mr. Crosby requested the Boards' approval on a John Deere Lease Agreement, for a John Deere 620 GXT, with a correction of venue location from Iowa to Gilchrist County, Florida.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint to approve the John Deere Lease Agreement for new loader, at a cost of \$39,968.90, to include maintenance agreement of 2yr/4000hrs. Discussion took place.

Mr. Newton stated that we need to include that this purchase is off of State Contract.

Chairman Gray asked if Finance had a chance to look at agreement. Mr. Newton replied that they have and it's the same lease agreement that has been used for the last two. He questioned the date of March. Mr. Crosby stated that the grader was actually delivered in March.

Mr. Lang advised that the date of the agreement could be approved nunc pro tunc.

Chairman Gray then called for a vote. ***Motion carried unanimously.***

Mr. Crosby then presented the agreement with Beard Equipment, for the John Deere 6250GXT Grader, for a 24 month lease, at a cost of \$203,573.40.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Bill Martin, to approve agreement with Beard Equipment, for 24 month lease for Grader, base cost of \$203,573.40. Motion carried unanimously.

General

- Interlocal Agreement Alachua County: Mr. Crosby presented an Interlocal Agreement with Alachua County for 911 Call Transfers and Routing Calls. Discussion took place.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve Interlocal Agreement with Alachua County Sheriff and Gilchrist County Sheriff, for 911 Call Transfers and Routing. Motion carried unanimously.

- Census: Mr. Crosby requested the Boards' approval to form a committee to help citizens with census. Discussion took place.

It was the consensus of the Board to allow Mr. Crosby to move forward with forming a committee to assist citizens with Census; he will bring back recommendations of committee.

- Inmate Health Services Agreement: Mr. Crosby stated that we were originally using Palms Medical and then went with Williston Regional Medical Center. He stated that Williston Regional Medical Center has had a lot of difficulty lately, so at this time, Staff felt that we need to move forward with seeking another medical facility. Mr. Crosby recommended Shield Medical Service, LLC. This agreement would have the same exact rate and services as before.

Mr. Crosby stated that if the Board approved this Inmate Health Services Agreement, a letter would be sent to Williston Regional Medical Center terminating services with Gilchrist County.

Motion made by Commissioner Bill Martin, seconded by Commissioner Kenrick Thomas, to approve the Inmate Health Services Agreement between Shield Medical Services, LLC, with costs recurring the same as current agreement. Motion carried unanimously.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford to terminate agreement with Williston Regional Medical Center. Motion carried unanimously.

- Anderson Outdoor Adventures Agreement: Mr. Crosby presented the Anderson Outdoor Adventure Agreement. The current agreement expires April 30, 2019. Mr. Crosby requested, on behalf of Anderson Outdoor Adventures, that the agreement be extended for one year and remain at 5% instead of increasing to 7%. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Bill Martin, to approve continuing agreement with Anderson Outdoors's Adventures, at 5% instead of 7%. Motion carried unanimously.

Otter Springs

- Hoffman Construction – FRDAP Grant: Mr. Crosby updated the Board on the status of the renovations at Otter Springs. There wasn't enough funds to do new restrooms, but with the contractor adjusting the scope of work brought the project within budget by doing renovations to existing restrooms. Mr. Crosby had received the following letter reflecting the scope of work and changes in cost.

Mr. Crosby

Please find our adjusted bid scope of work and estimate in regards to the Otter Springs Park and Improvements.

Mobilization - \$2,000.00

Silt Fence - \$1,124.00

Demolition - \$3,200.00

Site Clearing - 3,800.00

Borrow Material - \$1,500.00

Sidewalk - \$6,800.00

Excavation - \$1,500.00

Gravel Road - \$14,850.00

(2)- Bath house additions -as per plans and with the following additional items: \$73,426.00

Paint interior and exterior of both existing buildings

Add 8 handicap toilets -(4 per existing building)

Add 32 handicap grab bars (16per existing building)

Replace 4 existing entrance doors – (2 per existing building)

Add 8 mirrors at existing vanities – (4 per existing building)

TOTAL BID: \$108,200.00

***Gravel road estimate includes using recycled # 57 concrete vs. granite*

Sincerely,

Joe Hoffman

President

Mr. Crosby stated that this renovation is in process at this time. Discussion took place.

Informational purposes only, no Board action needed.

Courthouse

- Foundation Stabilization: Mr. Crosby presented the bid results for the foundation stabilization at the Courthouse. He stated that funds have been budgeted for this project. The bid results were are follows:

BID RESULTS

“Foundation Stabilization for Gilchrist County Courthouse”

<i>Solid Foundation</i>	<i>\$8,100.00</i>
<i>Ram Jack</i>	<i>\$10,400.00</i>
<i>Foundation Services</i>	<i>\$10,850.00</i>
<i>Foundation Professionals</i>	<i>\$11,500.00</i>

Discussion took place.

Motion made by Commissioner Bill Martin, seconded by Sharon A. Langford, to approve Solid Foundation to repair corner of Courthouse Building, at a cost of \$8,100.00, as low bid. Motion carried unanimously.

Veteran’s Service

- Request for Overnight Travel: Mr. Crosby presented a request, for the Boards’ approval, allowing overnight travel for Steve Hutson, VSO, to attend the Annual C.V.S.O.A Training Conference, Safety Harbor, FL. May 5-10, 2019.

Mr. Crosby asked for Mr. Hutson to be allowed to drive his own vehicle, due to County vehicle not available.

Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve overnight travel for Steve Hutson to attend annual C.V.S.O.A. Training Conference; and to use his personal vehicle. Motion carried unanimously.

Attorney’s Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Mr. Lang informed the Board that case has been filed regarding website. Discussion took place.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Request from Tax Collector's Office: Mr. Newton presented a request from the Tax Collectors Office, for processing fees, in the amount of \$5,145.00, for Tax Deed Applications for County Held Certificates over two years of age.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint to approve request for processing fees for 21 Tax Deed Applications on County Owned Certificates. Motion carried unanimously.

Budget Recap: Mr. Newton presented and discussed/reviewed a Budget Recap for Fiscal Year 2019, Period Ending April 5, 2019. Informational purposes only, no Board Action needed.

Commissioners Reports

- Commissioner Marion Poitevint asked that 2 Way Boat Ramp be set for foot traffic, only due to dangerous conditions; Mr. Crosby will see that a fence is erected, work to be done in house

At this time, Mr. Lang asked to be excused due to the fact he had to attend another meeting.

- Commissioner Sharon A. Langford asked that speed limit on Shady Grove Road be addressed
- Commissioner Todd Gray asked that road by Hart Springs be looked at for solutions from SRWMD

Old Business: None

New Business: None

Public Participation

- Mike Roth, OSFR, informed the BOCC that Alachua County passed resolution on phosphate mining
- Mr. Russell Fulmer, Licensed Certified Contractor; asked when he would be allowed back in to the Building Department. Discussion took place.
BOCC agreed to let Mr. Crosby decide if/when Mr. Russell Fulmer can return to the Building Department
- Ms. Sandy Laneau asked about and proposed to make April 19, 2019 Annual Black & Blue Day; **BOCC agreed to move forward with this proposal**

Adjourn

With there being no further business... a *Motion was made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.* Chairman Gray adjourned the meeting at **5:42p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

Todd Gray, Chairman