

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JULY 1, 2019

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, July 1, 2019** at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford, Vice Chairman</i>
<i>District II</i>	<i>Commissioner Bill Martin</i>
<i>District III</i>	<i>Commissioner Todd Gray, Chairman</i>
<i>District IV</i>	<i>Commissioner Marion Poitevint</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Richard Romans, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Donna Creamer, Administrative Assistance; John Ayers, Gilchrist County Journal; Ralph Smith, EM Director; Lt. Scotty Douglas and Captain Sheryl Brown, GCSO; Robert Wells, Meridian (Gilchrist Prevention Coalition); Pat Wilson, City of Trenton; Bill Wilson, CFEC; Tom Lucas; Bill Menadier, Dewberry; Brian Pitman, NFPS; Hugh Thomas, SRWMD; and Katherine LaBarca.

Call to Order

Chairman Todd Gray called the meeting to order at 4:00 p.m. Mr. Todd Newton, Clerk of Court delivered the invocation and Commissioner Kenrick Thomas led the pledge of allegiance.

Agenda

The Agenda was presented for the Boards' approval with the following change.

Mr. Crosby, County Administrator presented the following change:

1. Remove: General; 3 b) Request – Kevin Benson

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Bill Martin, to approve the Agenda, as presented, with noted change(s). Motion carried unanimously.

Consent Agenda

Approval of Bills

On File in Clerk's Office June 2019

Approval of Payment**SHIP/SREC, Inc.**

Down Payment/Closing Cost Assistance
Katie Pelletier \$40,000.00

Curt's Construction

Application #2, NE 2nd Way, Road Improvements \$129,669.45

Dewberry

Inv#1696847, NE 2nd Way, CEI \$5,600.00
Inv#1697129, Santa Fe Park, FBIP \$1,800.00

Dixie County Sheriff's Office

May 2019, Inmate Housing Invoice \$28,710.00

Motion made by Commissioner Bill Martin, seconded by Commissioner Sharon A. Langford, to approve the Consent Agenda, as presented. Motion carried unanimously.

County Administrator's Report

Mr. Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Suwannee River Water Management District

- **Payment in Lieu of Taxes (PILT)**: Mr. Crosby introduced Mr. Hugh Thomas, Executive Director for SRWMD, who addressed the Board and presented a report regarding the increase of population within the District as well as current initiatives. Mr. Thomas stated that the Districts current initiatives include 1. River Cost-Share 2. Ag Cost-Share Programs 3. Minimum Flow & Level 4. Spring Grants 5. Water Quality 6. Western Region Water Supply Planning.

Upon conclusion of Mr. Thomas' report, he presented the Board with a check, in the amount of \$39,363.72, for **Payment In Lieu of Taxes**.

The Board thanked Mr. Thomas for his report and graciously accepted the check for PILT.

4:15 p.m. Time Certain

David M. Lang, Jr., Interim County Planner; VAR 2019-05, James Moore, Request to Construct Storage Building on Vacant Lot

- Mr. Lang stated that this hearing was set to discuss VAR 2019-05, a request by James Grady Moore, seeking a Variance to construct a metal storage building on a vacant lot in an ESA-2, land use category located on approximately 0.50 acre located at NW 38th CT, Branford, Gilchrist County, Florida 32008. Gilchrist County Property Appraiser's Tax Parcel No. 13-07-14-0012-000C-0120. Described as: Lot 12, Block C, Two Rivers Estates, a subdivision as per the plat on file and of record in the Office of the Clerk of the Circuit Court, Gilchrist County, Florida.

Due to notices being posted with the wrong hearing date, Mr. Lang recommended that the Board continue this hearing to the next meeting. Discussion took place.

Motion made by Commissioner Bill Martin, seconded by Commissioner Kenrick Thomas, to continue this item VAR 2019-05, to July 15, 2019 at 5:00 p.m. Motion carried unanimously.

County Administrator's Report continues...

Gilchrist County Prevention Coalition request

- **Coalition Grant:** Mr. Crosby requested the Boards' support and approval of document supporting a grant, for Gilchrist County Prevention Coalition.

Mr. Robert Wells, Prevention Specialist with Meridian Behavioral Healthcare, addressed the Board and explained the nature of the grant that is being sought after; it will be a five year grant. Mr. Wells stated that the County has NO liability regarding the grant. He also requested that the Board appoint a designee to be involved in the coalition. Discussion took place.

Motion made by Commissioner Bill Martin, seconded by Commissioner Kenrick Thomas, to approve the support of Gilchrist County Prevention Coalition applying for five (5) year grant and to allow County Administrator (or designee) to be involved in coalition; County has NO liability regarding the grant. Motion carried unanimously.

4:30 p.m. Time Certain

David M. Lang, Jr., Interim County Planner; SP 2019-07, Nestle Waters North America Inc., Site Plan Review

- Mr. Lang stated that this hearing was set to discuss SP 2019-07, a request by Kathryn Rogers, as agent and applicant for owner, Nestle Waters North America, Inc., for Preliminary Site and Development Plan approval for the reconstruction of the driveways into the existing facility to separate auto and truck traffic. It also includes a spring water loading area and a process wastewater loading area; in an Industrial land use category located on approximately 39.89 acres, located at 7100 NE CR 340, High Springs, Florida 32643. Gilchrist County Tax Parcel Number 02-08-16-0000-0003-0010. The property is currently being used for water bottling.

Due to notices being posted with the wrong hearing date, Mr. Lang recommended that the Board continue this hearing to the next meeting. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Bill Martin, to continue this item SP 2019-07, to July 15, 2019 at 5:15 p.m. Motion carried unanimously.

County Administrator's Report continues...

General

- Resolution 2019-19: Mr. Crosby presented, for the Boards' approval, Resolution 2019-19, the Donation of land at SE 90th, to the FDOT, for turn lane off of SR 26. Discussion took place.

Motion made by Commissioner Bill Martin, seconded by Commissioner Marion Poitevint, to approve Resolution 2019-19, as presented. Motion carried unanimously.

- Request; Kevin Benson: Mr. Crosby requested this item be removed from his agenda, as an agenda change.

Emergency Management

- EMPA State-Funded Grant: Mr. Crosby presented the EMPA State-Funded Grant, in the amount of \$105,806.00, for the Boards' approval.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve EMPA Grant, in the amount of \$105,806.00 and to allow the Chairman to sign. Motion carried unanimously.

- Community/Government Involvement for Families: Emergency Management Director, Ralph Smith, entertained the idea for a Public Safety Family Event, "Touch a Truck". He explained the intent of this event and requested the Boards' approval to move forward with planning stages. Discussion took place.

It was the consensus of the Board to allow Mr. Smith and Staff to move forward with planning a Public Safety "Touch a Truck" Family Event; planning will begin for a future event.

Community Development

- Fireworks permit for Ginnie Springs: Mr. Crosby presented for the Boards' approval, **ratification** of a Fireworks permit for Ginnie Springs. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Bill Martin, to approve/ratify to fireworks permit for Ginnie Springs; and to allow Staff to approve applications going forward. Motion carried unanimously.

Library

- Request to Close: Mr. Crosby presented a request to close the Library in order for Staff to attend training on Friday August 9, 2019. Training provided by Three Rivers Regional Library.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Marion Poitevint, to approve closing Library, on August 9, 2019, to allow Staff to attend Three Rivers Training. Motion carried unanimously.

E911 Dispatch

- Purchase Request: Mr. Crosby presented a request to purchase four (4) desks from OEC Business Interiors, for Dispatch, off State Contract #425-001-12-1, in the amount of \$5,677.60. This cost would be funded out of E911. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the purchase of four (4) new desks for Dispatch, off State Contract, total cost of \$5,677.60; to be funded out of E911. Motion carried unanimously.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

See Time Certain Schedule

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

BIS Digital Technical Support Agreement Renewal: Mr. Newton presented the Annual Renewal BIS Digital Technical Support Agreement, for the Boards' approval, at a cost of \$1,130.00.

Motion made by Commissioner Bill Martin, seconded by Commissioner Marion Poitevint, to approve the annual BIS Digital Support Agreement, at a cost of \$1,130.00. Motion carried unanimously.

Tax Deed Applications (14): Mr. Newton requested the Boards' approval to move forward with the following fourteen (14) Tax Deed Applications, for County Owned Certificates: Tax Deed File #'s 19-0017-TD; 19-0018-TD; 19-0019-TD; 19-0020-TD; 19-0021-TD; 19-0022-TD; 19-0023-TD; 19-0024-TD; 19-0025-TD; 19-0026-TD; 19-0027-TD; 19-0028-TD; 19-0029-TD; 19-0030-TD.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Marion Poitevint, to approve applying for Tax Deed Sale on fourteen (14) Tax Deed Certificates, as presented; and to allow the Clerk to move forward. Motion carried unanimously.

Tax Collector's Office: For the Boards' information, Mr. Newton presented the Certificate List, as submitted by Interim Tax Collector, Terri Trail. The report reflected a Face/Due Amount of \$26,033.91, for 201 Certificates that were issued to the County.

Budget Recap: Mr. Newton presented and discussed a Budget Recap for Fiscal Year 2019, period ending June 28, 2019, for the Boards' information.

Mr. Newton also stated that he was in receipt of the Final Audit Received on Final Date. Discussion took place.

Calendars: Mr. Newton requested for the Commissioners/Staff bring their Calendars to next meeting for selecting Budget Workshop Dates.

Tentative/Final Budget Hearing Dates: Mr. Newton stated that the consideration of Budget Hearing dates for the Tentative Budget Hearing could be Thursday, September 5th and Monday, September 16th for the Final Budget Hearing. These dates will be confirmed and approved at the next meeting.

Value Adjustment Board Members: Mr. Newton addressed the need of selecting two (2) Commissioners, and one (1) Homestead Owner to serve on the 2019 VAB. The School Board will be responsible for selecting one (1) Business Owner. We have confirmed that Mr. Ronald Stephens will serve as VAB Legal Counsel.

Motion made by Commissioner Bill Martin, seconded by Commissioner Sharon A. Langford, to appoint Commissioner Todd Gray and Commissioner Kenrick Thomas to serve on the 2019 VAB; Homestead Owner will be appointed at the July 15, 2019 meeting. Motion carried unanimously.

Commissioners Reports

- Commissioner Sharon A. Langford questioned Kevin Benson's hours of 7:00 am – 3:00 pm (as noted in letter to Mr. Crosby) and his request to coach baseball and softball.

Mr. Crosby stated that he and Mr. Benson have discussed his hours which will now reflect 7am/4pm and that unless Mr. Benson has Board approval, he will not be coaching baseball or softball

- Commissioner Sharon A. Langford requested that the Board consider a policy regarding employees coaching

Old Business: None

New Business: None

Public Participation: None

Adjourn

With there being no further business... a *Motion was made by Commissioner Bill Martin, seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.*

Chairman Gray adjourned the meeting at **5:04 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

Todd Gray, Chairman