



BID SOLICITATION

Gilchrist County, Florida will receive sealed bids from Florida certified contractors, at the **Gilchrist County Administration Building located at 209 SE 1st Street, Trenton, FL 32693** until **Tuesday, September 19th, 2024, at 2:00 P.M.** Bids will be publicly opened and read aloud at the **same location, same day, shortly after 2:15 PM**, for the following:

CR 138 RESURFACING AND PAVED SHOULDERS

Work on this project consists of, but is not limited to, traffic control, erosion control, clearing and grubbing, earthwork, limerock base, milling, asphalt paving, minor drainage, guardrail, signs and pavement markings.

The Board of County Commissioners may accept all or part of any bid. Any bid received after **September, 19th, 2024 at 2:00 P.M.**, will be retained at the County Administrator's Office, unopened, and will not be considered. The Board of County Commissioners reserves the right to reject any and all bids, waive formalities and re-advertise and award the bid in the best interest of the County.

The Board of County Commissioners does not discriminate because of race, color, religion, sex, sexual orientation, gender identity, national origin, genetics, handicap status, income status, or family status.

The Board of County Commissioners requires a Sworn Statement under section 287.133(3)(a), F.S., on Public Entity Crimes.

A Bid Guarantee in the form of a Bid Bond properly executed by the Bidder and by a qualified surety or a certified cashier's check on any national or state bank, in a sum not less than five percent (5%) of the amount bid, made payable to Gilchrist County Board of Commissioners, c/o Clerk of the Circuit Court, must accompany each bid as a guarantee that the bidder will not withdraw from the competition after opening of the bids, and in the event the contract is awarded to the bidder by the Board, he will enter into a contract with the Owner within fourteen (14) calendar days after the notice of Award. If the bidder fails to enter into a contract with the Owner, he shall forfeit the Bid Guarantee or Bid Bond as liquidated damages. The Bid Bond must be secured from an agency of the Surety on Insurance Company, which agency shall have an established place of business in the State of Florida and be duly licensed to conduct business therein.

The following condition will be a part of the contract as required by Gilchrist County:

Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:



Gilchrist County

Board of County Commissioners

1. all persons employed by the Vendor/Contractor during the term of the Contract to perform employment duties within Florida; and
2. all persons, including subcontractors, assigned by the Vendor/Contractor to perform work pursuant to the contract with Gilchrist County.

Successful Bidders will be required to furnish a Public Construction Bond in the amount of 100% of the Contract Price, on the form included in the Bid Documents.

Electronic copies (in pdf format) of the bid documents, plans, specifications and addenda are available on County's website, <https://gilchrist.fl.us/bids-rfps/>. All addenda issued in regard to this bid will also be available via the County's website. Bidders using partial sets of Documents are fully responsible for any errors or omissions made due to not reviewing the entire set of Construction Documents.

Due to the possibility of technical glitches, it will be the sole responsibility of the Contractor to check the County website for all bid documents and addenda prior to submitting their subsequent bid response package.

Plans for review only will be located at the County Administrators office (352) 463-3198. Any questions concerning specifications and/or bid documents should be directed to Pitman Engineering via **email only (questions via phone will not be answered)** at pm@pitmanengineering.com. Deadline for questions **Friday, August 30th, 2024**, no later than **5:00 P.M.** Any, and all, such interpretations and any supplemental instructions will be in the form of a written addendum which, if issued, will be posted on the County's website <https://gilchrist.fl.us/>. All addenda so issued shall become part of the bid documents.

All bids must be submitted with one original and three copies (4 total) and labeled on the outside of the envelope as:

**BOARD OF COUNTY COMMISSIONERS
GILCHRIST COUNTY, FLORIDA
BID ENCLOSED for CR 138 RESURFACING AND PAVED SHOULDERS
GILCHRIST COUNTY PROJECT NO. 23-20GIL
(INSERT BIDDING COMPANY NAME)**

BOBBY CROSBY, COUNTY ADMINISTRATOR
GILCHRIST COUNTY BOARD OF COMMISSIONERS



Gilchrist County

Board of County Commissioners

BID SUMMARY
(MUST PRECEDE ALL BID DOCUMENTS)

RESPONDER NAME

ADDRESS

EMAIL ADDRESS

PHONE NUMBER

BID NUMBER:

23-20GIL

DESCRIPTION OF PROJECT:

CR 138 RESURFACING AND PAVED SHOULDERS

DATE & TIME OF BID OPENING:

September 19th, 2024, at 2:15 a.m. or soon thereafter

LOCATION FOR BID OPENING:

Gilchrist County Administration Building
209 SE 1st St, Trenton, FL 32693

TOTAL BID AMOUNT (WRITE FIRST LINE IN FIGURES, SECOND LINE IN WORDS):

GRAND TOTAL: \$ _____

GRAND TOTAL: (WORDS) _____

REDUCED GRAND TOTAL \$ _____

REDUCED GRAND TOTAL (WORDS) _____

RESPONDER COMPANY NAME (PRINT OR TYPE)

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE

AUTHORIZED COMPANY REPRESENTATIVE (PRINT OR TYPE)

DATE

IMPORTANT:
THIS BID SUMMARY MUST BE COMPLETED AND MUST PRECEDE ALL
RESPONDER DOCUMENTS



Gilchrist County

Board of County Commissioners

CR 138 RESURFACING and PAVED SHOULDERS					
from US 129 to SR 47 8.08 miles					
Gilchrist County					
Project Scope:	Resurface the 11' travel lanes, add 2' paved shoulders and rework frontslopes, drainage culvert upgrades, new signs and markings				
Pay Item No.	Pay Item Description	Quantity	Units	Unit Price	Total Cost
	Mobilization	1	LS		
101-2	Maintenance of Traffic	1	LS		
104-1-3	Sediment Barrier	16000	LF		
110-1-1	Clearing & Grubbing	19.5	AC		
110-4-10	Removal of Existing Concrete	12.5	SY		
110-7-1	Mailboxes, F&I	62	EA		
120-2-2	Borrow Excavation	6406	CY		
120-71	Regular Excavation, 3R Projects	3672	CY		
285-701	Optional Base Group 1	21695	SY		
286-1	Turnout Construction	5728	SY		
327-70	Milling Existing Asphalt Pavement, 1.5" AVG DEPTH	105089	SY		
334-1-53	Superpave Asphaltic Conc. Traffic C,	1098.7	TN		
337-7-83	Asphaltic Concrete Friction Course, FC 12.5, Traffic C	10734.0	TN		
339-1	Miscellaneous Asphalt Pavement	29.20	TN		
430-174-118	Pipe Culvert, Optional Material, Round, 18" SD	5726	LF		
430-175-124	Pipe Culvert, RCP, 24" S/CD	386	LF		
430-175-130	Pipe Culvert, RCP, 30" S/CD	342	LF		
430-982-129	Mitered End Section, Opt Round, 24" S/CD	18	EA		
430-982-133	Mitered End Section, Opt Round, 30" S/CD	18	EA		
430-984-125	Mitered End Section, Opt Round, 18" SD	224	EA		
536-1-1	Roadway Guardrail, TL-3	3881.4	LF		
536-7-1	Special Posts deep posts for steep slopes	54	EA		
536-7-2	Special Steel posts for structure mount	12	EA		
536-7-100	Side-mounted Guardrail Bracket for connection to culvert headwalls	78	EA		
536-85-24	End Anchorage Assembly, Parallel	14	EA		
536-85-26	CRT Terminal	4	EA		
546-71-1	Raised Rumble Strip Set - Permanent	8	PS		
570-1-1	Performance Turf	113467	SY		
570-1-2	Performance Turf, Sod	36159	SY		
700-1-11	Single Post Sign F&I Ground Mount, Up To 12 SF	30	AS		
705-10-2	Object Marker, Type 2	84	EA		
705-10-3	Object Marker, Type 3	16	EA		
706-1-3	Retroreflective Pavement Markers	2691	EA		
710-90	Painted Pavement Markings, Final Surface	1	LS		
*	Painted Pavement Markings, Std, Solid, White, 6"	16.12	GM		
*	Painted Pavement Markings Std, Solid, White, 18" chevrons	654	LF		
*	Painted Pavement Markings, Std, Solid, White, 24"	365	LF		
*	Painted Pavement Markings, Std, Solid, Yellow, 6"	7.37	GM		
*	Painted Pavement Markings, Std, Skip, Yellow, 6"	5.52	GM		
711-11-124	Thermoplastic, Standard, White, Solid, 18" for Chevrons	654	LF		
711-11-125	Thermoplastic, Standard, White, Solid, 24" For Stop Bar	365	LF		
711-16-101	Thermoplastic, Standard, Other Surfaces, White, Solid, 6"	16.12	GM		
711-16-201	Thermoplastic, Standard, Other Surfaces, Yellow, Solid, 6"	7.37	GM		
711-16-231	Thermoplastic, Standard, Other Surfaces, Yellow, Skip, 6"	5.52	GM		
GRAND TOTAL					



The award of this contract will be based on a responsible low bid on the base option.
 However, the Contractor will fill out a price for the bid option described below.

BID OPTION	
SCOPE OF WORK REDUCTION	PRICE REDUCTION FOR REDUCED SCOPE (\$)
Eliminate 430-174-118; 18" SD Pipe	
Eliminate 430-984-125; 18" SD MES	
Reduction in 570-1-2; Sodding around SD MES	
WORK REDUCTION TOTAL	
*REDUCED GRAND TOTAL	

***Reduced Grand Total** shall be calculated by subtracting the "Work Reduction Total" above from the "Grand Total" as listed under the full scope of work.

GENERAL REQUIREMENTS

I. General

Work on this project consists of but is not limited to traffic control, erosion control, clearing and grubbing, earthwork, base work, milling, asphalt paving, minor drainage, guardrail, signs and pavement marking.

II. Contract Time

The contract time is **180 days**, starting with the Notice to Proceed date.

The following events are relevant to the schedule for this project:

- Award of Contract by the Board of County Commissioners
- Contractor shall return an executed copy of the contract to the County Administrator within 14 calendar days following award of the contract by the Board of Commissioners.
- No more than 21 days following the award of the contract, the Contractor shall provide the County Administrator with evidence of a Construction Bond (if applicable). Notice to Proceed will then be issued.
- No more than 30 days following award of the contract by the Board of Commissioners, the Contractor shall have **substantial construction started**. **Substantial construction** means all necessary equipment and personnel are on site and engaged in construction activities associated with the normal progression of work as defined by the contract plans. The Contractor shall thereafter be continuous with full staffing and equipment until the project is complete. Posting of MOT signs DOES NOT satisfy the requirements of substantial construction.
- Failure to comply with the aforementioned timeline may result in the County voiding the contract and the County beginning negotiations with the next lowest qualified bidder.
- Time extension requests shall be forwarded to the County Administrator for consideration. The County Administrator will convene a meeting with the CEI and the County Attorney to consider the request. The decision of this committee will be final. **All Contractor claims for time extensions due to weather conditions shall be reviewed by the County Administrator and approval, if granted, will come from the County Administrator. If the Contractor intends to make a request for an extension for a weather-related event, the Contractor shall notify the CEI within three (3) days of the weather event. The CEI shall make a recommendation to the County Administrator on the request after evaluating the contract requirements and related specifications.**
- Liquidated damages shall be assessed at \$2500 a day.
- No work is allowed on Sundays or County recognized holidays.



III. Construction and Materials

All construction methods and materials shall conform to the requirements of the latest edition of the Florida Department of Transportation Standard Plans and the Florida Department of Transportation Standard Specifications for Road and Bridge Construction.

IV. Maintenance of Traffic

The Contractor shall provide Maintenance of Traffic and it shall conform to the requirements of the latest edition of the Florida Department of Transportation Design Standard Plans.

Flagging will be required and only one traffic lane may be closed at a time. All construction signage shall be provided by the contractor.

V. Compensation

Payment shall be made on a monthly basis for work completed with 5% retainage. Retainage will not be paid until the project is final accepted.



COUNTY ADMINISTRATOR – GENERAL INSTRUCTIONS TO BIDDERS

These instructions will bind bidders and conditions herein set forth, except as specifically qualified in special bid and contract terms issued with any individual bid.

1. The following criteria are used in determining if low bidder is responsive:
 - A. The ability, capacity and skill of bidder to perform required service.
 - B. Whether the bidder can perform service promptly or within specified time.
 - C. The character, integrity, reputation, judgment, experience and efficiency of bidder.
 - D. The performance of previous contracts with Gilchrist County.
 - E. The suitability of equipment or material for county use.
 - F. The ability of bidder to provide future maintenance.
2. Payment Terms are net (30) unless otherwise specified. Favorable terms, discounts, may be offered and will be considered in determining low bids if they are deemed by the County Administrator to be advantageous to the County.
3. All bids should be tabulated, totaled and checked for accuracy. All blanks on Bid Form sheet shall be filled in and unit price will prevail in case of errors.
4. All requested information shall be included in the envelope. All desired information must be included for your bid to receive full consideration.
5. If anything regarding the bid request is not clear, you should contact the County Administrator immediately.
6. A bidders list is available from the County Administrator.
7. Each proposal shall be clearly marked on the outside of the envelope including Fed Ex, UPS or other delivery service envelopes, as a sealed bid. The name of the item being bid shall be shown on the outside in full, as described in the bid solicitation.
8. No responsibility shall attach to any County representative or employee for the premature opening of bids not properly addressed or identified.
9. If only one (1) bid is received, the bid may be rejected and re-advertised or accepted if determined to be in the County's best interest.

10. Bids received late will not be accepted, and the County will not be responsible for late mail delivery.
11. Telephone and facsimile bids will not be acceptable in formal bid openings (sealed bids). Should a bid be misplaced by the County and found later, it will be considered. Any bidder may request and shall receive a receipt showing the day and time any bid is delivered to the appropriate office of the County from the personnel thereof.
12. Bids requiring bid bonds will not be accepted if bond is not enclosed. Cash or certified check will be accepted in lieu of bond except on construction projects where construction cost does not exceed \$40,000.
13. When requested by the County Administrator, the Bidder shall prove that he has the requisite organization, capital, plant, stock ability and experience to satisfactorily execute the contract in accordance with the provisions of the contract in which he is bidding on.
14. Any alterations, erasures, additions, or admissions of required information or any changes to specifications or bidding schedule are done at the risk of the bidder. Any bid will be rejected that has a substantial variation, which is a variation that affects price, quantity, and quality or delivery date (when delivery is required by a specific time).
15. When requested, samples will be furnished to the County free of expense, properly marked for identification and accompanied by a list where there is more than one (1) sample. The County reserves the right to mutilate or destroy any sample submitted whenever it may be in the best interest of the County to do so for the purpose of testing.
16. The County will reject any material, supplies or equipment that did not meet the specifications, even though the bidder lists the trade names or names of such material on the bid or price quotation form.
17. The unauthorized use of patented articles is done entirely at the risk of the successful bidder.
18. The ESTIMATED QUANTITY given in the specifications or advertisements is for the purpose of bidding only. The County may purchase more or less than the estimated quantity and the vendor must not assume that such estimated quantity is part of the contract.
19. Prospective bidders are required to examine the location of the proposed work or delivery and determine, in their own way, the difficulties which are likely to be encountered in the prosecution of the same.
20. All materials, equipment and supplies shall be subject to rigid inspection, under the immediate supervision of the County Administrator, its designee and /or the department to which they are delivered. If

defective material, equipment, or supplies are discovered, the contractor, upon being instructed by the County Administrator or designee, shall remove, or make good such material, equipment, or supplies without extra compensation. It is expressly understood and agreed that the inspection of materials by the County will in no way lessen the responsibility of the Contractor or release him from his obligation to perform and deliver to the County sound and satisfactory materials, equipment, or supplies. The Contractor agrees to pay the costs of all tests upon defective material, equipment, or supplies or allow the costs to be deducted from any monies due him from the County.

21. A contract will not be awarded to any corporation, firm, or individual who is, from any cause, in arrears to the County or who has failed in former contracts with the County to perform work satisfactorily, either to the character of the work, the fulfillment or guarantee, or the time consumed in completing the work.
22. Reasonable grounds for supposing that any bidder is interested in more than one proposal for the same item will be considered sufficient cause for rejection of all proposals in which he is interested.
23. Submitting a proposal when the bidder intends to sublet the contract may be a cause for rejection of bids or cancellation of the contract by the County Administrator.
24. Unless otherwise specified the County reserves the right to award each item separately or on a lump sum basis, whichever is in the best interest of the County.
25. The County reserves the right to reject any and/or all quotations, to waive any minor discrepancies in the bids for all bidders equally, quotations, or specifications, when deemed to be in the best interest of the County and also to purchase any part, all or none of the materials, supplies, or equipment specified.
26. Failure of the bidder to sign the bid or have the signature of an authorized representative or agent on the bid proposal in the space provided will be cause for rejection of the bid. Signature must be written in ink. Typewritten or printed signatures will not be acceptable.
27. Any bidder may withdraw his bid at any time before the time set for the opening of the bids.
No bid may be withdrawn in the thirty (30) day period after bid is opened.
28. It is mutually understood and agreed that if at any time the County Administrator or designee shall be of the opinion that the contract or any part thereof is unnecessarily delayed or that the rate of progress or delivery is unsatisfactory, or that the contractor is willfully violating any of the conditions or covenants of the agreement, or executing the same in bad faith, the County Administrator or his designee shall have the power to notify the aforesaid contractor of the nature of the complaint. Notification shall constitute delivery of notice, or letter to address given in the proposal. If after three (3) working days of notification the conditions are not corrected to the satisfaction of the County Administrator, he shall thereupon have the power to take whatever action he may deem necessary to complete the work or delivery herein described, or any part thereof, and the expense thereof, so



charged, shall be deducted from any paid by the County out of such monies as may become due to the said contractor, under and by virtue of this agreement. In case such expense shall exceed the last said sum, then and in that event, the bondsman or the contractor, his executors, administrators, successors, or assigns, shall pay the amounts of such excess to the County on notice made by the County Administrator or his designee of the excess due.

29. If the bidder proposes to furnish any item of foreign make or product, he shall write "foreign" together with the name of the originating country opposite such item on a proposal.
30. Any complaint from bidders relative to the invitation to bid or attached specifications shall be made prior to the time of opening bids; otherwise, the bidder waives any such complaint.
31. Contracts may be cancelled by the County with or without cause on thirty (30) days advance written notice.
32. All contractors submitting bids for road construction projects in excess of \$150,000 must be pre-qualified with the Florida Department of Transportation and shall provide proof of such qualification upon request.
33. Any bidder affected adversely by an intended decision with respect to the award of any bid, shall file with the County Administrator for Gilchrist County, a written notice of intent to file a protest not later than seventy-two (72) hours (excluding Saturdays, Sundays and legal holidays), after the posting of the bid tabulation. Protest procedures may be obtained from the County Administrator.
34. A person or affiliate who has been placed on the convicted vendor's list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to Gilchrist County, may not submit a bid on a contract with Gilchrist County for the construction or repair of a public building or public work, may not submit bids on leases of real property to Gilchrist County, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with Gilchrist County, and may not transact business with Gilchrist County for a period of 36 months from the date of being placed on the convicted vendor list.
35. Vendor/Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:
 - A. all persons employed by the Vendor/Contractor during the term of the Contract to perform employment duties within Florida; and
 - B. all persons, including subcontractors, assigned by the Vendor/Contractor to

perform work, pursuant to the contract with the County.

36. Any existing materials demolished within county right of way may be retained by GilchristCounty.

37. INSURANCE REQUIREMENTS

A. Contractor's Insurance: The contractor shall not commence any work in connection with this Agreement until he has obtained all of the following types of insurance and such insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on his subcontract until all similar insurance required of the subcontractor has been so obtained and approved. All insurance policies shall be with Insurers qualified and doing business in Florida.

B. Worker's Compensation Insurance: The Contractor shall take out and maintain, during the life of this Agreement, Worker's Compensation Insurance for all of the Contractor's employees connected with the work of this project and, in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by the Contractor. Such insurance shall comply fully with the Florida Worker's Compensation Law, Chapter 440, Florida Statutes. In case any class of employees engaged in hazardous work under this contract at the site of the project is not protected under the Workmen's Compensation statute, the Contractor shall provide, and cause each subcontractor to Provide, adequate insurance, satisfactory to the County, for the protection of his employees not otherwise protected.

C. Contractor's Public Liability and Property Damage Insurance: The Contractor shall take out and maintain during the life of this Agreement COMPREHENSIVE GENERAL LIABILITY, COMPREHENSIVE AUTOMOBILE LIABILITY, CONTRACTUAL LIABILITY AND PRODUCTS AND COMPLETED OPERATIONS LIABILITY INSURANCE. These Policies shall protect him from claims for damage for personal injury, including accidental death, as well as claims for property damages, which may arise from operations under this Agreement whether such operations are by himself or by anyone directly, or indirectly employed by him. The amounts of such insurance shall be the minimum limits as follows:

- | | |
|--------------------------------|--|
| 1.) Bodily Injury Liability: | \$1,000,000/claimant
\$2,000,000/occurrence |
| 2.) Personal Injury Liability: | \$1,000,000/claimant
\$2,000,000/occurrence |
| 3.) Automobile Bodily Injury | \$1,000,000 |



& Property Damage Liability

- | | |
|-------------------------------|------------------------|
| 4.) Property Damage Liability | \$1,000,000/claimant |
| (other than automobile) | \$2,000,000/occurrence |

Indemnification Rider: The Contractor's Liability Policy shall provide a "Hold Harmless" rider to cover the provision of Article 3.18 of the referenced AIA General Conditions.



Gilchrist County

Board of County Commissioners

CONTRACT/CONSTRUCTION TIME ALLOCATION ACKNOWLEDGEMENT

_____ (**Company Name**) is familiar with the Contract/Construction time that has been allotted for this project and by evidence of submitting a bid is hereby committed to complying with same.

Accepted By/Authorized Representative:

(**Printed Name**)

(**Signature**)

(**Date**)



**E-Verify for
Bid No. 23-20GIL
CR 138 RESURFACING AND PAVED SHOULDERS
Gilchrist County, Florida**

Company/Entity: _____

Authorized Signature: _____

The Company acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-verify system in accordance with the terms governing use of the system, for the purpose of confirming the employment eligibility of all employees, subcontractors or persons utilized by the Company while undertaking work within Gilchrist County.



**Bid No. 23-20GIL
CR 138 RESURFACING AND PAVED SHOULDERS**

GILCHRIST COUNTY, FL

NONDISCRIMINATION POLICY ACKNOWLEDGEMENT

_____ **(Company Name)** is familiar with the Gilchrist County Board of County Commissioners Nondiscrimination Policy and is hereby committed to complying with same.

Accepted By/Authorized Representative:

(Print Name)

(Signature)

(Date)

Please complete and submit this form with all of you BID documents



Gilchrist County

Board of County Commissioners

**BID No. 23-20GIL
CR 138 RESURFACING AND PAVED SHOULDERS
GILCHRIST COUNTY, FL**

Failure to Perform Questionnaire

Name of Company: _____

1. Has the company been involved in any litigation within the last (5) five years for failure to perform?

Yes _____ No _____

If yes, explain:

2. Has a bond company or other insurance been utilized to complete a project for the company within the last (5) five years?

Yes _____ No _____

If yes, explain:



Checklist
BID No. 23-20GIL
CR 138 RESURFACING AND PAVED SHOULDERS
Gilchrist County, Florida

- Bid Summary Page
- Sworn Entity Statement
- Copies of Applicable Business & Professional Licenses
- Proof of Insurance
- E-Verify Form
- References
- Failure to Perform Questionnaire
- Nondiscrimination Policy Acknowledgement
- Any other documents in accordance with specifications
- Submission of one (1) original and three (3) copies of BID