



# Gilchrist County Building Department

209 SE 1<sup>st</sup> Street Trenton, FL 32693  
 Phone: (352) 463-3173 Fax: (352) 354-9113

## Certificate of Land Use Compliance

Required documents to be submitted with application:

- Recorded copy of deed
- Certified copy of survey
- Site plan with detailed information regarding existing structures and proposed structures and driveway.

Owner Information			
Owner Name:			
Mailing Address:			
City:	State:	Zip:	
Contact phone number:			
E-mail:			
Proof of Ownership: <input type="checkbox"/> Recorded Deed <input type="checkbox"/> Other:			
Applicant (if other than owner)			
Name:			
Mailing Address:			
City:	State:	Zip:	
Contact phone number:			
E-mail:			
Property Information			
Parcel Number:			
Project Address:			
Total Number of Acres:		Is property vacant? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Please indicate number of existing structures on property</b>			
<b>Mobile Homes:</b>	<b>Shed/Barns:</b>	<b>Single Family Homes:</b>	<b>Other:</b>
Are you replacing a structure? <input type="checkbox"/> Yes <input type="checkbox"/> No			
<b>For accessory dwellings, total sq footage includes all heated, cooled and unconditioned space.</b>			
Proposed number, type and total sq feet of structure (s):			
Intended use of proposed structure: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial			
Distance proposed structure from property lines			
Front:	Back:	Left:	Right:
Driveway			
Access to property: <input type="checkbox"/> Paved Road <input type="checkbox"/> County (Dirt/Limerock) Road <input type="checkbox"/> Private Road/Easement			
Is there an existing driveway? <input type="checkbox"/> Yes <input type="checkbox"/> No			
<b>Proposed driveways must be clearly flagged/marked or a reinspection fee may incur.</b>			
Driveway(s) accessed from a State Road, must be permitted through Florida Department of Transportation. Please contact (DOT) for permitting requirements: (352) 493-6075			



# Gilchrist County Building Department

209 SE 1<sup>st</sup> Street Trenton, FL 32693

Phone: (352) 463-3173 Fax: (352) 354-9113

## Driveway, Planning & Land Use Compliance Consent and Acknowledgement

This Land Use and Driveway Permit application does not supersede any deed restrictions or covenants, or any neighborhood bylaws, rules, or regulations. I certify that all information presented in this application is true and correct to the best of my knowledge. I further certify that the owner or occupant, have the legal right to use the property described in this permit application.

**I also acknowledge understanding of the following:**

- Property stakes shall be in place and clearly identified at the time of inspections.
- Land Use Compliance Permit and Driveway Permit expire after 1 year of approval
- I agree to complete driveway work required and to replace any material removed or repair any damage done on County Right of Way.

\_\_\_\_\_  
**Property Owner's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
Property Printed Name

STATE OF FLORIDA COUNTY OF Gilchrist County – The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Individual identified by:  Personal Knowledge  Satisfactory Evidence: Type: \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public - State of Florida

Stamp:

\_\_\_\_\_  
Printed Name of Notary Public or Stamp

\_\_\_\_\_  
**Property Owner's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
Property Owner's Printed Name

STATE OF FLORIDA COUNTY OF Gilchrist County – The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Individual identified by:  Personal Knowledge  Satisfactory Evidence: Type: \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public - State of Florida

Stamp:

\_\_\_\_\_  
Printed Name of Notary Public or Stamp



# Gilchrist County Building Department

209 SE 1<sup>st</sup> Street Trenton, FL 32693

Phone: (352) 463-3173 Fax: (352) 354-9113

## SITE PLAN

<b>Property Owner's Name:</b>					
<b>Property Size:</b>					
<b>Address or Parcel Number:</b>					
<b>Setbacks(ft):</b>	<b>Front:</b>		<b>Sides</b>		<b>Rear</b>

**Please draw your proposed project and indicated the following:**

- Location of driveway or proposed driveway.
- Location of all roads and right-of-ways in relation to the property.
- Location of all existing and proposed structures.
- Location of proposed or current septic, drain field and well.



