



Gilchrist County Building Department

209 SE 1st Street Trenton, FL 32693
 Phone: (352) 463-3173 Fax: (352) 354-9113

Date Submitted: _____

Please print

Mechanical/HVAC Permit Application

Owner Information

Owner Name:	Phone:
Proof of Ownership: <input type="checkbox"/> Recorded Deed <input type="checkbox"/> Other:	
Address:	
Email:	

Owner/Builder Affidavit must be submitted if owner applying for permit

Contractor Information

Name:	Phone:
Address:	
Email:	
Agent:	Phone:
Email:	
<input type="checkbox"/> Affidavit on File <input type="checkbox"/> Affidavit Attached	

Project Information

Job Valuation: \$	N.O.C is Required if the replacement or repair is over *\$7,500 see below	
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	<input type="checkbox"/> Zoning Approval for City	
Project Address:		
City:	State:	Zip:
Parcel Number:		
<input type="checkbox"/> New <input type="checkbox"/> Change Out (same tonnage) <input type="checkbox"/> Change out (Upgrade) <input type="checkbox"/> Air Handler Only <input type="checkbox"/> Condenser Only <input type="checkbox"/> Air Handler & Condenser		
Description of work to be done:		
Equipment type: Based on Tonnage - <input type="checkbox"/> Up to 2 ½ Ton <input type="checkbox"/> 3 Ton <input type="checkbox"/> 3 ½ Ton <input type="checkbox"/> 4 Ton <input type="checkbox"/> 4 ½ Ton <input type="checkbox"/> 5 Ton		
<input type="checkbox"/> Fire Place <input type="checkbox"/> Duct Work Only (Addition-New duct installation) <input type="checkbox"/> Duct Changes (Remodel)		
<input type="checkbox"/> Range Hood <input type="checkbox"/> Grease Hood & Duct System		
Estimated Construction Cost: \$		
<p>*If the estimated cost of this job is greater than \$2,500 and not related to a Building Permit, a certified copy of the recorded Notice of Commencement must be filed with the Building Department prior to scheduling your first inspection. A Notice of Commencement is not required to repair/replace an existing heating or air conditioning system in the amount less than \$7,500. FS-713-135(1)(d).</p>		

The Department and Applicant agree that this Document may be electronically signed. The parties agree that electronic signatures appearing on this agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility.

Signature of Owner/Contractor/Agent

Date