

NOTICE OF COMMENCEMENT

Gilchrist County, Florida

Parcel Number: _____

The undersigned hereby gives notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statutes, the following information is provided in this Notice of Commencement

- 1. **Description of Property:** _____
Property (Job) Address: _____
Legal Description: _____
- 2. **General Description of improvement:** _____
- 3. **Owner Information or Lessee information if the Lessee contracted for the improvement**
 - a. **Name:** _____
 - b. **Interest in property:** _____
 - c. **Name and address of fee simple titleholder (if different from Owner above):** _____
- 4. **Contractor Information:** a. **Contractor Name:** _____
b. **Contractor's address:** _____
c. **Contractor's phone number:** _____ **Fax:** _____
- 5. **Surety (if applicable, a copy of the payment bond is attached):**
 - a. **Name:** _____
 - b. **Address:** _____
 - c. **Phone number:** _____ **d. Amount of bond: \$** _____
- 6. **Lender Name:** _____
a. **Lender Address:** _____
b. **Lender Phone number:** _____
- 7. **Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13(1)(a)7., Florida Statutes:** a) **Name:** _____
b. **Address:** _____
c. **Phone Number:** _____
- 8. **In addition to himself or herself, Owner designates:** _____ of _____ to receive a copy of the Lienor's Notice as provide in Section 713.13(1)(b), Florida Statutes.
- 9. **Expiration date of Notice of Commencement:** _____ the expiration date will be 1 year from the date of recording unless another date is specified).

WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Under the penalty of perjury, I declare that I have read the foregoing Notice of Commencement and that the facts stated therein are true to the best of my knowledge and belief.

Signature of Owner or Owner's Authorized Office/Director **Signatory's Title/Office**
STATE OF FLORIDA COUNTY OF Gilchrist County – The foregoing instrument was acknowledged before me by means of
 physical presence or online notarization this _____ day of _____, 20_____.
By: _____ (Printed Name of Individual Acknowledging)
Individual identified by: Personal Knowledge Satisfactory Evidence: Type: _____

Signature of Notary Public - State of Florida

Stamp:
Printed Name of Notary Public or Stamp